

Lease Agreement

Between **ANNE ARUNDEL COUNTY, MARYLAND** and

Dated _____

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LEASE AGREEMENT

THIS LEASE AGREEMENT (“Lease”) is made this ____ day of _____ 20 __, by and between **ANNE ARUNDEL COUNTY, MARYLAND**, a body corporate and politic of the State of Maryland (the “County”), and _____ , (the “Lessee”).

WHEREAS, the County owns certain property in Anne Arundel County, Maryland; and

WHEREAS, the Lessee has requested that the County lease such property to the Lessee; and

WHEREAS, the County agrees to such lease upon the following terms and conditions.

NOW, THEREFORE, WITNESSETH THAT, for and in consideration of the rents set forth herein and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the parties hereto do hereby covenant and agree as follows:

1. PREMISES:

(A) The County does hereby lease to the Lessee and the Lessee does hereby lease from the County part of the property known and designated as _____, as depicted in Exhibit A, attached hereto and made a part hereof (the “Leased Property”). Lessee shall have the use in common with others of the parking areas, services road and sidewalks, subject to the terms of this Lease and to reasonable rules and regulations for the use thereof as prescribed from time to time by the County.

(B) By taking possession of the Leased Property, the Lessee accepts the Leased Property “as is”, and waives any right or claim against the County arising out of the Leased Property, including the improvements thereon, the appurtenances thereto, and the equipment thereof.

2. TERM:

(A) The term of this Lease shall be for a period of Thirty- Five (35) months (the “Term”), which shall commence on _____.

(B) Either party may terminate this Lease at any time by giving the other party Six (6) months notice of such termination.

3. **RENT:** The Lessee shall pay to the County the sum of _____. All sums due and payable by the Lessee to the County under paragraph 3 of this Lease Agreement shall be referred to herein as “Rent.” Rent shall be paid in advance in annually. The initial payment of Rent shall be made payable to the Anne Arundel County Office of Finance and delivered to the County’s Office of Central Services, Real Estate Division, 2660 Riva Road, Annapolis, Maryland 21401. Subsequent Rent payments shall be payable in response to an invoice issued by the County. Payment shall be to the County Office of Finance or to such other person, in such other form, or to such other place as the County may, from time to time, designate in writing at least thirty (30) days in advance of any Rent due date.

4. **ASSIGNMENT:** The Lessee may not assign or transfer all or any part of its interest in this Lease or in the Leased Property, nor sublet all or part of the Leased Property without the express written consent of the County, which consent may be granted or withheld by the County in its sole and absolute subjective discretion. Notwithstanding the foregoing, the Lessee may sublet, upon sixty (60) days prior written notice to the County, part, but not all, of the Leased Property to one or more persons or entities that provide services that are complementary or supplementary to the services provided by the Lessee, so long as the Lessee remains liable for the performance of all Lessee obligations under this Lease.

5. **USE OF LEASED PROPERTY:** The Leased Property shall be used by the Lessee only

for the operation of business activities related to _____ and not for any other use. The Lessee shall at all times during this Lease maintain the Leased Property in a clean and orderly manner. The Lessee shall not strip, overload, damage, or deface the Leased Property or the Common Areas. The Lessee shall not permit any activity on the Lease Property or in the Common Areas that is unlawful, noisy, offensive, or injurious to any person or property or as would increase the danger of fire or make void or voidable any insurance.

6. **PERMITS:** The Lessee shall, at its sole cost and expense, obtain all Federal, State, County and other permits and governmental authorizations required in order to implement its use of the Leased Property. The Lessee shall provide the County with copies of all permits and governmental authorizations, and no installations or other work will be performed by the Lessee until all required permits are obtained and submitted to the County. The Tenant will not be required to obtain a Use & Occupancy Permit from Anne Arundel County.

7. **TENANT IMPROVEMENTS:** Tenant shall be responsible for any improvements to Leased area. Any modifications to Leased space shall be subject to the reasonable approval of Lessee.

8. **TAXES:** The Lessee shall not be responsible for real estate taxes assessed against the Leased Property which are directly attributable to the Lessee's facilities and use. If assessed to the County, such taxes shall be the responsibility of the County, to the extent of available County funds.

