



## SVUSD Community Services Refund Policy

To withdraw from a program or request a refund, please call SVUSD Community Services at, 949-460-2777 during business hours or email [CommunityServices@svusd.org](mailto:CommunityServices@svusd.org). All refunds will be issued within 30 days from the time of request. Non-attendance in a program is not grounds for a refund. All programs are subject to cancellation or schedule changes.

### Refund Policy

- Full credits/refunds are available for courses cancelled by SVUSD Community Services Department or the Instructor. **(Material/Credit Card fees are non-refundable)**
- Programs may be cancelled if minimum enrolled participants is not met. Participants will be contacted if a program is cancelled.
- Participant requested withdrawals/refunds from a program are subject to a \$5 administrative fee; the \$5 administrative fee will be waived if applied as a credit to parent/participant account. **(Material/Credit Card fees are non-refundable)**
- All account credits are valid for one year from the date of issue.
- Refund/withdrawal requests must be received prior to the start of the program. No refunds will be issued after the program begins, regardless of participant attendance.
- All programs are subject to cancellation or schedule changes.
- Programs will not be pro-rated; late registrants will be obligated to pay full price for the program.