

Morehead State University

Vehicle Mileage Log

Beginning January 1st, 2022, a vehicle mileage log must be recorded and submitted to the Office of Environmental Health & Safety monthly for each day or trip a vehicle is driven over 50 miles. This information is being required for review and determination of our annual auto policy insurance premium and domestic trip policy premium.

1. Enter the date and the beginning and ending mileage for each day driven over 50 miles or out of state.
2. At the end of the trip or at the end of the month, forward the mileage log to the Office of Environmental Health & Safety at ehs@moreheadstate.edu.

Plate #:

[illegible]

[illegible]