9. **INSURANCE AND INDEMNIFICATION:** At all times during the term of this lease Agreement the Lessee shall obtain, pay all premiums for, and file with the County Office of Central Services, Real Estate Division, current certificates of insurance representing:

(A) **Commercial General Liability Insurance:** Commercial general liability insurance which insures against bodily injury, property damage, personal injury and advertising injury claims arising from the Lessee's occupancy of the Premises or operations incidental thereto,

with a combined single limit of \$1,000,000 per occurrence, and a general aggregate limit of \$2,000,000. Such insurance shall be endorsed to include Anne Arundel County, Maryland and its elected and appointed officials, employees, and authorized volunteers as additional insureds.

(B) **Business Auto Liability Insurance:** Lessee shall secure and maintain business auto liability insurance, which insures against bodily injury and property damage claims arising out of the ownership, maintenance or use of any owned, non-owned, or hired vehicles. A combined single limit of liability for bodily injury and property damage of \$1,000,000 per accident shall apply.

(C) **Workers Compensation and Employers Liability Insurance:** Workers compensation and employers liability insurance. The workers compensation insurance must satisfy Lessee's obligations under the workers compensation law of the State of Maryland and, is applicable, the U.S. Longshoremen's and Harbor Workers' Compensation Act. Employer's liability insurance must be secured with minimum limits of \$1,000,000 for bodily injury by accident, \$1,000,000 each employee for bodily injury by disease, and a \$1,000,000 policy limit for bodily injury by disease.

(D) **Umbrella or Excess Liability:** Umbrella or excess liability insurance at a limit of at least \$1,000,000 each occurrence/accident and \$1,000,000 aggregate. This policy shall apply in excess of the required underlying commercial general, business auto, and employer's liability coverages.

(E) **Evidence of Insurance/Insurers:** Lessee shall furnish acceptable certificates of insurance evidencing compliance with the insurance requirements of this Lease Agreement upon execution of this Agreement, and at the time of each insurance policy renewal thereafter. Initial certificates of insurance shall be delivered to: Office of Central Services, Real Estate Division, 2660 Riva Rd., Annapolis, Md. 21401. Subsequent certificates shall be delivered to: Office of Risk Management, 2660 Riva Rd., Annapolis Md. 21401. Required insurance shall be written with insurers allowed to do business in the State of Maryland, with a rating of "A-" "V II" or better in the

Best's Insurance Reports, unless otherwise approved by County. Such policies shall be endorsed to provide that no cancellation or non-renewal can take effect unless 30 days prior written notice by registered mail is furnished to the Lessee and the County. In the event of any such cancellation or non-renewal, the Lessee shall file with the County evidence of replacement coverage, which shall become effective no later than the date of cancellation or non-renewal.

(F) **Claims made policies:** Liability policies required herein are to be written on an occurrence basis, and may not be written on a "claims made" basis without the written permission of the County.

(G) **Property Insurance:** The Lessee shall secure and maintain risk of loss property insurance, or its equivalent, which insures against direct physical loss of or damage to Lessee's personal property, fixtures and equipment located in or at the Premises, on a replacement cost valuation basis, with limits not less than 100% of the insurable replacement cost of all personal property, fixtures and equipment located therein. Lessee shall be responsible for any deductible under the coverage. The County shall secure and maintain risk of loss property insurance or its equivalent (special form) property, which insures against direct physical loss of or damage to the Building and improvements, on a replacement cost valuation basis. The County shall be responsible for any deductible under the coverage.

(H) **Waivers of Subrogation:** The County and Lessee specifically waive any right of recovery from the other for any loss or damage to property (or any resulting loss of income or extra expense incurred to continue operations) of the other, to the extent that such loss or damage is covered by any property insurance purchased by either party. This waiver shall apply regardless of the cause of origin, including the negligence of either party. No property insurer shall hold any right of subrogation against the other as respects loss or damage occurring on or at the Leased Premises, and each party's property insurance policy shall contain an

appropriate waiver of subrogation provision.

10. INDEMNIFICATION:

(A) The Lessee agrees and shall indemnify, defend, and hold harmless the County and all of its agents, servants, invitees, and employees from and against any liability and all claims of whatever nature arising from any act or omission of the Lessee, or its contractors, licensees, agents, servants, or employees, or arising from any accident, injury or damage whatsoever caused to any person or to the property of any person or property occurring in, on, or about the Leased Property or any part thereof or outside the Leased Property, where such accident, damage, or injury results or is claimed to have resulted from an act or omission on the part of the Lessee or Lessee's contractors, licensees, agents, servants, invitees, or employees.

