

Spring 2022 Registration Schedule

Spring registration starts November 1, 2021. Eligible students may register on ASAP (asap.utsa.edu) as listed below. Eligible **students will have certain days and times to register** for their spring courses. See detailed instructions below.

Who Can Register? Classifications and Earned Credit Hours Rows in white are the 1st designated timeframe for a specific group of students. Rows in gray are the 2nd designated timeframe for a specific group of students.	When Can You Register? Registration Timeframe Only students indicated below can register during their specified timeframe.
Priority Populations	Registration Start/End Date
Eligible Veterans*	Nov. 1, 7am – Nov. 8, 6am
Honors College Students	Nov. 1, 7am – Nov. 8, 6am
ROTC Students	Nov. 1, 7am – Nov. 8, 6am
ACP Teacher Certification Students	Nov. 1, 7am – Nov. 8, 6am
Undergraduates who applied for Spring graduation by October 28th.	Nov. 2, 7am – Nov. 8, 6am
All Priority Populations Listed Above	Nov. 2, 7am – Nov. 8, 6am
Graduate Students	Registration Start/End Date
Doctoral Students	Nov. 11, 7am – Nov. 15, 6am
Master's Students	Nov. 12, 7am – Nov. 15, 6am
Seniors	Registration Start/End Date
120+ credit hours earned	Nov. 3, 7am – Nov. 8, 6am
101-119 credit hours earned	Nov. 4, 7am – Nov. 8, 6am
90-100 credit hours earned	Nov. 5, 7am – Nov. 8, 6am
All Seniors	Nov. 5, 7am – Nov. 8, 6am
Post Bacs and Online Programs	Registration Start/End Date
Post Bac Students	Nov. 5, 7am – Nov. 8, 6am
Online Programs	Nov. 5, 7am – Jan. 7, 5pm

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Juniors	Registration Start/End Date
80-89 credit hours earned	Nov. 8, 7am – Nov. 15, 6am
70-79 credit hours earned	Nov. 9, 7am – Nov. 15, 6am
60-69 credit hours earned	Nov. 10, 7am – Nov. 15, 6am
All Juniors	Nov. 10, 7am – Nov. 15, 6am
Sophomores	Registration Start/End Date
50-59 credit hours earned	Nov. 15, 7am – Nov. 22, 6am
40-49 credit hours earned	Nov. 16, 7am – Nov. 22, 6am
30-39 credit hours earned	Nov. 17, 7am – Nov. 22, 6am
All Sophomores	Nov. 17, 7am – Nov. 22, 6am
Freshmen	Registration Start/End Date
20-29 credit hours earned	Nov. 18, 7am – Nov. 22, 6am
1-19 credit hours earned	Nov. 19, 7am – Nov. 22, 6am
0 credit hours earned	Nov. 19, 7am – Nov. 22, 6am
All Freshmen	Nov. 19, 7am – Nov. 22, 6am
Non-Degree Seeking	Registration Start/End Date
Special/Non-degree seeking Undergraduate and Graduate Students	Nov. 22, 7am – Jan. 7, 5pm
Open Registration	Registration Start/End Date
Registration open to all eligible continuing and new students. Waitlist notifications begin.	Nov. 22, 7am – Jan. 7, 5pm

* Priority registration will be granted for all [eligible veterans and service members](#) who are currently utilizing GI Bill benefits.

Registration Instructions

1. Review the chart above to find your designated registration date and time.

Registration timeframes are based on student classification (your total earned credit hours).

- Each timeframe is a window of time students can register. It has a start date/time and close date/time for the indicated classifications.

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- If you miss your first designated registration time period, there will be a second designated period for all students within your classification.
- If you miss the second designated registration time period, registration opens for all students on November 22.
- Waitlisting will be available starting Nov. 22 at 7am. During early registration, Nov. 1 – Nov. 21, students will be allowed to add themselves to the waitlist, but notifications will NOT be sent out.
- Waitlist notifications will be sent out beginning Nov. 22 at 7am. While it may seem there are open seats in courses when students drop, if there is a waitlist, those seats will be reserved for the students on the waitlist. Other students will not be able to register for those open seats. Once open registration begins, notifications will be sent out and the waitlist will resume as in previous semesters.

2. Prepare ahead of time prior to registration.

- **Check your registration status** → Log into [ASAP](#) to check your current classification and earned credit hours (*click on “Student Services”, then “Registration”, then “Select Term”, then “Check Registration Status”, then look under “Earned Credit” and add “transfer hours” and “institutional hours” to get your total earned credit hours*).
- **Check your holds and prerequisites** → Certain holds and prerequisites can prevent registration, so it is highly recommended that students address any holds or prerequisite overrides they have or need prior to their registration timeframe.

3. Register during your designated timeframe.

- **Login to ASAP** → Students must log onto their ASAP student portal to register for, add or drop up to 19 semester credit hours. Please note students on probation or academic warning are limited to 13 credits.

Additionally, please note classroom (location) assignments will not be available during registration. Classrooms are assigned approximately two weeks before the scheduled start of the semester. Check out the [Spring 2022 Academic Calendar](#) for Payment Deadlines, Refund Deadlines, Drop & Withdrawal Deadlines, and other important dates! Lastly, this registration schedule is subject to change.

HELP → If you have questions about your classification (i.e., freshman, senior, etc.) or registration contact One Stop Enrollment at (210) 458-8000 or 1-800-669-0919. Students with Texas Success Initiative (TSI) holds are advised and registered by TSI Programs. TSI programs can be contacted at TexasSuccessInitiative@utsa.edu or 210-458-4498.