



THE STATE

of

ALASKA

Department of Commerce, Community, and Economic Development
Division of Corporations, Business and Professional Licensing

State Office Building, 333 Willoughby Avenue, 9th Floor

PO Box 110806, Juneau, AK 99811-0806

Phone: (907) 465-2550 • Fax: (907) 465-2974

Website: *Commerce.Alaska.Gov*

Payment and Refund Policy

• Corporations Refund Policy

Once a filing has been filed for record the fee is non-refundable, regardless of how a filing has been submitted (hardcopy or online).

Unless otherwise specified, online filings post immediately and are non-refundable.

Some corporations filing fees are non-refundable (whether filed for record or not).

3 AAC 16.100: The nonrefundable fee for filing any instrument authorized or required to be filed under AS 10.06, AS 10.15, AS 10.20, AS 10.25, AS 10.40, AS 10.45, AS 10.50, AS 10.55, AS 32.06, or AS 32.11, that is not otherwise specified in this chapter, is \$25.

For additional information please see:

Corporations Payment and Refund Policy

Corporations Statutes and Regulations

• Business Licensing Refund Policy

Once a business license has been issued or renewed it is non-refundable, regardless of how a filing has been submitted (hardcopy or online).

Online applications post immediately and are non-refundable.

AC 02.015. REFUND OF LICENSE FEES

- (a) Except as provided in (b) of this section, after a license is initially issued or renewed, the department will not refund the initial license fee or the license renewal fee.

The only exception is if the business is a sole proprietor (individual licensee) who has died.

AC 02.015. REFUND OF LICENSE FEES

- (b) On request, the department will issue a prorated refund of a license fee paid for a licensing period in which the individual licensee dies. The department will issue the refund to the estate of the licensee. The department will not issue a refund when the estate of the licensee remains a partner in a partnership that received a license under AS 08.
- (c) To request a refund under this section, the estate of the licensee shall submit to the department:
- (1) a written request for a refund within 12 months of the licensee's death or before the end of the licensing period in which the licensee died, whichever time period is greater; and
 - (2) verification of the licensee's death; the department will accept a letter from a coroner or mortuary, a death certificate, or a copy of a newspaper article as verification.
- (d) The department will calculate the amount of the prorated refund described in (b) of this section based on the number of complete months remaining in the licensing period on the date of the licensee's death.

For additional information please see:

Business Licensing Payment and Refund Policy

Business Licensing Statutes and Regulations