(B) To the extent permitted by law and subject to all defenses and immunities provided by law, the County agrees and shall indemnify, defend, and hold harmless the Lessee and all of its agents, servants, invitees, and employees from and against any liability and all claims of whatever nature arising from any act or omission of the County, or its contractors, licensees, agents, servants, or employees, or arising from any accident, injury or damage whatsoever caused to any person or to the property of any person or property occurring in, on, or about the Leased Property or any part thereof or outside the Leased Property, where such accident, damage, or injury results or is claimed to have resulted from an act or omission on the part of the County or County's contractors, licensees, agents, servants, invitees, or employees.

(C) These indemnification obligations shall include all costs, expenses, and liabilities incurred in connection with any claim or proceeding, including any expense of investigation and defense.

11. QUIET AND ENJOYMENT: So long as the Lessee shall not be in default under this Lease Agreement, the Lessee shall be entitled to peaceful and quiet enjoyment of the Leased

Property, including the access to the Leased Property, without any interruption or interference from the County or other tenants.

12. MAINTENANCE OF PROPERTY: At all times during the term of this Lease, or any agreed upon renewal, the Lessee shall be responsible for the maintenance of the interior of the Leased Property and for general janitorial maintenance of the Leased Property. The Lessee shall keep the Leased Property in a clean, sanitary, and safe condition. The Lessee shall be responsible for maintenance of the exterior and structural integrity of the Leased Property and the Common Areas and for maintenance of the major mechanical systems servicing the Leased Property, including HVAC, plumbing, and electric. The Lessee shall provide the County with prompt notice of defects in or damages to the exterior or structure of the Leased Premises or the major mechanical systems servicing the Leased Property. Lessee shall neither bring upon nor store upon the Leased Property any hazardous or toxic waste.

13. OWNERSHIP OF IMPROVEMENTS: Except as may be approved by the County (which approval shall not be withheld arbitrarily), the Lessee shall not make any alterations, additions, or improvements of any kind to the Leased Property. All alterations, additions and improvements made by the Lessee or the County upon the Leased Property shall become the property of the County and shall remain upon and be surrendered with the Leased Property upon termination of this Lease. Except in the case of emergency, the Lessee will not make or suffer to be made any alteration, additions, or improvements to or of the Leased Property or any part of the Leased Property, or attach any new fixtures or equipment to the Leased Property (except, however, fixtures or equipment which replace or substitute for existing equipment) without first obtaining the County's written consent, which consent shall not be withheld arbitrarily.

14. DESTRUCTION OR CONDEMNATION OF LEASED PROPERTY:

(A) In case of damage by casualty to the Leased Property or any part thereof, the

Lessee's rental and expenses shall abate, in whole or in part, as set forth below, for the period of time, if any, in which the Leased Property is untenable. Specifically, for full abatement of Rent and expenses, untenability shall be construed to mean such condition of the Leased Property, but not of any improvements on the Leased Property constructed or placed by the Lessee, as will cause the Lessee to be unable to use at least sixty percent (60%) of the Leased Property as authorized by this Lease. For a partial abatement of Rent and expenses proportionate to the percentage of the unusable portion of the Leased Property, untenability shall be construed to mean such condition of the Leased Property, but not of any improvements on the Leased Property constructed or placed by the Lessee, as will cause the Lessee to be unable to use at least thirty percent (30%) but less than sixty percent (60%) of the Leased Property as authorized by this Lease. Within the first forty-five (45) days after destruction or damage to at least sixty percent (60%) of the Leased Property, the County shall have the right to terminate this Lease upon fifteen (15) days notice to the Lessee of its intention to not repair or reconstruct the Leased Property. Within this same forty-five (45) day period, Lessee may terminate this Lease upon fifteen (15) days notice to the County. In all situations in which the County does not terminate this Lease, the County shall repair promptly all damage and destruction to the Leased Property except for improvements on the Leased Property constructed or placed by the Lessee.

(B) In the event that the Leased Property, or any part thereof, are taken or condemned for public use or purpose by any competent authority, Lessee shall have no claim against the County and shall not have any claim or right to any portion of the amount that may be awarded as damages or paid as a result of any such condemnation; and all rights of the Lessee to damages therefore, if any, are hereby assigned by the Lessee to the County. Upon such condemnation or taking, the term of the Lease shall cease and terminate from the date of such governmental taking or condemnation

and the Lessee shall have no claim against the County for the value of any unexpired term of this Lease.

15. **GOVERNING LAW, JURISDICTION, and AND VENUE:** This Lease Agreement shall be governed by Maryland law and any action brought by or between the parties shall vest jurisdiction and venue exclusively in the Courts located in Anne Arundel County.

