

PACKING SLIP



SERVO DRIVES | POWER SUPPLIES | HMI's | MOTORS | PLC's | CIRCUIT BOARDS | INVERTERS | CONTROLLERS

SHIP TO: **EIC, Inc. - Attn: SHIPPING DEPT**
17 PHILLIPS DRIVE - CARTERSVILLE, GA 30121

phone: **770.956.7838** | fax: **770.956.1118**
 web: **EICREPAIR.COM**

Company Name:

Date:

Purchase Order (if applic):

Shipping Address:

Note: This is where we will ship it back to you.

Street Addr:

City, State Zip:

Billing Address (if different):

Street Addr:

City, State Zip:

Contact Name:

Phone #:

Fax #:

Email Address:

PLEASE PROVIDE DETAILED INFORMATION REGARDING THE UNIT(S) YOU ARE SENDING IN:

Manufacturer:	Full Model / Part#:	Qty:	Description & Specifications:	Serial #:
A				
B				
C				

Please Describe Failure Symptoms & List Any Special Notes:

MACHINE MFR / MODEL#:

MACHINE SERIAL#:

IMPORTANT: PLEASE LET US KNOW THE BEST WAY TO GET THIS UNIT(S) BACK TO YOU:

How Should Return Shipping Be Handled? UPS Fed-Ex Customer Pick-Up Other

Please Provide Shipping Acct# (if applic):

How Fast Should We Ship It Back To You? Ground Overnite 2nd-Day Other

Please List Any Special Shipping Instructions: