

News Report Checklist

- I have clearly identified a single event that I made up (related to the picture AND the headline)
- I have added details to answer the 5W's & H: who, what, where, when, why, and how
- I have divided the news report logically into paragraphs of no more than 1-2 sentences
- I have indented paragraphs
- I have used transitional words to link the events (next, later, etc.)
- I have included quote(s) from participants/witnesses in the story
- I have used complete sentences and written at least $\frac{3}{4}$ of a page
- I have used correct spelling, grammar and punctuation
- I have just reported the facts--not my opinion
- I have used the 3rd person (he, she, they)

