



## ANNUAL SALES REPORT

Reference: TCA 55-17-125

Prior to issuance of Dealer Plates by the County Clerks, this report **must** be submitted to the Motor Vehicle Commission. If not submitted on or before February 15, 2022, a **penalty ranging** from \$100.00 up \$1000.00 may be imposed. Dealer plates will not be renewed until all late penalties have been submitted and verified. **Late fees may be paid at [CORE.TN.GOV](https://www.core.tn.gov) using your online account.**

Name of Dealership \_\_\_\_\_

ADDRESS \_\_\_\_\_

County of Dealership \_\_\_\_\_ Email \_\_\_\_\_

Motor Vehicle Dealer license number \_\_\_\_\_ Phone number \_\_\_\_\_

New Units sold (if any) from January 1, 2021 thru December 31, 2021: \_\_\_\_\_

Used Units sold from January 1, 2021 thru December 31, 2021: \_\_\_\_\_

Total Motor Vehicle units sold from January 1, 2021 thru December 31, 2021: \_\_\_\_\_  
(includes wholesale and retail sales)

Number of dealer plates purchased in 2021: \_\_\_\_\_

### Note:

1. If mailed, the Annual Sales Reports **must** be postmarked on or before February 15, 2022, to avoid penalty.
2. If mailed or faxed, Annual Sales Report **must** be received on or before 12:00a.m. (midnight) February 15, 2022, to avoid penalty.
3. All dealers **must** submit this report **even if they were only open for a portion of the year and/or had no sales.**  
**Please retain a copy for your records.**
4. If there is more than one dealership under the same owner, please prepare an annual sales report for each dealership.  
**(You will be receiving an Annual Sales Report notification for each dealership)** Do not combine Annual Sales Reports.
5. Submit your report online by logging into [CORE.TN.gov](https://www.core.tn.gov) or by email at [MVCmail@tn.gov](mailto:MVCmail@tn.gov) for the **timeliest submission with proof of receipt.**

I certify that the above information to be true and correct.

Signed: \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_  
Owner/Authorized Agent

PRINT: \_\_\_\_\_  
Owner/Authorized Agent

TMVC 95-0508

IN-1267  
(REV 10/06) (REV 7/27/15)

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