



OFFICE OF THE REGISTRAR

Invitation to Commencement for VISA Request

Students with international guests may request a formal invitation to their commencement ceremony.

The invitation will state the student's name, when their ceremony is, and that all invited family and friends are welcome. This letter is intended only as helpful supplemental information. We cannot guarantee how U.S. consulates will approach each individual situation. Consular officials from the U.S. Department of State have stated that an invitation letter from the school is not required to process a visa application.

For more information on inviting international guests, including a suggested documentation and letter format, please visit <https://international.unt.edu/content/invite-family-visit>.

Requirements to have an invitation letter:

1. The graduation application must be advisor approved.
2. The letter is only for the commencement the student has applied to graduate.
3. We do NOT provide invitation letters for prior semester graduates. The only exception are summer graduates who are invited to the fall ceremony.

Student's name

Student's ID

Student's handwritten signature

Today's Date

Ready to submit your request? Securely upload the form and any attachments using the Secure Document Upload button. To access the Registrar's secure upload, you will sign in with your EUID and password.

To obtain your EUID, password or re-activate your UNT account, please go to <https://ams.untsystem.edu/>

No EUID? Securely upload your request form by creating a Next Gen account using the No EUID Secure Document Upload button. A working email and phone number are required to create a free Next Gen account.

If you have any questions or concerns, please contact our office at 940-565-2111, stop by our office on the first floor of the Eagle Student Services Center, or schedule a virtual appointment at <https://registrar.unt.edu/>.