

## **Right to Information (RTI) Act, 2005**

**The relevant provisions in the Act and the information in respect of Plan Finance II Division, Department of Expenditure is as under -**

**Section 4(1)(b) Every public authority shall publish within one hundred and twenty days from the enactment of this Act -**

**(i) the particulars of its organization, functions and duties;**

PF II Division is primarily concerned with matters relating to the Central Plan. The Division serves as a window within the Finance Ministry, which has an overview of the development activity of the Central Government, both at the project level and sectoral policy level. The Division is the Secretariat for the Public Investment Board. The other functions/duties include assessment of Internal and Extra Budgetary Resources of Central PSUs, and processing proposals for financial restructuring of Central PSUs.

**(ii) the powers and duties of its officers and employees;**

No executive powers are exercised by PF II Division. The officers and employees of the Division process Central Plan related proposals/issues for facilitating appraisal and final decision.

**(iii) the procedure followed in the decision making process, including channels of supervision and accountability;**

The employees upto the level of Assistant Director in the Division submit files to five Directors in the Division who examine the proposals/issues under consideration and report to a Joint Secretary.

**(iv) the norms set by it for the discharge of its functions;**

The functions are discharged as per specified requirements of the work.

**(v) the rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions;**

The provisions under Decision 4(A) below Rule 18 of Delegation of Financial Powers Rules, 1978 are complied with. Department of Expenditure has also issued guidelines for Formulation, Appraisal and Approval of Government funded Plan Schemes/Projects which are observed.

**(vi) a statement of the categories of documents that are held by it or under its control;**

The documents held by the Division mainly relate to proposals for consideration by Expenditure Finance Committee and Public Investment Board.

**(vii) the particulars of any arrangement that exists for consultation with, or representation by the members of the public in relation to the formulation of its policy or implementation thereof;**

Not Applicable.

- (viii) a statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public;**

Central Plan Proposals (except those specifically exempted) costing Rs.100 crore and above are appraised by EFC chaired by Secretary (Expenditure). Projects with quantifiable returns costing over Rs.200 crore are appraised by PIB chaired by Secretary (Expenditure). The meetings of the EFC/PIB are not open to the public. The records of appraisal level deliberations in EFC/PIB are not accessible to the public.

- (ix) a directory of its officers and employees;**

Information is available on the website of Ministry of Finance (Department of Expenditure).

- (x) the monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulations;**

Information is available on the website of Ministry of Finance (Department of Expenditure).

- (xi) the budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made;**

Not Applicable.

- (xii) the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes;**

Not Applicable.

- (xiii) particulars of recipients of concessions, permits or authorisations granted by it;**

Not Applicable.

- (xiv) details in respect of the information, available to or held by it, reduced in an electronic form;**

Compendium of Circulars regarding Formulation, Appraisal and Approval of Plan Schemes and Projects is available on the website of Ministry of Finance (Department of Expenditure).

- (xv) the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use;**

Information is available on the website of Ministry of Finance (Department of Expenditure).

**(xvi) the names, designations and other particulars of the Public Information Officer;**

CPIO for PF II Division - Shri K.M. Gupta, Director (PF II), Room No.167-C, North Block, New Delhi, Tel.No.23093276.

**(xvii) such other information as may be prescribed.**

Nil.