



DEPARTMENT OF THE ARMY
GEORGIA ARMY NATIONAL GUARD

MEMORANDUM FOR RECORD

SUBJECT: was not available for signature on Cycle Year
22 EPS turn-in documents.

1. The purpose of this memorandum is to make knowledge that the Soldier was not available to review the EPS form, select or decline consideration, and choose options due to temporary duty, absence or CAC issues. A delegate has contacted the Soldier by telephone, facsimile transmission, or mail (including email), to review the form, obtain the Soldier's choice of consideration and option(s), date, and sign on the Soldier's behalf.

2. The following forms have been signed on the Soldier's behalf:

Board Preferences
Word Picture 4100
Validate Promotion Points

3. POC for this memorandum is at