



**BAKERSFIELD**

THE SOUND OF *Something Better*

# OPT IN TO E-CHECK STUB

## Electronic Pay Stub Request

\_\_\_\_\_  
Individual's Name

\_\_\_\_\_  
Employee Number -  
Located in the upper left corner of your direct deposit stub.

\_\_\_\_\_  
Address  
  
\_\_\_\_\_

Type or Print desired email address clearly:  
  
\_\_\_\_\_

By signing this document, I am requesting that my paper pay stub be stopped.  
That by signing this, I understand that the paper pay stub will no longer be  
printed and that access to my pay stub is granted to me via the valid  
email address I have provided.

\_\_\_\_\_  
Individual's Signature

\_\_\_\_\_  
Date

***Return this completed form to Payroll Department, City of Bakersfield,  
1600 Truxtun Ave, Bakersfield, CA, 93301***