



SACRAMENTO
STATE

EMPLOYMENT VERIFICATION INFORMATION

for California State University, Sacramento

We have recently received a request from your organization for employment and income verification for a **California State University, Sacramento** employee. Our organization uses InVerify, an HR service partner, to provide secure online access to employment and income information.

NEXT STEPS:

1. Go to www.inverify.net
2. Register to create a user account and get instant online verification reports

For additional assistance:

Contact our customer support team: (866) 295-7363

TYPES OF REPORTS AVAILABLE:

1 – Employment Verification

Step 1: Log in to www.inverify.net

Step 2: Provide the following:

- **California State University, Sacramento's** Company Code: **CSU444**
- Employee's Social Security Number (must obtain from employee directly)

2 – Employment & Income Verification

Step 1: Log in to www.inverify.net

Step 2: Provide the following:

- **California State University, Sacramento's** Company Code: **CSU444**
- Employee's Social Security Number (must obtain from employee directly)
- Income Key (must obtain from employee directly)

3 – Employment & Income Verification with Salary History

Follow same steps as #2 - Employment & Income Verification

Note To Verifiers: Registration is a one-time process. For Commercial users, all verifications must be obtained from the secure website.