



SCHOOL OF EDUCATION

MID-SEMESTER CONFERENCE AGENDA

(Adapt as needed for supervision use.)

1. WELCOME, ESTABLISH PURPOSE FOR THE CONFERENCE

- ☐ Mid-semester progress monitoring/reporting checkpoint: 3 formal observations completed

2. DISCUSSION/REFLECTION ON CANDIDATE PROGRESS

- ☐ [CORE Rubric](#)
- ☐ [TPE Rubric](#)
- ☐ [Disposition Rubric](#)
- ☐ [Improvement Plan](#) (if needed)

3. COMPLETE [CORE COMPETENCY/DISPOSITION FINAL EVALUATION FORM](#)

- ☐ Agree on ratings
- ☐ Collect signatures
- ☐ Distribute copies

4. DISCUSS PROGRESS WITH ADDITIONAL CLINICAL PRACTICE REQUIREMENTS

- ☐ Clinical Practice [Checklist](#) (depending on pathway)
- ☐ Qualtrics submissions
- ☐ Absences to date

5. REVIEW UPCOMING PAPERWORK, TIMELINES

- ☐ Schedule remaining formal observations (3)
- ☐ Identify and set goals for future teaching
- ☐ Plan for solo/lead teach (pathway specific)
- ☐ Plan for culminating conference
- ☐ Review upcoming candidate paperwork
 - ☐ PI candidates - [Teaching Self-Evaluation](#); PII candidates - [Induction Individual Development Plan](#)
 - ☐ Intern candidates only - [Intern Requirement Checklist & Activity Log](#)
 - ☐ Completion of Clinical Practice Checklist (pathway specific)

- ☐ Qualtrics submissions
- ☐ Progress with TPA

6. ADDRESS QUESTIONS, NEXT STEPS, CANDIDATE AND CT SUPPORT

5. CLOSE THE MEETING

GOALS FOR FUTURE TEACHING, NOTES

AREA OF FOCUS REVIEWED AT THE CULMINATING CONFERENCE	ALIGNMENT: CORE COMPETENCY, TPE, OR SOE DISPOSITION