16. **GOVERNMENTAL IMMUNITY:** Notwithstanding any provision of this Lease to the contrary, nothing contained herein shall preclude the County from pleading governmental immunity in actions brought against it.

17. **NOTICE:** Any notice required pursuant to the terms of this Lease, or otherwise, shall be mailed by United States mail, certified, postage prepaid, or by recognized commercial courier or delivery service to the parties at the addresses listed below or to such other address as either party may designate in writing to the other.

County: Central Services
 Real Estate Division
 2660 Riva Road, 3rd Floor
 Annapolis, Maryland 21401
 Attn: Real Estate Manager

With a copy to: _____

Lessee: _____

18. **ACCESS:** The County shall have access to the Leased Property at all reasonable times for the purpose of inspection or for the purpose of performing any maintenance and repairs as the County may consider necessary or desirable. Except when an emergency exists that requires immediate attention, the County shall give the Lessee not less than twenty-four (24) hours prior notice that it desires to enter the Leased Property.

19. **DELIVERY OF THE LEASED PROPERTY:** At the expiration or other termination

of this Lease Agreement, the Lessee shall remove all goods and effects from the Leased Property that are not the property of the County, and yield to the County the Leased Property and all keys, locks, and other fixtures connected therewith, in good repair, order, and condition in all respects, reasonable wear and use thereof excepted.

20. **NON-DISCRIMINATION:** At all times during the term of this Lease, or any renewal, the Lessee shall not discriminate in its use of the Leased Property against any person or group of persons because of the race, creed, color, sex, age, handicap, national origin, or ancestry of such person or group of persons.

21. **DEFAULT, EFFECT OF DEFAULT, AND TERMINATION:**

(A) Each of the following events shall constitute a default of this Lease ("Default"):

1. The Lessee's failure to pay Rent or other sums herein specified within twenty (20) calendar days after receipt of written notice of said default of the date of such Rent or sums are due; or

2. Either party's failure to perform or comply with any of the conditions or covenants of this Lease and such failure continues for a period of thirty (30) calendar days after written notice to that party.

(B) In the event of a material default by Lessee, the County may terminate this Lease and remove or require the Lessee to remove the Lessee's property from the Leased Property, without prejudice to any other remedy which the County might be entitled to pursue.

(C) In the event of a material default by County, the Lessee may terminate this Lease and remove Lessee's property from the Leased Property, without prejudice to any other remedy which the Lessee might be entitled to pursue.

22. **WAIVERS:** No waiver by either party of any provision of this Lease shall be deemed to be a waiver of any other provision hereof, of any subsequent breach by the other party of the same

provision of this Lease. Any consent or approval by a party shall not be deemed to render unnecessary the obtaining of that party's consent to or approval of any subsequent act by the other party whether or not similar to the act so consented to or approved.

23. **SEVERABILITY:** In the event any provision of this Lease or application of any provision is held invalid for any reason or reasons, such invalidity shall not affect the other provisions or the applications hereto which can be given effect without the invalid provisions or application. To this end, all the provisions of this Lease are deemed to be severable, each from the other.

24. **INTEGRATION CLAUSE:** This Lease contains the full and final agreement between the parties and no matter, whether written or oral, not herein contained, shall be understood to be part of the Lease unless properly executed, in writing, by both parties.

25. **CAPTIONS:** Captions in this Lease are for convenience only and shall not limit, enlarge or interpret the provisions of the Lease. Any personal pronoun used whether masculine, feminine or neuter shall include all the genders and the single shall include the plural. The plural shall include the singular unless the context shall indicate or specifically provide to the contrary.

26. **BENEFIT AND BURDEN:** The provisions of this Lease shall be binding upon, and shall inure to the benefit of the parties hereto and each of their respective heirs, personal representatives, legal representatives, successors and assigns, as appropriate.

27. **CONTINGENCY:** If the term of this Lease Agreement exceeds thirty- five months, this Lease Agreement is contingent upon approval by the Anne Arundel County Council, as required by Anne Arundel County Code, Article 8, §3-301. If this Lease Agreement is not approved, then it shall be null and void ab initio and of no further effect.

-Signature page to follow-

IN WITNESS THEREOF, the parties hereto have caused this Lease to be duly executed as

of the day and year first above written.

ATTEST:

ANNE ARUNDEL COUNTY, MARYLAND

By: _____ Date

ATTEST:

LESSEE

By: _____ Date
Title:

APPROVED FOR FORM AND LEGAL SUFFICIENCY

By: _____
Date

APPROVED:

Central Services Officer Date

EXHIBIT A

The Leased Property is described as follows: