

Quartz Hill High School



Student

Digital

Planner

2019 - 2020

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@quartzhillhs



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QHHS Student Store
Open 5 days a week
Before School, Snack, Lunch, & After School Flex Days

**Beverages, Chips & Snacks, Slushies,
School Supplies, Balloon Bouquets, Spirit Wear,
ASB Cards, Dance Tickets, Pay Fees, Photo Pick-up**

PowerSchool

PowerSchool is the Antelope Valley Union High School District's system providing students and parents real-time information including attendance, grades and detailed assignment descriptions, school bulletins, and personal messages from the teacher.

Features: View real-time grades and attendance, teacher comments, school and class bulletins, get e-mail notifications: daily, weekly, monthly.

Log In to PowerSchool Parent Portal

Before you can log in to PowerSchool Parent Portal, you will need your username and your password, which will be distributed at the beginning of the school year.

How to Log In to PowerSchool Parent Portal

1. Go to the school website: <https://www.quartzhillhs.org/> and click on **PowerSchool**.
2. The Log In page appears.
2. Enter your username in the first field.
3. Enter your password in the second field.
4. Click Enter. The PowerSchool Parent Portal start page appears.

Mission Statement

The mission of Quartz Hill High School is to produce responsible citizens who are able to communicate effectively, to set and achieve realistic goals, and who become lifelong learners.

Alma Mater

Where the almond blossoms bloom
And the mountains meet the sky
Stands our alma mater dear
Grand old Quartz Hill High

Quartz Hill High
Quartz Hill High
To you we'll all be true
Tho' the years pass swiftly by
We're loyal to the gold and blue.

Expected Schoolwide Learning Results

Through a rigorous and relevant curriculum, Quartz Hill High School will prepare students to be . . .

Responsible Citizens

Students will improve the quality of life in our school and community at large by displaying tolerance, respect, poise, self-control, empathy, and concern for others.

Effective Communicators

Students will demonstrate the ability to communicate ideas clearly and respond appropriately to the messages of others through reading, writing, listening, speaking, and creative expression.

Bold Problem Solvers

Students will work to analyze and evaluate information in order to build critical thinking skills that can be used to create innovative solutions to real-world problems.

Self-Directed Learners

Students will demonstrate a positive work ethic by practicing organizational strategies, planning ahead, and using effective study skills independently.



Directory

Mailing address:

6040 West Avenue L
Quartz Hill, CA 93536

School phone:

661-718-3100

School website:

<http://www.qhhs.org>

Administration & Support Staff

Mr. Zach Mercier.....	Principal
Mrs. Barbara White	Principal's Secretary
Mr. Chris Andrews.....	Assistant Principal
Mrs. Donna Bock.....	Assistant Principal's Secretary
Mr. Robert Mohammadi.....	Vice-Principal Activities
Mrs. Sulema Figueroa.....	Activities Secretary
Mrs. Judy Swaner.....	Vice-Principal Athletics
Mrs. Heather Cusick.....	Athletics Secretary
Mr. Gary Pierson.....	Vice-Principal Special Education
Mrs. Ashli Nichols.....	Special Education Secretary
Mr. Neil Love.....	Vice-Principal Alternative Programs
Mrs. Melissa Thomas.....	Alternative Programs Secretary

School Directors/Coordinators

Mr. Stu Manthey.....	Director of Activities
Mr. Lance Pierson.....	Director of Athletics
Mr. Robert Fields.....	Director of Security
Mr. Tim Fields.....	Advancement Via Individual Determination (AVID) Coordinator
Mrs. Stephanie Harris.....	English Language Development (ELD) Coordinator
Mr. Jeff Cassady.....	International Baccalaureate (IB) Coordinator

School Counselors

Mrs. Gretchen Vidal, Yvette Moreno, Mr. Dana Roth, Mr. Larry Queen, Ms. Debbie Weilbacher, Mr. Jeff Tepper, Head Counselor

Attendance Office

Last name A-K.....ext. 730
Last name L-Z.....ext. 731

Computer Lab Technician

Mrs. Conaway.....Room 205



Bell Schedules

Regular Day Schedule

Period	Time				Mins
0	6:23 – 7:23				60
1	7:30 – 8:30				60
2	8:37 – 9:40				63
Snack	9:40 – 9:50				10
3	9:57 – 10:57				60
	"A" Lunch	10:57 – 11:32	Per 4	11:39 – 12:39	35/60
	Per 4	11:04 – 12:04	"B" Lunch	12:04 – 12:39	60/35
5	12:46 – 1:46				60
6	1:53 – 2:53				60

Flex Day Schedule

Period	Time				Mins
0	6:47 – 7:23				36
1	7:30 – 8:06				36
2	8:13 – 8:49				36
3	8:56 – 9:32				36
	"A" Lunch	9:32 – 10:07	Per 4	10:14 – 10:50	35/36
	Per 4	9:39 – 10:15	"B" Lunch	10:15 – 10:50	36/35
5	10:57 – 11:33				36
6	11:40 – 12:16				36

Final Exam Minimum Day Schedule

TIME	MINUTES	WED	THUR	FRI
6:23 – 7:23	60	Period 0	Period 0	
7:30 – 9:30	120	Period 1	Period 3	Period 4
9:30 – 10:00	30	LUNCH	LUNCH	LUNCH
10:07 – 12:07	120	Period 2	Period 5	Period 6

Minimum Day Schedule (Back To School Night)

Period	Time	Mins
0	6:48 – 7:23	35
1	7:30 – 8:05	35
2	8:12 – 8:47	35
3	8:54 – 9:29	35
4	9:36 – 10:11	35
Lunch	10:11 – 10:46	35
5	10:53 – 11:28	35
6	11:35 – 12:10	35

Please note: Flex Days are subject to change to meet the needs of required state testing dates.

Bell Schedules

60-Minute Lunch Schedule

Period	Time	Mins
0	6:23 – 7:23	60
1	7:30 – 8:26	56
2	8:33 – 9:31	58
Snack	9:31 – 9:41	10
3	9:48 – 10:44	56
4	10:51 – 11:47	56
Lunch	11:47 – 12:47	60
5	12:54 – 1:50	56
6	1:57 – 2:53	56

2ABC Assembly Schedule

Period	Time			Mins
0	6:23 – 7:23			60
1	7:30 – 8:16			46
2/Assemblies	2A: 8:23-9:10	2B: 9:10-9:57	2C: 9:57-10:37	47/47/40

Snack	10:37 – 10:47	10
3	10:54 – 11:38	44
	“A” Lunch 11:38 – 12:13 Per 4 12:20 – 1:11	35/51
	Per 4 11:45 – 12:36 “B” Lunch 12:36 – 1:11	51/35
5	1:18 – 2:02	44
6	2:09 – 2:53	44

3ABC Assembly Schedule

Period	Time	Mins
0	6:23 – 7:23	60
1	7:30 – 8:14	44
2	8:21 – 9:07	46
Snack	9:07 – 9:17	10
3/Assemblies	3A: 9:24-10:11 3B: 10:11-10:58 3C: 10:58-11:38	47/47/40
	“A” Lunch 11:38 – 12:13 Per 4 12:20 – 1:11	35/51
	Per 4 11:45 – 12:36 “B” Lunch 12:36 – 1:11	51/35
5	1:18 – 2:02	44
6	2:09 – 2:53	44

Homecoming Schedule

Period	Time	Mins
0	6:23 – 7:23	60
1	7:30 – 8:16	46
2/Assemblies	2A: 8:23-9:23 2B: 9:23-10:23	60/60
Snack	10:23 – 10:33	10
3	10:40 – 11:23	43
Lunch	11:23 – 12:23	60
4	12:30 – 1:13	43
5	1:20 – 2:03	43
6	2:10 – 2:53	43

Fall 2019 Calendar

College Clothing Day is the first Wednesday of each month; Blue & Gold Day- Rebel Spirit Wear EVERY FRIDAY!

August 12	First Day of Semester/ Flex Day Schedule
August 14	Flex Day Schedule (and every Wed thereafter)
August 16	Welcome Back Rally
August 30	Senior Sunrise
September 2	Labor Day- No School
September 3	HOCO court apps available
September 6	Back to school night/ Minimum Day
September 11	HOCO Court Meeting
September 17-20	HOCO Court Voting
September 16-20	Kindness Week
September 24	Class Ring Orders with Jostens
Sept. 30 – Oct. 4	Homecoming Week/Assembly and Carnival on Friday
October 11	1 st Quarter Ends
October 5	Homecoming Dance
October 16	Blood Drive in Small Gym 12:00 – 6:15
October 31	Huanted House
November 14	Talent Show
November 11	Veteran's Day- No School
November 25-29	Thanksgiving Break
December 15	Leadership Development Day
December 19, 20, 21	Final Exams/ Minimum Days / End 1 st Semester
December 21 – January 11	Winter Break

***Dates subject to change**

Spring 2020 Calendar

***College Clothing Day is the first Wednesday of each month;
Blue & Gold Day- Rebel Spirit Wear EVERY FRIDAY!***

January 27	Dr. Martin L. King Jr. Day- No School
January 24	Club Rush Day
January 27-31	Winter Spirit Week/ Assembly Friday
February 5	Student Free Day
February 6	Leadership/ASB applications available
February 7	Winterball*
February 10	Lincolns Birthday - No School
February 14	Hearts of Quartz Hill
February 17	Presidents Day – No School
February 21	Prom paperwork available
February 26	Blood Drive
March 20	3 rd Quarter Ends
March 23-27	Spring Break
April 1	Prom Ticket Sales
April 2	Salute to Youth
April 6-10	Spirit Week/ Assembly Friday
April 25	Prom at the Gardens of Paradise
May 22	Car Show & Club Carnival Friday
May 25	Memorial Day- School Closed
June 3	Senior Sunset/Assembly
June 4	Class of 2020 Graduation

***Dates subject to change**

Behavior Standards/Consequences

Students are expected to conduct themselves in a manner which is conducive to learning. There will be different expectations for each class and from each teacher. Teachers will give each student entering their class a written list of expectations in the area of classroom behavior. Violations of these expectations will result in consequences through the SOS (Success Oriented Schools) system.

Students will avoid the infractions listed in the offense/penalties section of this document. Students choosing to violate these expectations face the listed consequences. Where there is non-compliance with consequences, the penalty will become progressively more severe. These penalties are within the guidelines set by Antelope Valley Union High School District Board policies and California Education Code. They are the recommendations of the Quartz Hill High School Discipline Policy Committee that is comprised of parents, students, and staff.

Role of Staff

Education Code section 35291.5 institutes the authority under which these school rules and regulations are established: "It shall be the duty of each employee of the school to enforce the rules and procedures on school discipline adopted under this section."

It is expected that all employees at Quartz Hill High School hold students accountable for their actions under the rules and regulations stated here. The faculty is expected to refer students to the appropriate administrator for any major infractions listed in this document. They are also expected to hold students accountable for their actions in the classroom for such infractions as tardiness, class disturbance, non-diligence, etc. These types of infractions are dealt with through the Positive Behavior Intervention System (PBIS).

Administrators are expected to implement the penalties as detailed for the infractions listed within this document. The Principal has the final responsibility for application of all school rules and is the person to whom any final appeals must be made.

Definitions

Suspension: Removal of the student from the school setting for a period of 1-5 days during which time the student may be assigned to on-campus suspension or off-campus suspension. In the case of off-campus suspension, students are to remain under the supervision of a parent or guardian and may not be on any campus or at any school activities at any time for any reason. Section 48913 of the California State Educational Code states that the teacher of any class from which a pupil is suspended may require the suspended pupil to complete any assignment and tests missed during the suspension.

Involuntary Alternative Placement: Removal of student from Quartz Hill High School and placement in an alternative educational setting for a period up to the current semester and one additional semester.

Expulsion: Removal from all schools within the Antelope Valley Union High School District for a period up to the current semester and one additional semester. Only the Board of Trustees can levy this penalty.

Suspension Alternatives

Alternatives to suspension for less serious offenses include:

On-Campus Detention (OCD): Removal of the student from on-going classroom instruction with the student remaining on campus in the On-Campus Detention room.

After School Work Program (ASW): This program consists of one hour of work on

campus after school. Students who fail to report or complete an After School Work assignment will be assigned one day of Saturday School. Students receive a copy of the ASW form with all necessary information.

Saturday School (SS): A four-hour period on Saturdays designed as an instructional program to make up school time assigned to students who have been truant from school for four or more periods. Students failing to complete Saturday School will be assigned one day of OCD. Students receive a copy of the Saturday School form with all necessary information. A Teleparent message will also be sent home.

Attendance

Attendance & Extra-Curricular Policy

1. Any student who has more than 8 combined unexcused absences and/or unexcused tardies, in a quarter, in any given period, will receive an unsatisfactory (U) in citizenship by the teacher of record. If a student receives three or more U's in citizenship at the quarter or semester grading period, they will not be eligible for any extra-curricular activity for the following quarter. Those activities include athletics, dances, and club involvement.

2. Students may opt to attend Voluntary Saturday School (VSS) for a minimum of four hours to clear absences which have not been cleared by a verified excuse. After attending VSS, the student will have the option of clearing one all-day unexcused absence or two unexcused period absences. VSS must be attended prior to the end of quarter in which the absences can affect citizenship status. Once a U has been posted by the teacher of record at the conclusion of the grading period, VSS cannot retroactively change the citizenship grade from the previous quarter.

3. Parents will be notified of the number of unexcused absences their student has in each class at the following times: first quarter progress report, first quarter report card, second quarter progress report, third quarter progress report, third quarter report card, fourth quarter progress report. Attendance is also posted on **PowerSchool**. (Usernames and passwords are obtainable through the guidance office.)

4. A parent can excuse up to five consecutive days of illness. Anything beyond five days would require a doctor's note.

5. Parents may clear, by note or phone call, any non-suspension or non-truant absence during a period of time not to exceed five school days after the occurrence of the absence. After the five-day window of opportunity, a doctor's note indicating a diagnosis or court verification is required to clear an absence.

6. If a student is absent from school for a portion of the day for illness or a doctor's visit, **The parent or guardian must properly check the student out of school through the Attendance Office.** If this procedure is not followed, the student's period absences may be marked as unexcused. See section for off-campus procedure. **(This includes senior lunch privilege students.)**

7. Students attending Regional Occupation Program (ROP) classes are held to different attendance requirements as required by state education code. The ROP program will clarify those requirements.

8. The Superintendent is directed to establish procedures to implement this policy. Annually, an evaluation of this policy shall be reported to the Board of Trustees.

Remember: Absences must be verified and cleared by the parent/guardian by calling the Attendance Office at 718-3100. Last Names **A-K ext. 451**/Last Names **L-Z ext. 461**

Tardies: A student is tardy when not in the assigned classroom and ready to work when the tardy bell rings. When a student is tardy, consequences will be assigned as follows:

#1-7 Warning via School Messenger.

#8-10 Choice by student: 15 minute lunch detention or ASW (appropriate intervention to take place 2 days after the day in which the tardy is logged. Failure to report for the assigned lunch detention or ASW will result in assignment to Saturday School.)

#11 Referral to CAW, for SART contract and Saturday School, (appropriate intervention to take place within the next two scheduled Saturday School sessions);

#12 + Referral to CAW, VP conference with Saturday School, parent conference (Failure to report to the assigned Saturday School will result in assignment to 1 day on-campus suspension).

Extended Absences

Short Term Independent Study is for extended absences **other than illness** (i.e., vacation, camps, fair participation, surgery or medical procedure, etc.) of five or more days, not to exceed 20 days. Credit can be obtained for class work completed during the student's absence from school. Completed forms must be submitted at least six days prior to the first day of expected absence. Contact the attendance office for further information.

Ditch Days: QHHS does **NOT** authorize "ditch days" at any time for any grade level.

Off-Campus Pass: Students may not leave campus for any reason without an off-campus pass. Off campus requests must be in writing to the Attendance office. Students may bring the note either before school or at snack. All requests will be verified prior to release of the student. Parents are welcome to come to the attendance office to sign their student out with proper ID. However, students will not be paged at lunch or at snack break times. (This includes senior lunch privilege students.)

Students will not be released via phone call requests.

Guidance Office

QHHS has six counselors available to serve student needs, with someone available from 7:15 AM to 3:15 PM everyday.

To see a counselor, **students** should stop by the Guidance Office before or after school or during snack or lunchtime to make an appointment. **Students who go to the Guidance Office instead of class are considered absent from their class and will not be seen by a counselor until they obtain a pass from their teacher nor will they be given a pass to class.** Students who have made an appointment to be seen by their counselor will be released at the discretion of the teacher and are not marked absent. After seeing a counselor students must return to class with the time noted on an On-Campus Pass. Students must sign in at the Guidance Office counter or in the College/Career Center whenever they are in the office and should make sure to sign out when they leave for verification.

Students may contact their counselor before or after school or during snack or lunchtime via the Guidance **CAR!** The **Counselor Action Request** box is located in the Guidance Office so students who may not be able to see their counselor immediately, can fill out a request and receive an answer, whether by return note or appointment, typically within 24 hours. To see their student's counselor, **parents** should call the Guidance Office at (661) 718-3100, extension 721 to make an appointment. Parents should not stop by the Guidance Office without an appointment as the counselor may not be available.

Class Changes: Every attempt has been made by the counselors to schedule students into the courses they have chosen during registration; however, students must have done their part to help the counselors. This includes only choosing courses for which the student has met all of the prerequisites and identifying alternatives if a chosen course is unavailable. Students were instructed to take the registration process seriously because they were choosing the next year's classes. The only changes allowed in July and August when a student returns to pick up their course list will be if an adjustment is required due to the successful completion of a course during summer school, an addition of an ROP, a Work Experience, a concurrent community college course, or dropping to a five period day for seniors who have earned 180 credits and have written parent permission to do so. Level changes within the same subject will be considered only through the **first progress report only and only if seats are available**. Elective classes, teacher, lunch periods, and/or period changes will not be considered. Second semester class level changes will only be considered for the first 10 days of the beginning of the semester and only for the above stated reasons.

Procedure for Level Changes:

1. Obtain a Level Change request form from the guidance office.
2. Complete the request form and have your parent/guardian sign it. Students must obtain signatures from exiting teacher and in some cases, entering teacher as well, on the course change form. Requests that do not have the exiting teacher's signature will not be considered.
3. Turn in the completed request form to your counselor and continue attending the current schedule until notified by the counselor or receiving a new schedule.
4. Students may check with the Guidance Office before first period on the next day to see if a schedule change has been made. Student must attend classes according to their original schedule until notified by the counselor of any changes. A student's entire schedule may change when requesting a class change.

Special Note: Once a change has been made, the new schedule will not, for any reason, be changed back or again.

Graduation Requirements

Required Subjects	Years	Units	
English 9,10,11,12	4	40	In addition to total credits and required subjects, all students must pass both the English & Math portions of the California High School Exit Exam (State required).
Mathematics	3	30	
Science	2	20	
Social Studies	3	30	
Visual/Performing Arts			
or Foreign Language	1	10	
Healthful Living	1	10	All students must pass Algebra 1 as a District graduation requirement.
Physical Education	2	20	
<u>Electives</u>	<u>4</u>	<u>70</u>	
Total credits		230	

High School Exit Exam: This exam is divided into two parts: 1) reading and writing, 2) mathematics. All questions on the test are based on the California State Board-adopted standards. Students must pass both parts of the exam in order to receive a high school diploma. Students must also meet the District's standards for graduation. Further information regarding this exam can be found on the California Department of Education website: <http://www.cde.ca.gov/ta/tg/hs/>.

Physical Education: All current 9th and 10th grade students will be required to take and pass the California Physical Fitness test. Students who have not passed the test by the end of their 10th grade year must choose a PE 3 course in the 11th grade, when they will again have the opportunity to take and pass the test. Students who do not pass the test in the 11th grade, will be enrolled in a PE 3 course in 12th grade.

Work Experience: Mrs. Beane is the Work Experience Coordinator and Instructor for the Work Experience Program. Work Experience is a school supervised program offered to 11th and 12th grade students, 16 years or older, who have an approved job or internship within the confines of the Antelope Valley. Students interning need to volunteer in a non-profit organization for their placement to be approved for credits. Students must also attend required instruction related classes and must work or intern a minimum of 5 hours per week to earn 5 elective credits or 10 hours per week to earn up to 10 elective credits. Enrollment is limited, so see your Guidance counselor or call 661-718-3100 ext. 455 and speak directly to Mrs. Beane for further information.

International Baccalaureate (IB)

QHHS is an authorized International Baccalaureate Diploma School, which offers academically talented and motivated high school students the opportunity to earn an internationally recognized diploma.

Students interested in applying for the IB Diploma program must take certain classes in the summer before 9th grade, so they need to speak to a counselor. This program offers rigorous college preparatory courses in five academic areas: English, foreign language, science, math, and social studies.

Students in the 11th and 12th grades may then begin the IB Diploma Program, which requires that they take courses and complete exams in six academic areas. Students must also complete 150 hours of creative, athletic, and social service activities; write an extended essay of original research; and take a Theory of Knowledge course. For more information, please contact Mr. Cassidy, Coordinator ext. 327.

QHHS is proud to be one of only eighty-six high schools in California to offer the IB Diploma Program.

Academic Probation (formerly Supplemental Instruction Program)

Freshmen, Sophomores, or Juniors failing a class during the first semester of this school year will be placed on Academic Probation. Students on Academic Probation will be held accountable in the following ways:

- At the end of the semester students with a failing grade(s) will be required to meet with a counselor to discuss the situation and available interventions.
- Students may not enroll in elective classes if they are not currently enrolled in graduation requirements they have previously failed.



QHHS College & Career Center

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Transcripts, Records and Grades

The Registrar's Office is located in the administration building. Student services are not available during class time. A valid school I.D. is required for all services through the Registrar's Office.

All transcripts, official and unofficial, for current students can be obtained online through our transcript service www.Parchment.com.

Transcripts ordered through Parchment for college and scholarship applications can be mailed to your home address. Parchment will mail an official transcript or send an electronic official transcript per your college's requirements. All transcripts requested for NCAA must be requested through Parchment. There is no charge for unofficial transcripts ordered through Parchment.

A copying fee shall be charged for any copies of records requested through the Records office.

Grade changes can only be initiated by the teacher of record for the following reasons: Student absence due to illness or emergency, and teacher error in calculation or reporting of grade. Students are required to submit missing assignments upon return from verified absence. Under no circumstances can additional new work (i.e. extra credit) be given to change a grade from any previous grading period. Grade changes cannot be made for the sole purpose of qualifying for sports or an activity.

Withdrawal of a student from school

The parent/guardian whose name appears in our system (with current picture ID) must:

- Go to the Attendance Office for your student's last name and begin the process there.
- All financial charges must be paid in cash.
- The Principal is authorized to withhold records, transcripts, grades, and diplomas of any student who willfully damages or does not return District property loaned to him or her. Any student, at the time of withdrawal, who owes charges shall have those charges forwarded to the new school with written notification that all grades, transcripts, or diplomas are to be withheld until payment of all charges owed to Antelope Valley Union High School District are received. (Ed. Code 48904, 48904.3).

Grades

Report Cards are issued 4 times a year.

Only semester grades are entered into the student's official transcript. Quarter grades **DQ** affect eligibility for student activities and athletics.

A	-	Excellence	D	-	Passing
B	-	Above Average	F	-	Failure
C	-	Average	I	-	Incomplete

Progress reports are issued quarterly, to advise parents of grade, attendance, and work habits problems. This gives the student time to do additional work to improve the grade before semester grades are given for class credit. Parents wishing more frequent reports on their student may pick-up Weekly Progress Reports from the Counseling Office. The student submits the form to the teacher and hand delivers the completed report to the parents. Citizenship grades for extra curricular activities are determined by the total of all classroom teachers' grades. Students who receive three or more U's in citizenship are ineligible for participation in extracurricular school activities for the quarter following that grading period.



Activities

QHHS Associated Student Body (ASB)

Advisor	Mr. Stu Manthey, ext. 102
Site Accounting Technician	Mrs. Midori Foster, ext. 704
Student Store Clerk	Mrs. Kathleen Hobbs, ext. 253

The QHHS Associated Student Body Activities program promotes achievement of the Expected School-wide Learning Results (ESLRs) to help prepare graduates to be **Responsible Citizens, Effective Communicators, Bold and Innovative Producers and Self-Directed Learners**. The Activities Director along with the administrative staff, club and class advisors make up the team responsible for providing Quartz Hill High School students with the means by which to develop leadership skills and the responsibility of citizenship and community. The goal of the Activities program is to have each and every student involved in at least one extra-curricular activity.

ASB Cards: An ASB card is a stamp burned into the QHHS Student ID card and can be purchased in the Student Store for \$35. With the ASB card students receive free admission to all non-CIF sporting events, a free spirit shirt, discounts at the Student Store, free athletic and academic letters, and discounts on admission to school activities. Popular discounts associated with the ASB Card include a \$5 savings on the yearbook (through October), \$10 discount off a Prom ticket (juniors/seniors only), and a \$5 discount on Homecoming and Winter Ball Tickets. Proceeds from the sale of ASB Cards fund school-wide activities throughout the year as well as all student athletic programs. Seniors with an ASB Card will receive a discount on their Grad Nite ticket!

Assemblies: A variety of assemblies will be held throughout the school year. Students are expected to demonstrate behavior appropriate to the type of assembly being held. Violation of any school regulations will result in disciplinary action. Off campus passes will not be available on assembly days. A parent must come in to pick up the student in person on those days.

Dance Dress Code:

AVUHSD Dress Code rules apply at all school functions, but the following items should be taken into consideration when attending dances:

Only modest and age appropriate clothing may be worn.

Male dress: No canes or chains, bandanas, head rags, or baseball caps allowed and no sagging pants.

Female Dress: No sheer/see-through material between mid-thigh and bust area. No exposed undergarments. No overly revealing body parts (i.e. no bare midriff, no bare lower back, no key hole cut-outs, no plunging bust line, slits must be at the mid thigh or lower, dress/skirt length can not be shorter than mid thigh.) Spaghetti straps are allowed, but no strapless dresses or tops.

Student Store: The Student Store is located in the hallway of the west entrance of the 100 Quad. Students may purchase ASB Cards, PE clothes, yearbooks, spirit wear, pay class fees and purchase various snacks and drinks. The store is open Monday- Friday from 7:15 – 12:45. Hours are subject to change due to school activities and schedule changes. Students may purchase items before school, during snack and lunch. Student Store accepts cash, checks and credit cards. Beginning April 11, 2020 Student Store will no longer accept checks for payment. **Student Pictures** taken during the year are available for pickup in the Student Store.

Yearbook: The QHHS Yearbook, The Cavalier, is available for purchase all year in the Student Store. Cost of the yearbook increases throughout the year so buy early!

Books arrive a few weeks before school ends. In order to pick-up a yearbook, students must have their QHHS ID Card. Yearbooks are distributed by the Yearbook staff. Distribution details will be announced in May. See the Yearbook advisor with any questions.

Student Leadership

ASB Officers 2019-2020

President.....	Serena Allen
Vice President.....	Daniel Morin
Secretary.....	Emily Mahady
Treasurer.....	Sophia Tumin
Advisor.....	Mr. Manthey/room 102

Senior Class Officers (Class of 2020)

President.....	Kalaya Culver
Vice President.....	Veronica Shepherd
Secretary.....	Imani Speed
Treasurer.....	Ivaane Odoi
Advisor.....	Ms. Simonds/room 213

Junior Class Officers (Class of 2021)

President.....	Sara Pagliaro
Vice President.....	Jonah Knittel
Secretary.....	
Treasurer.....	Joey Mahady
Advisor.....	Mrs. Tawny Hernandez

Sophomore Class Officers (Class of 2022)

President.....	Camile Sevilla
Vice President.....	Christabel Odoi
Secretary.....	Carlos Salazar
Treasurer.....	Franco Bella

Freshman Class Officers (Class of 2023)

To be determined



OUTSTANDING
LEADERSHIP
PROGRAM



Clubs/Organizations

Clubs are student initiated and student run. For more information about a specific club, please see the advisor in his/her room. For information on how to start a club, speak with Mr. Manthey in Room #102 and fill out a new club packet.

The following organizations require an application or audition. See the advisor for information about the organization and specific dates.

Club Name	Advisor	Rm#
American Cancer Society	Ruth Simonds	213
Art Club	Jordan Jenison	313
Art of Conversation Club	Pam Murray	511
ASB Leadership	Stuart Manthey	102
Asian Club	Mandi Nichter	309
AVID Club	Tim Fields	105
Band	Mark De la Vega	601
Black Student Union (BSU)	Mandi Nichter	309
Blue Crew	Mandi Nichter	309
Boys Golf	Kevin Mahady	312
California Scholarship Federation (CSF)	Danielle Carbajal	320
Cheerleading	Renee Martin-Medlin	
Christian Club	Lance Pierson	104
Class of 2018	Ruth Simonds	213
Class of 2019	Tawny Hernandez Estrada	111
Class of 2020	Nate Forte	433
Class of 2021		
Dance Team	Kathleen Boudreau	233
Do Something Club	Mandi Nichter	309
Drama Club	Perry Self	401
Drill Team/Pageantry	Faviola Puentes	601
Ethics Club	Veronica Bertell	582
Existential Club	Christine Vanderzee/Mitch Dabo	A Lunch - 413 B Lunch 315
Fanatics Society	Tim House/Mitch Dabo	310
Film Club	Christopher Hall	404
Flash Mob Club	Nate Forte	433
FRC	Bill Smith	435
French Club	Jean Marie Andrews-Dent	123
Gamers Guild/E-Sports	Tim Fields	105
Gay-Straight Alliance	Cindy Leslie	217
Girls Basketball	Andrea Buckner	210
Global Aid Society	Jordan Jenison	313
Guitar Club	Jeff Cassidy	327
Hip Hop Club	Starkeisha Thelisma	
IB Club	Jeff Cassidy	327
Journalism	Leigh Martinez	304
Key Club	Chris Meester	581
Kindness Club	Jennifer McElroy	307
League of their Own Softball	Ruth Simonds	213
Literature Club	Gail deGroat	306
Mathletes	Justin Harris	118
Mock Trial	Tim House	310
Model United Nations	Steve Reti	585
Multicultural Club	Jeff Cassidy	327

National Honor Society	Jennifer McElroy	307
Needle Crafters Club	Heidi Miller	603
QH Robotics (FTC)	Bill Smith	435
QHHS Applied Math	Kevin Mahady	312
RC & Drone Club	Jennifer James	608
Science Club	Mandi Nichter	309
Service Squad	Jennifer James	608
Spanish Club	Brenda Zavala	420
Support Our Troops	Suzi Tigner	204
Swimming and Waterman Club	Tim Fields	105
Take Down Club	Ronald Coleman	V6
Tea Aprisiation	Gail deGroff	306
Trot Canter Ride Club	Nate Forte	433
UNICEF	Tim House	310
VEX Robotics	Bill Smith	435
Vocal Association	Annika Linde	602
Yearbook	Leigh Martinez	304



2019- 2020 Quartz Hill High School

ASB Card

For \$35, here's what you get:

- ✓ FREE entry to all home and away non-CIF sporting events (That's football, volleyball, basketball, wrestling and track!)
- ✓ Discount on the yearbook (if pre-ordered by October)
- ✓ \$5 off Homecoming and Winter Ball ticket
- ✓ SENIORS- \$5 off Grad Nite ticket
- ✓ \$10 off your Prom ticket (Jrs/Srs only; one discount per ASB Card)
- ✓ Free QHHS Spirit Shirt
- ✓ Discount on Spirit Wear in the Student Store
- ✓ Free Athletic, Academic & Activity Letters
- ✓ Discounts/free admission to ASB-sponsored events
- ✓ Athletes
 - \$5 team donation for end-of-season awards
 - Free Varsity Golden League Champ patch (\$10 value)
 - \$25 off CIF championship ring

The ASB Card can save you
Hundreds of dollars throughout the year!

*Funds from ASB card sales help support student activities,
assemblies, sports, academic awards, etc.*

Buy yours today in the Student Store!



Balloon Bouquets

Available for pre-order in the Student Store.
Choose from a variety of styles and occasions.
ASB Card discount available!

Athletics

Sports Participation

The following are required prior to participation in any sport:

1. Athletic Code of Ethics
2. Concussion Sheet
3. Risk of Injury Form
4. A blue physical card must be completed by a doctor.
5. A yellow athletic eligibility clearance card and packet must be completed and signed by parent/guardian.

All of the above documents are available from the Athletics Secretary in the Administration Office. All completed and signed documents must be returned to the Athletic Office before participation in practice or tryouts. Please allow 48 hours for clearance.

For each additional sport students must complete:

1. Parent/guardian must complete additional yellow emergency card and green secondary sport card.
2. Student must return the cards to the Athletic Office before practice or tryouts begin.

Insurance for Athletics:

California Education Code Sec. 32221 requires every athletic team member to have accidental body injury insurance of at least \$1,500 medical and hospital benefits. If student has required medical insurance coverage, fill in the information with the name of the insurance company and policy number on pink emergency card.

Athletics Sports Seasons

FALL

Cross Country
Football
Golf- Girls
Tennis- Girls
Volleyball- Girls

WINTER

Basketball- Boys
Basketball- Girls
Soccer- Boys
Soccer- Girls
Wrestling

SPRING

Baseball
Golf- Boys
Softball
Swimming
Track & Field
Tennis- Boys
Volleyball- Boys



Athletic – Academic – Activities Letters

Letters are only worn on the QH Letterman jacket with “Columbia” blue shell and white leather sleeves. Jackets are purchased at student’s expense at various sporting goods and trophy shops in the Antelope Valley. No variations to this jacket are allowed.

- Academic Letter – students must be enrolled in 6 classes; 4 of the 6 classes must meet the entrance requirements for the University of California system; and a grade point average of 3.66 or above must be maintained for two consecutive semesters.
- Athletic Letters – each sport has different requirements, see coaches for details.
- Leadership- See Mr. Manthey
- Band – see Mr. McQuilkin
- Drama – see Drama teacher

Emergencies

Illness or Injury Policy

If a student becomes injured or ill at school, parents will be notified. If parents cannot be reached, emergency contacts will be notified. **PLEASE NOTIFY THE SCHOOL AS SOON AS POSSIBLE OF ANY CHANGES IN TELEPHONE NUMBERS, PLACE OF WORK OR EMERGENCY CONTACTS.**

The school has personnel trained in performing CPR and first aid. These individuals, the health clerk and/or administration will determine the need to call for further medical assistance.

In the event of serious illness or injury Los Angeles County paramedics may be notified to evaluate the student's condition and transport the student to the emergency room (if necessary). Every effort will be made to contact the parents with instructions to meet their student in the emergency room or at school. The school does not provide insurance for these situations. It is the parent's responsibility to pay for medical service including transport to the emergency room.

If a student is on continuous medication, including over the counter medication (aspirin, Tylenol, etc.), they must file the necessary paperwork with the Health Office (Ed. Code 49480). The Health Office must also review a written statement from the student's doctor detailing method, amount and time schedule the medication(s) is to be taken. The parent/guardian must send a written statement indicating that they wish the school to assist the student in the direction set forth by the doctor.

If your student has a chronic or acute health condition, which can have an effect at school, please contact District Nurse, Marion Barry, 718 - 3100 ext. 154.

School Closing

In case of severe inclement weather, the school may be closed, starting time delayed, or dismissed early. School officials will contact local stations of any changes in the normal school routine. Radio stations:

FM Radio: 93.5; Edge 100.1; KTPJ 97.7; KGMX 106.3; Radio Lazer 106.9 (Spanish)

AM Radio: KAVL 610; KUTY 1470

Television: Channel 3 – Adelphia

Efforts will be made to post closures at qhhs.org and to send out an automated phone message, if possible.

General Information

Bulletin/PA Announcements: The QHHS Bulletin will be available on PowerSchool under "Daily Bulletin". Announcements for the bulletin must be submitted via email to jmalone@avhsd.org or to the Activities Secretary no later than 10 AM of the day prior to the next bulletin. PA Announcements are broadcast during 2nd period.

Bus Rules: Students living outside the 3-mile radius of QHHS have the option of bus transportation to and from school. Parent will need to contact District transportation personnel prior to start of school to make arrangements and to pay fees. Students transported in school buses shall be under the authority and responsible directly to the driver of the bus. Continued disorderly conduct or persistent refusals to submit to the authority of the driver may result in suspension or expulsion from bus transportation and similar school discipline. Contact transportation at 945-3621 if you have any further questions.

Class Interruptions: Parents and students are reminded that items for students, such as birthday gifts are not to be brought onto campus or to be in the possession of any student. These items include, but are not limited to balloons, flowers, etc. Board Policy

6116 prohibits bringing unnecessary items onto campus, as they are disruptive to the learning process. WE WILL NOT ACCEPT OR DELIVER THEM.

Computer Lab 205: The open access computer lab in room 205 is open from 7:00 a.m. – 3:30 p.m. Students may use the lab before school, at snack and lunch unless it is reserved by a class. Students wishing to have access to the Internet must have a signed Internet Use Agreement on file and present their student ID card properly stamped for Internet use. This agreement should have been completed during the registration process. Students may print up to ten pages of school work daily in Computer Lab 205. After ten pages, there will be a \$.10 fee per page.

Free/Reduced Lunch Program: The application is included in the District's online enrollment application package. There is a link that will take you to the online application to apply for meal benefits for your students. Applications are accepted after July 1 for the 2015/2016 school year. If you prefer to apply directly the link is <http://avuhsd.school lunchapp.com>, if you have questions or need help, you may contact AVUHSD-Food Services at 44809 Beech Avenue, Lancaster, CA 93534, 661-575-1051 or 661-5751055. **Prepaid Meals and Money on account:** Food Services also offers an online system to prepay for meals or put money on account for your students at www.mylunchmoney.com. For both programs the student uses their school issued ID card.

ID Cards: All students will be issued a QHHS photo ID Card at the beginning of the school year. *AVUHSD Board Policy requires that all students wear their ID Card at all times during the school day and at school events (AR 5132). The ID badge is to be worn around the neck on a school-approved lanyard.* If the student ID Card is lost/stolen, there is a \$5 replacement charge. Students should pay for their replacement ID Card in the Student Store. Students without ID Cards are subject to disciplinary action, as follows: 1st, 2nd and 3rd offense: After School Work; 4th and 5th offense: Saturday School; 6th and 7th offense: 1 day suspension (on campus); 8 or more offenses: off campus suspension.

Library: The QHHS library offers a multiple range of opportunities for students: study, research, leisure reading, instruction in computer use, and tutoring. Student ID cards are needed to check out all library books. Students with overdue books or material will lose check-out privileges until all books and material are returned and fines paid. No food or drink is allowed in the library and a quiet atmosphere is expected. Students may print up to ten pages of school work daily in the Library. After ten pages, there will be a \$.10 fee per page. Students wishing to have access to the Internet must have a signed Internet Use Agreement on file and present their student ID card properly stamped for Internet use. This agreement should have been completed during the registration process. The Library is open Monday through Friday, from 6:30 a.m. to 3:30 p.m.

Lockers: There are a limited number of lockers available to students on the following basis:

- Students who have physical disabilities.
- Students with temporary disabilities/injuries, i.e., broken limbs, may be issued a locker during the duration of injury with verification of date of medical release.
- Students with other medical problems who have a doctor's verification.

Contact the Director of Security to obtain a locker.

Lost and Found: All losses should be reported to the Security Office. Articles found in and around school may be turned into the Security Office. Quartz Hill High is not responsible for lost or stolen items.

Messages: Messages may be delivered to students through the Administration Office only in cases of emergency. Students may not use office telephones except in an emergency and with permission of a staff member.

Parent Volunteers:

To become a volunteer at QHHS, pick up a Volunteer Packet from the Principal's Secretary. After completing the packet, return it to the Principal's Secretary with a copy of your current TB test results and a copy of your driver's license attached. Once processed, you will be contacted by the District Office to schedule a Livescan fingerprint appointment. There is a \$32 fee for fingerprinting, which must be paid with a cashier's check or money order only (no cash or personal checks accepted). Once your Livescan has cleared, the AVUHSD Board of Trustees must approve you as a volunteer and you will be notified. Parent volunteers are needed and welcomed at QHHS! Parents and grandparents can get involved in the areas of photo copying, assisting teachers, registration, sporting events, mailings, Attendance Office, Guidance Office, special events, and in the library.

Participation Requirements for Graduation Exercises

1. Meet graduation requirements one week prior to graduation exercises.
2. Student may NOT be on suspension during the time of graduation exercises.
3. Complete student Clearance procedure:
 - paying student financial obligations
 - returning textbooks and library books
4. Attend all graduation practices.
5. Comply with all graduation and school rules during practice and graduation.
6. Students must wear the blue or gold cap and gown purchased during the current school year and comply with appearance and dress code standard established by the Board of Education and QHHS Dress Code Standards.
 - **NOTE** *Seniors are advised that participation in graduation ceremonies is a privilege, not a right. Students are responsible for their behavior during the school day and at school activities. Therefore, **students who violate school policy or rules may forfeit participation in all graduation related activities, including commencement.**

Requirement for Valedictorian – students must meet district qualifications on scholastic aptitude and citizenship. Students can be denied valedictorian status based on lack of integrity, honesty, and character.

P.E. Clothes: All students attending physical education classes must wear some type of work-out garments. QHHS P.E. shirts and shorts are available for purchase during registration and are on sale daily at the Student Store, located in the 100 Quad. Students should confirm with their PE teacher the appropriate uniform to wear.

P.E. Lockers: Parents are highly encouraged to purchase a high quality, heavy-duty lock for P.E. lockers. It has been determined that inexpensive locks are easily compromised resulting in theft. Students should not share lockers or give their combination to other students. A limited number of locks are available for purchase in the Student Store.

Recording Devices: The legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline and such use is prohibited. Any person, other than a pupil, who willfully violates this Ed. Code section shall be guilty of a misdemeanor. Any pupil violating this section shall be subject to appropriate disciplinary action.

School Hours: The Regular School Day is from 7:30 AM to 2:53 PM. Wednesdays are Flex Days; hours are from 7:30 AM to 12:16 PM for students. Students are expected to attend assigned classes every day. If students are not involved in after- school sponsored activities, they are expected to leave campus at the close of the school day.

Selling Items: California Education Code 51520(a) prohibits students from selling any items on campus during the school day for personal gain. Only items approved by the Associated Student Body Board of Control as part of a club-sponsored fundraiser may be sold during the school day. Students violating Ed Code are subject to discipline.

Senior Off-Campus Privilege

Seniors who meet the following requirements may obtain an application from the Activities Office.

1. Seniors must have signed parent/guardian permission form on file.
2. Seniors must have attained senior status – 170 credits at the beginning of the fall semester or 200 credits at the beginning of the spring semester.
3. Seniors must have a **3.0 cumulative grade point average for their entire high school career.**
4. Seniors must have a good attendance record and no unresolved disciplinary action.

The senior off-campus lunch pass is a **privilege** and may be revoked if a student does not comply with the above requirements. The above criteria must be met at the beginning of both semesters in order to retain this privilege. Seniors are to use the lunch gates for exiting and entering campus for lunch privileges.

Student Item Drop Off: Parents may leave school related items at the switchboard for students to pick up. Items may not have monetary value. It is the responsibility of the student to see if anything has been dropped off. Office staff will not call students out of class or notify them that an item has been received. Items may not be retrieved during class time. QHHS takes no responsibility for items left for students.

Student Parking & Driving: Students must park in designated student parking areas only. Students are not allowed to park in visitor parking, faculty/staff parking, next to curbs, including curbs painted red or yellow. Bicycles and scooters must be parked in the designated area beside the Administration Building. For safety reasons, bikes, scooters, and skateboards may not be ridden on campus.

Vehicles must be driven in a responsible manner in campus parking lots. Irresponsible driving will not be tolerated. This includes speeding, racing, burning tires and/or illegal turns. Motor vehicle related violations will result in a citation from the L.A. County Sheriff Department with a loss of parking privileges on campus and possible suspension.

The parking lot is for parking of student cars only. AVUHSD assumes no responsibility for theft or damage. In an effort to protect students' cars and other possessions:

- Students are not allowed in parking lots during break/lunch or any class period.
- Students found in parking lots during class time or break will receive disciplinary action.
- Loitering in the parking lot when the school day is complete is not permitted.
- Vehicles must be parked legally and in designated areas only.

Textbooks: Students are responsible for all textbooks that are checked out to them and should examine all textbooks they receive. If ripped pages or graffiti are found, it should be reported to the clerk within one week of checking them out. Otherwise, the student will be charged for the damage. Students should not leave their textbooks in their teachers' classrooms as they may get lost or stolen. Textbooks are due the last day of school by 12:30 p.m. Any books turned in after that time will be considered late. There will be a \$5 late fee per textbook. A replacement fee will be charged for any lost, stolen or damaged textbooks or school materials.

Visitors to Classrooms

No visitors are allowed during the school hours unless they have an appointment with a specific teacher. **All visitors** must register at the Switchboard showing a picture ID before entering campus. Loitering on school property to roller skate, skateboard, etc., is against school policy and existing municipal codes.



District Policies

- Electronic signaling devices, hereafter referred to as **cell phones/devices**, can be an important tool for communication between parents and their children, as well as for educational purposes. The Governing Board authorizes possession of cell phones/devices on school grounds during the school day and at after-school activities (BP 5131.05)
- Students are expected to use cell phones/devices in a responsible manner. Student use of cell phones/devices shall not be disruptive of the educational process nor shall such devices be permitted to deter, distract from or impede student learning, especially in respect to student punctuality or preparation for class work. Students may use cell phones/devices before school, during school, or after school and at school activities, unless prohibited, and at the direction of school personnel. Use of cell phones/devices to enhance learning in the classroom will be pursued when deemed appropriate at individual teacher discretion.
- A loss of cell phone privilege may be imposed on the first violation of the policy. Any violations thereafter may result in additional loss of cell phone privileges or be treated as provided in Education Code 48900(k) and 48915, as follows: Disruption of school activities or otherwise willfully defying the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties may result in suspension.
- Quartz Hill High School is not responsible for lost or stolen items.
 - Pocketknives, hunting knives, razor blades, letter openers, and other such dangerous objects are included under the prohibition against weapons listed in Discipline #7. Recommendation for expulsion and referral to the Sheriff's Department may result.
 - Students found in out-of-bounds areas or in parking lots will be issued Saturday School or OCD as per Discipline Policy. Students are allowed in the parking lots before and after school only.
 - Students out of class without a pass will be taken to the On-Campus Detention room for the remainder of that period per Discipline Policy.
 - **Sheriff Deputy Liaison:** A full-time Los Angeles County Deputy Sheriff is stationed at each school in the AVUHSD. The Deputy works in conjunction with the security staff and has all powers granted to him/her by the Los Angeles County Sheriff's Department. The Deputy has the power of arrest for violations of all applicable criminal codes.
 - **Dress Code Violations:** Please review the District dress and grooming policy. Violations are serious and consequences severe. Our goal is to prepare students for future employment and to provide a safe and secure campus. All staff will enforce all items.

Dress and Appearance Policy

Quartz Hill High School is committed to preparing students for the world of work and further education. Therefore, all students are expected to maintain an appearance and attire which presents a favorable impression and which is appropriate for the work force or career opportunities. This includes strict adherence to the dress code, wearing clothing in good repair, and makeup that is not excessive or a distraction. Gang dress will not be tolerated in any way (Specific gang dress is addressed in the AVUHSD's gang attire on campus policy below). The student's first warning is during the Administrative Discipline Assembly or classroom visits as well as the teacher/student discussions held in the classroom. We present the following rules:

1. All students are required to wear appropriate footwear for school. Some examples of inappropriate footwear include flimsy rubber flip flops and any type of slippers.
2. **All shirts and tops must cover the midriff at all times.** The following are examples of clothing that is unacceptable: tank tops, strapless, spaghetti straps, off-the-shoulder, cut-out designs, low-cut shirts, bare-back, sheer or mesh clothing that does not have an appropriate blouse or shirt underneath, etc.

3. All pants and shorts must fit at the waist. No sagging or low riding will be permitted. Clothing must cover undergarments when sitting, standing, or bending.
4. Hemlines and slits on dresses, skirts, and shorts above mid-thigh are not acceptable.
5. Non-Quartz Hill hats are not allowed on-campus at any time, either worn or carried. Approved Quartz Hill hats must be worn with the brim forward. Only Quartz Hill beanies are allowed on-campus.
6. Clothing and hair accessories that are unsafe and/or dangerous are not permitted (for example, hair picks and combs, studded belts, chains, spikes, handcuffs, safety pins, needles, etc.).
7. Clothing or jewelry that depicts any "gang-style" writing; illegal activity; sexually related or obscene gestures and material; tobacco; drugs; alcohol; or words, pictures, or phrases that depict violence or intimidation may not be worn.
8. Any body piercing that presents a safety issue or major distraction will not be allowed.
9. Any clothing or styles of dress that may be construed to provoke fear, violence, or intimidation, including gang-related attire, are not acceptable.
10. Clothing must be in good repair. Manufactured designs and modifications must maintain a high level of modesty. Questions regarding this item should be directed to a Vice Principal for clarification.

GANG DRESS POLICY

11. Pants oversized at the waist are not allowed. These can be identified as pants that are folded in at the waist or belt line (e.g. students with a 32" waist should wear pants no larger than 32" waist).
12. Wearing pants below the waistline (sagging) is not allowed.
13. No gang-related jewelry, insignia, colors, paraphernalia, materials, apparel, clothing or attire may be worn or carried on campus or at school activities.
14. Belt buckles with any initials are prohibited.
15. Wearing an over-sized belt with one end hanging down is prohibited.
16. Excessive color identities worn in the color of red and/or purple, blue and/or green, black and/or gray, or orange (in combination with other gang attire) are prohibited.
17. No gang-related hats, baseball-type caps or other gang-related head gear may be worn on campus or at school activities. Official school cap (i.e., approved by the principal) representing the current school of residence may be worn.
18. Bandanas, red or blue belts, red or blue shoelaces, or rags that commonly signify gang identity by style or color are prohibited.
19. Clothing, jewelry, paraphernalia or material which is obscene, sexually explicit or which depicts or suggests sexually-related or obscene gestures, pictures or wording or which promotes violence, the use/abuse of drugs, tobacco or alcohol may not be worn or carried on campus or at school activities.
20. Shorts extending below the knee when worn with over-the-calf socks are prohibited. No pants can be worn with one leg up and one down.
21. No student may wear articles of clothing, jewelry, paraphernalia or accessories which pose a threat to the physical and/or emotional well-being and safety of the student or others on campus or at school activities.
22. Shirts buttoned at the top and unbuttoned at the bottom are prohibited.
23. Steel-toe combat style boots are prohibited.
24. Gang, rap-crew, tagger-crew writing on shoes, clothes or body, backpacks or accessories are not permitted.
25. Sports jerseys, other than school jerseys, will not be allowed.
26. Clothing or articles of clothing (including, but not limited to gloves, bandanas, shoestrings, wristbands, or jewelry) which are likely to promote others to acts of violence or which are likely to cause others to be intimidated by fear of violence may not be worn on campus or at any school activity.

MINIMUM CONSEQUENCES FOR DRESS CODE VIOLATIONS

1st Offense	Warning (documented)
2nd Offense	Parent contact; Student assigned to the After School Work Program
3rd Offense	Parent contact; Student assigned to the Saturday School Program
4th Offense	In-House Suspension
5th Offense	Off Campus Suspension

AVUHSD Sexual Harassment Policy

The Governing Board is committed to maintaining an educational environment that is free from harassment. The Board prohibits sexual harassment of students by other students, employees or other persons, at school or at school-sponsored or school-related activities.

Any student who engages in sexual harassment of anyone at school or at a school-sponsored or school-related activity is in violation of this policy and shall be subject to disciplinary action. Disciplinary action may include suspension and/or expulsion, provided that in imposing such discipline the entire circumstances of the incident(s) shall be taken into account.

Staff Responsibility

A school employee to whom a report of harassment is made will, within 24 hours, report it to the principal or designee, or to the Director of Personnel at (661) 948-7655 X254, or Superintendent.

A school employee who observes any incident of harassment shall report the observation to the principal or designee whether or not the victim files a complaint.

What is sexual harassment?

Harassment takes many forms and may include some or all of the following:

VERBAL: Derogatory, obscene or vulgar comments. Continued unwanted or unwelcome requests for social/sexual contact. Sexually patronizing comments or terms (examples: honey, doll, babe, etc). Teasing or sexual remarks about a student enrolled in a predominantly single-gender class.

VISUAL: Offensive sexual visual material (examples: computer software, pictures, magazines, cartoons, objects, movies, calendars, etc). Sexual or vulgar gestures. Staring or leering.

PHYSICAL: Touching, pinching, grabbing, massaging or brushing the body. Impeding or blocking movement. Attempted or actual sexual assault.

REQUESTS FOR SEXUAL FAVORS: Are harassment if they are linked either implicitly or explicitly to any job or education benefit or privilege, including the withdrawal or alteration of said benefits or privileges as punishment for refusing requests for sexual or social contact.

Reporting Policy

Any student who feels that he/she is being or has been subjected to sexual harassment should immediately contact his/her teacher or any other employee, the principal or principal's designee or the Nondiscrimination Coordinator. The Nondiscrimination Coordinator is Jan Medema, Director of Personnel at (661)948-7655 ext. 254.

The Principal or designee to whom a complaint of sexual harassment is reported shall immediately investigate the complaint.

When the principal or designee finds that sexual harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.

Retaliation against an individual who reports a violation of the district's sexual harassment or discrimination policies or who participates in the investigation of such a complaint is prohibited.

All complaints and allegations of sexual harassment shall be kept confidential except as necessary to carry out the investigation or take other subsequent necessary action as required by law.

Gender Bias and Non-Discrimination

The Governing Board is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on gender, race, color, religion, ancestry, national origin, ethnic group, marital or parental status, physical or mental disability, sexual orientation, or the perception of one or more of such characteristics.

The Board of Trustees shall ensure equal opportunities for all students in admission and access to the education program, guidance and counseling programs, athletic programs, testing procedures and other activities. Eligibility for choral and cheerleading groups shall be determined solely on the basis of objective competencies. In physical education, when objective standards have an adverse effect on students because of their gender, race, ethnic group, or disability other standards shall be used to measure achievement and create comparable education opportunities.

School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision.

Student Quiz...Yes or No?

1. Is it okay to continually ask for social contact from another student who has already said "no"?
2. Is it okay to grab or massage another student without their permission?
3. Is it okay to call another student names because of their heritage or gender?
4. Is it okay to surf the net at school for sexual stuff like screensavers or backgrounds?

The answer to these questions is: NO!

It is NOT okay to do any of the things above! Think before you act!

AVUHSD Behavior Consequences-Exhibit 5144.1

This exhibit pertains to consequences for specified student offenses and is provided as a guideline in implementing the district student conduct/discipline policies in accordance with Ed Code 48915 (revised 3/21/2014).

OFFENSE	LEGAL REFERENCE	TYPE OF INCIDENT	CONSEQUENCES
1. FIREARM Possessing, selling, or otherwise furnishing a firearm	EC 48900(b) EC 48915(c)(1)	Firearm defined in Penal Code (PC) 16520, gun-free zone 626.9, Knife defined in PC 626.10 Other dangerous objects include lighter, matches, fireworks, firecrackers, poppers, airsoft gun	Mandatory Recommend for expulsion and referral to law enforcement agency.
2. BRANDISHING KNIFE Brandishing a knife at another person	EC 48900(b) EC 48915(c)(2)	Brandishing a knife at another person	Mandatory Recommend for expulsion and referral to law enforcement agency.
3. SALES CONTROLLED SUBSTANCES Unlawful selling or furnishing a controlled substance listed in Chapter 2 (commencing with Section 11053 of Division 10 of the Health and Safety Code)	EC 48900(c) EC 48900(p) EC 48915(c)(3)	Possessed, used, sold, furnished alcohol, marijuana/other drug Substances listed in Health & Safety Code 11053-11058	Mandatory Recommend for expulsion and referral to law enforcement agency.
4. SEXUAL ASSAULT/ SEXUAL BATTERY	EC 48900(n) EC 48915(c)(4)	Committed or attempted rape, oral copulation, sodomized or touched an intimate part while restraining victim against their will and for sexual gratification	Mandatory Recommend for expulsion and referral to law enforcement agency.
5. POSSESSION OF EXPLOSIVES	EC 48900(b) EC 48915(c)(5)	Possessed explosive	Mandatory Recommend for expulsion and referral to law enforcement agency.

6. PHYSICAL INJURY: Cause, attempt, threaten 6.1 Assault/battery on school personnel EC 48900 (a)(1)(2) 6.2 Assault/battery on pupils and non-school personnel EC 48900 (a)(1)(2) 6.3 Causing serious injury 6.4 Pupil fights 6.5 False fire alarm 6.6 Inciting pupil unrest 6.7 Hazing	EC 48900(a) EC 48915(a)(1)(E) EC 48900(a)(k) EC 48900(a)(k) EC 48915(a)(1)(A) EC 48900(a)(k) EC 48900(k) EC 48900(k) EC 48900(q)	Threatened to injure another Attempted to injure another Involved in a mutual fight	Suspension Recommend for expulsion and referral to law enforcement agency.
7. WEAPON (knife, other dangerous object) 7.1 Possession, sale, furnishing 7.2 Firecrackers 7.3 Laser pointer	EC 48900(b) EC 48915(a)(1)(B)	Possession, sale, furnished of a knife Other dangerous object include	Suspension 7.1 One semester alternative placement Recommend for expulsion and referral to law enforcement agency.
8. Controlled Substance: Possession, use, under influence Alcohol, drug narcotics, hallucinogenic, or controlled substances or breathing fumes of poisonous substances	EC 48900(c) EC 48915(a)(1)(c)	Possessed, used, sold, furnished alcohol, marijuana/other drug Listed in Chapter 2 of Division 10 of the Health & Safety Code, an alcoholic beverage, or intoxicant	Suspension and attendance to drug diversion program. Alternative placement Referral to law enforcement agency Recommend for expulsion
9. Look-alike controlled substance, etc.	EC 48900(d)	An exchange of a material represented as a controlled substance, alcoholic beverage or intoxicant	Suspension Recommend for expulsion and referral to law enforcement agency.
10. Robbery, extortion Committed or attempted to commit robbery or extortion	EC 48900(e) EC 48915(a)(1)(D)	Theft by force or fear, or induced theft by force or fear.	Suspension Recommend for expulsion and referral to law enforcement agency.
<i>Must use Other Means of Correction (OMC) before Suspension for the following:</i>			
11. Imitation firearm Possessed an imitation firearm; "imitation firearm" means a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm	EC 48900(m)	Possessed or brandished a fake gun-must look like a real firearm	OMC Suspension Recommend for expulsion and referral to law enforcement agency.

<p>12. Aided or Abetted *as defined in Penal Code 31, the affliction or attempted infliction of physical injury to another person, may be subject to suspension, but not expulsion, except when victim suffered serious bodily injury per juvenile court adjudication</p>	<p>EC 48900 (t)</p>	<p>Aided, abetted, advised or encouraged infliction of injury</p>	<p>OMC Suspension Recommend for expulsion and referral to law enforcement agency.</p>
<p>13. Harassed, threatened, or intimidated a complaining witness</p>	<p>EC 48900 (o)</p>	<p>Harassed, threatened or intimidated a student that will be or was a witness in a disciplinary procedure</p>	<p>OMC Suspension Recommend for expulsion and referral to law enforcement agency.</p>

14. Harassment or intimidation Sexual harassment The conduct described in Section 212.5 Hate violence The pupil has caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Section 233 Terrorist threats, school officials property The pupil has intentionally engaged in harassment, threats, or intimidation, directed against a pupil or group of pupils Bullying, cyberbullying	EC 48900(r)	Unwelcome sexual advances, with the purpose of having a negative impact upon the pupil's academic performance, or creating an intimidating, hostile, or offensive environment	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
	EC 48900.2		
	EC 48900.3	Hate violence means any act punishable under Section 422.6, 422.7, or 422.75 of Penal Code	
	EC 48900.7	Threat must have specific intent and substantial fear created. See PC 422	
	EC 48900.4	Engaged in harassment/ intimidation that is severe and can create substantial disorder. "Electronic act" includes using a phone, wireless device, computer, etc. to send or post a message, text, sound, or image, including, but not limited to a "Burn page", creating a credible impersonation of another actual pupil or creating a false pupil profile. Electronic act shall not constitute pervasive conduct solely because it has been transmitted or posted on the Internet. Reasonable pupil has average judgment in conduct for the person's age, or for the person's age with his or her exceptional needs.	
15. Hazing *Engaged in, or attempted to engage in hazing. "Hazing" does not include athletic events or school-sanctioned events	EC 48900 (q)	Initiation into a pupil group which may cause serious bodily injury or personal degradation resulting in physical or mental harm	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
16. Prescription drug Soma *Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma	EC 48900(p)	Sold or furnished Soma, (prescription muscle relaxer)	OMC Suspension Recommend for expulsion and referral to law enforcement agency.

17. Obscenity, profanity, or vulgarity Committed an obscene act or engaged in habitual profanity or vulgarity Possession of pornography	EC 48900(i)	Ongoing swearing at student/staff, indecent exposure, possession of pornography, sexting	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
18. Burglary	EC 48900(f) EC 48900(g) EC 48900(u)	Graffiti, arson, vandalism Theft, see 48900(e) and (1)	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
19. Damage property Caused or attempted to cause damage to school property or private property 19.1 Vandalism 19.2 Graffiti	EC 48900(f) EC 48900(u)	Graffiti, arson, vandalism	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
20. Steal property, or attempt Stolen or attempted to steal school property or private property	EC 48900(g) EC 48900(u)	Theft, see 48900(e) and (1)	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
21. Drug paraphernalia Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code	EC 48900(j)	Includes items for growing, storing, containing, concealing, injecting, ingesting, inhaling, a controlled substance (lighter, clips)	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
22. Receive stolen property Knowingly received stolen school property or private property	EC 48900(l) EC 48900(u)	Possessed property that the student knew was stolen	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
23. Tobacco, possess or use Possessed or used tobacco or any products containing tobacco or nicotine products	EC 48900(h)	Possessed/used cigarettes, clove cigarettes, tobacco product See penal Code 308(b)	OMC Refer to TEG Suspension Recommend for expulsion and referral to law enforcement agency.

