

Script Writing – Outline

1. Complete your Plot Brainstorming worksheet.

This must be completed and shown to Ms. Kennedy before you are granted access to a Chromebook for writing your script.

2. Create a new Google Doc.

- Select the Document Title box at the top left and title this Doc “Your Name_Script”.
- Select the blue Share button at the top right and share with Ms. Kennedy – mkennedy@aubreyisd.net

Do not forget this step! This is how progress will be tracked/daily grades will be awarded!

3. Format your Doc.

- Double click at the very top of the page to open up the Header Box. Select “different first page”. Type out the title of your script (center aligned, Times New Roman, bold, 18pt). Click on the body of the paper to exit the Header Box.
- Click Insert > Header & Page Number > Page Number. Your page number should be in the bottom right corner. Click on the body of the paper to exit the Footer Box.
- For the body of your paper, click Format > Line Spacing > Single. Text should be left aligned, Times New Roman, 12pt.

4. Begin typing your script.

- All stage directions should be italicized and in parenthesis.
- There should be a double space between each character speaking (you achieve this by hitting enter twice after a character’s line).
- Your script should be a minimum of 5 pages and have a minimum of 3 characters!

PLEASE SEE THE EXAMPLE ON THE BACK TO CHECK YOUR FORMATTING!

FINAL DUE DATE: May 16

Daily progress grades will be taken every day!