

Sub-Plan for Dual Degree Programs to Identify Grad Status for Bursar/Financial Aid

There are two types of Dual Degree Programs at CUNY, one where the curriculum overlaps and the other where the curriculum is sequential.

- Where the **curriculum is sequential** there is a clear distinction between the undergraduate requirements and the graduate requirements.
 - For these programs the undergraduate major requirements are completed before the student proceeds into the graduate portion of the curriculum.
 - For sequential dual degree programs separate plans are configured within their respective careers.
- Where the curriculum overlaps, the academic history is recorded on one combined and continuous transcript, with cumulative statistics inclusive of the total requirements for both degrees (i.e. one GPA, cumulative credits and statistics).
 - For overlapping dual degree programs one plan is configured within one career. Sub-plans are used to identify the point when a student is to be considered in the graduate component of the plan.
- Each Dual Degree Program (DDP) has a pre-approved tuition agreement detailing which graduate tuition level is paid at which point in a student's career.
 - DDP tuition agreements approved for each DDP reside with the Office of Academic Affairs. In general tuition is assessed based on the course career up to the maximum tuition for the student's career.
 - In the case of a DDP where the student's career is always UGRD and therefore tuition will increase to the graduate maximum only when the student has been identified and is coded with the graduate level sub-plan.
 - Registrars must work closely with the program directors/faculty advisors, to identify and code students correctly. **The sub-plan used for each plan is GRADTUT.**
- In a Dual Degree Program, both degrees are conferred at the same time since the units required for each degree are linked to the completion of both degrees.
- In the case of DDPs involving the Sophie Davis School of Medicine, the BS degree may be awarded before the second degree, if all requirements for the BS have been met. When two degrees are earned, two diplomas are issued, one for each degree. DDPs do not result in a single diploma.