24. Disruption or willful defiance 24.1 Concerted pupil activities 24.2 Disrespect 24.3 Disturbing the class 24.4 Forgery 24.5 Gambling 24.6 Loitering on or near campus 24.7 Refusal to obey 24.8 Violation of closed campus 24.9 Inciting pupil unrest	EC 48900(k)	Overtly defiant behavior toward faculty/staff Not complying with assigned discipline i.e. forgery, gambling, littering, throwing objects, etc.	OMC Suspension Recommend for expulsion and referral to law enforcement agency.
25. Electronic signaling devices (pagers, beepers, cell phones)	EC 48901.5	School district may regulate use of any electronic device, including, but not limited to, cell phones, by pupils while on campus, attending school-sponsored activities, or under the control of school district employees. No pupil shall be prohibited from using a device prescribed by a physician	OMC Suspension Process in accordance with Board Policy. Recommend for expulsion and referral to law enforcement agency.
26. Violation of District Dress Policy	BP 5136(a)(b)BP 5132	Gang attire prohibited. District may adopt reasonable dress code policy identifying inappropriate clothing, accessories, head coverings (hats), except for outdoor use (P.E.), articles of sun-protecting clothing, including, but not limited to hats (wide brim with neck covering)	OMC Suspension Process in accordance with Board Policy. Recommend for expulsion and referral to law enforcement agency.
27. Plagiarism, dishonesty on school work/tests	BP 5131	Plagiarism or dishonesty on school work or tests	OMC Suspension Process in accordance with Board Policy. Recommend for expulsion and referral to law enforcement agency.

28. Violation of district technology use policy or Internet Use Agreement	BP 5131 BP 6163.4	Students shall not access, post, submit, publish, or display harmful or inappropriate matter that is threatening, obscene, disruptive, or sexually explicit, or that could be construed as harassment or disparagement of others based on their race/ethnicity, national origin, sex, gender, sexual orientation, age, disability, religion, or political beliefs. See AR 6163.4(a), (b), (c)	OMC Cancel student's user privileges Suspension Process in accordance with Board Policy. Recommend for expulsion and referral to law enforcement agency.
29. Attendance *Compulsory education *Chronic Truant	EC 48900 (w) EC 48320 EC48260 EC 48263.6 EC 48264.5(a)	Left campus during the school day without obtaining permission; no hall pass, left class without permission Truant from school or contributed to the truancy of other students Excessive tardiness to school or class	OMC 48900(w) cannot suspend. Truancy Letters/SART/DA SARB Refer to District Attorney Mediation

Student Store

*Located in the main entrance hallway to the 100 Quad
(across from the Big Gym)*

What can you buy in the Student Store?

ASB Cards: \$35

Yearbooks: Pre-order for best price

Spirit Items: T-shirts, Sweatshirts, Beanies, Hats, Sunglasses, Key Chains, Bumper Stickers, Lanyards, Pennants

PE Attire/Supplies: T-shirts, Shorts, Sweats, Locks

School Supplies: Geometers, pencils, pens, folders, lead, erasers, calculators

Snacks/Drinks: A wide variety of state approved snacks!

What else can you do in the Student Store?

Pay student class fees

Buy Event Tickets: Prom, Homecoming, Winter Ball, etc.

Pick-up Pictures: School pictures purchased and Special event pictures (Prom, Winter Ball, etc)

*Accepts cash, checks (made out to "QHHS")
and all major credit cards*!*

**on most purchases; excluding snacks/drinks*

**Student Store is open five days a week
Before school, snack and lunch
& after school on Flex days*******

Writing in the Margins: Six Strategies at a Glance

This table provides six strategies that help readers understand texts. While making connections, clarifying information or doing other work defined on this page, write down your thoughts in the margins of the text, on sticky notes, or in your Cornell notes.

<p style="text-align: center;"><u>VISUALIZE</u></p> <p>Visualize what the author is saying and draw an illustration in the margin. Visualizing what authors say will help you clarify complex concepts and ideas.</p> <p>When visualizing, ask:</p> <ul style="list-style-type: none"> • What does this look like? • How can I draw this concept/idea? • What visual and/or symbol best represents this idea? 	<p style="text-align: center;"><u>SUMMARIZE</u></p> <p>Briefly summarize paragraphs or sections of a text. Summarizing is a good way to keep track of essential information while gaining control of lengthier passages.</p> <p>Summaries will:</p> <ul style="list-style-type: none"> • State what the paragraph is about. • Describe what the author is doing. • Account for key terms and/or ideas.
<p style="text-align: center;"><u>CLARIFY</u></p> <p>Clarify complex ideas presented in the text. Readers clarify ideas through a process of analysis, synthesis, and evaluation. Pausing to clarify ideas will increase your understanding of the ideas in the text.</p> <p>In order to clarify information, you might:</p> <ul style="list-style-type: none"> • Define key terms. • Reread sections of the text. • Analyze or connect ideas in the text. • Paraphrase or summarize ideas. 	<p style="text-align: center;"><u>CONNECT</u></p> <p>Make connections within the reading to your own life and to the world. Making connections will improve your comprehension of the text.</p> <p>While reading, you might ask:</p> <ul style="list-style-type: none"> • How does this relate to me? • How does this idea relate to other ideas in the text? • How does this relate to the world?
<p style="text-align: center;"><u>RESPOND</u></p> <p>Respond to ideas in the text as you read. Your responses can be personal or analytical in nature. Thoughtful responses will increase engagement and comprehension.</p> <p>Readers will often respond to:</p> <ul style="list-style-type: none"> • Interesting ideas • Emotional arguments • Provocative statements • Author's claims • Facts, data, and other support 	<p style="text-align: center;"><u>QUESTION</u></p> <p>Question both the ideas in the text and your own understanding of the text. Asking good questions while reading will help you become a more critical reader.</p> <p>While reading, you might ask:</p> <ul style="list-style-type: none"> • What is the author saying here? • What is the author doing? • What do I understand so far? • What is the purpose of this section? • What do I agree/disagree with?



Google Apps for Students

Google Calendar:

- Everyone can organize their schedules and share events, meetings and entire calendars with others
- Teachers can share assignments and events with students

Gmail:

Each student will have an email account with two gigabytes of storage per account and search tools to help them find information fast.

Google Drive:

Students and teachers can create documents, spreadsheets and presentations and then collaborate with each other in real-time inside a web browser window, use a student device or an AVUHSD device.

- Spreadsheets – 50 simultaneous collaborators
- Word Processing – 50 simultaneous collaborators
- Document stats, comments, footnotes
- Presentations – ten simultaneous collaborators
- Chat window functionality to enable back channel or parking
- Forms – students can administer their own surveys or easily collect data from others

Google Sites:

Create a site and edit it the same way you would edit a document. No technical expertise required. Your site can bring together all the information you want to share, including documents, calendars, photos, videos and attachments.

The AVUHSD has partnered with Google to provide students a Google Apps Account. With this account, students have online storage (Google Drive) and a school e-mail address (@students.avhsd.org). Other features are available within the Google Apps and the standard Internet Use Agreement and Bring Your Own Technology Agreement applies.

To access your Google Apps account:
Go to **qhhs.org** and click on **Google Apps**.

Username - your six-digit student ID number
(i.e. student number = 123456; AVUHSD Google username= 123456)

E-mail address - 123456@students.avhsd.org

Default password - first name initial + last name initial + ID number
(i.e. John Rebel = jr123456)

Trouble accessing your account?

Ask one of your teachers to send a helpdesk request to our school computer tech.

Balloon Bouquet Order Form

Balloon Bouquets can be ordered in the Student Store at least one day in advance. You can pick-up the balloon bouquet in the Student Store at 7:15 a.m. on your requested day.

Name: _____ ID: _____

Pick-up day/date: _____

Occasion for balloon bouquet:

_____ Birthday _____ Congratulations _____ Thank You
 _____ Other: _____

Choose a bouquet:

_____ \$ *stop by Student Store for current prices!*
 Includes one mylar greeting balloon and three latex balloons

_____ \$ *stop by Student Store for current prices!*
 Includes one mylar greeting balloon and six latex balloons

_____ \$ *stop by Student Store for current prices!*
 Includes one round mylar greeting balloon, one shaped mylar balloon, and six latex balloons.

Choose mylar shape (based on availability): _____

Special instructions/requests: _____

Delivery of the bouquet is the responsibility of the purchaser. Bouquets must be delivered to recipient during non-class times ONLY (before school, snack, lunch, after school).

*

Office use only

Received by: _____ Date: _____

Receipt #: _____ Paid: \$ _____

Picked-up by: _____ Date: _____

**Quartz Hill High School
2019-2020**

**ACKNOWLEDGEMENT OF RULES AND REGULATIONS
ONLINE STUDENT PLANNER**

My signature on this form verifies that I have reviewed the rules and regulations as explained in the online student planner, which contains the following information:

- 1. Behavior Standards/Consequences (pg. 11)**
- 2. Attendance Policy (pg. 12)**
- 3. Dress and Appearance Policy (pg. 27)**
- 4. Sexual Harassment Policy (pg. 29)**
- 5. AVUHSD Behavior Consequences (pg. 31)**

I agree to read all student information contained in the online planner and any additional information given to me. Any questions I have about the information will be directed to a school administrator. This signed document will be kept on file.

QHHS Student ID #

Print-Student Name

Student Signature

Date