



16712 Kings Highway
Lewes, DE 19958
302-645-6697
800-768-2289
302-645-7609-Fax
lewesrentals@prugallo.com

702 Rehoboth Ave.
Rehoboth Beach, DE 19971
302-227-6554
800-997-5529
302-227-0924 - Fax
Rehoboth@prugallo.com

Residential Rental Application Form

Apartment Applying for: _____ Apt # _____ Move In: ____/____/____
Applicants Name: _____ SS# _____ - _____ - _____
Co-Applicant's Name: _____ SS# _____ - _____ - _____
Phone # (____) _____ (Optional) DOB Appl: ____/____/____ Co Appl: ____/____/____
Dr. Lic. Or State Issued ID Appl. _____ State _____
Dr. Lic. Or State Issued ID Co-Appl. _____ State _____
Current Address: _____ City _____ St _____ Zip _____
(If Current Address is Less Than 3 Years)
Previous Address _____ City _____ St _____ Zip _____
Have You Ever Been Convicted Of A Felony or Misdemeanor? _____ YES _____ NO
If Yes Please Explain: _____

Previous Landlord Information (Not Current Landlord):

Property Name or Property Management Co: _____
Landlord or Contact Name: _____ Phone # (____) _____
Monthly Rental Amount: _____ Resided on Premises From: _____ To: _____

Employment Information:

Employer/Company Name: _____
Address: _____ City _____ St _____ Zip _____
Supervisor's Name: _____ Phone # (____) _____
Position: _____ Salary \$ _____ Start Date/Length of Employment _____

Co-Applicant:

Employer/Company Name: _____
Address _____ City _____ St _____ Zip _____
Supervisor's Name _____ Phone # (____) _____
Position _____ Salary \$ _____ Start Date/Length of Employment _____

I/We confirm that all the information supplied is true and correct. I/We understand that I/We can be turned down for the apartment if I/We have falsified any information on this application. I/We hereby authorize the verification of all above information by ATS, Inc. including my credit, housing court filing, rental, check writing, employment history including salary, and criminal background.

Applicants Signature _____ Date _____

Co-Applicant's Signature _____ Date _____

RESIDENTIAL RENTAL APPLICATION

PERSONAL INFORMATION

Applicant Name: _____

any other name Applicant is known by: _____

Telephone #: _____

A copy of Driver's License must be attached to Application

CO-OCCUPANTS:

| NAME | RELATIONSHIP | M/F | DATE OF BIRTH | |
|------|--------------|-----|---------------|--|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

Children or other occupants of unit over age 18 must fill-out co-applicant information.

EMERGENCY INFORMATION:

Person we should contact in event of emergency:

Name _____ Relationship: _____

Address _____

Day Phone Number _____ Evening Phone Number _____

EMPLOYMENT INFORMATION/HISTORY

APPLICANT

Your current employment status:

☐ Employed Full-Time ☐ Employed Part-Time ☐ Unemployed ☐ Retired ☐ Student (Check One)

Employer Information

Name _____ How Long Employed _____

Address _____

Telephone # _____ Position _____ Department _____

Immediate Supervisor _____

Present Income \$ _____ per _____ (year, month, week, bi-weekly)

List Any Additional Income \$ _____ per _____ (year, month, week, bi-weekly) Source _____

A copy of Applicant's two most recent paychecks must be attached to Application

CO-APPLICANT

Your current employment status:

☐ Employed Full-Time ☐ Employed Part-Time ☐ Unemployed ☐ Retired ☐ Student (Check One)

Employer Information

Name _____ How Long Employed _____

Address _____

Telephone # _____ Position _____ Department _____

Immediate Supervisor _____

Present Income \$ _____ per _____ (year, month, week, bi-weekly)

List Any Additional Income \$ _____ per _____ (year, month, week, bi-weekly) Source _____

A copy of Applicant's two most recent paychecks must be attached to Application

RENTAL AND RESIDENCE INFORMATION

Please provide information on the last two (2) residences or for a period of three (3) years.

1. **CURRENT**

Present Address _____

Present Phone # _____ Length of time at present address _____

Present Landlord or Mortgage Holder _____ Phone # _____

Current Monthly Rent or Mortgage Payment \$ _____ Reason for Moving _____

☐ Voluntary ☐ Involuntary (check one)

2. **PREVIOUS**

Previous Address _____

Previous Phone # _____ Length of time at previous address _____

Previous Landlord or Mortgage Holder _____ Phone # _____

Previous Monthly Rent or Mortgage Payment \$ _____ Reason for Moving _____

☐ Voluntary ☐ Involuntary (check one)

VEHICLE INFORMATION

Make and Model of Vehicle 1 _____ Color _____ Year _____

Tag # _____ State of Tag _____

Fully Paid ☐ Yes ☐ No (check one) Leased From _____

Payment \$ _____ Account Number _____

Make and Model of Vehicle 2 _____ Color _____ Year _____

Tag # _____ State of Tag _____

Fully Paid ☐ Yes ☐ No (check one) Leased From _____

Payment \$ _____ Account Number _____

CRIMINAL BACKGROUND

1. Have you ever been convicted of or pleaded guilty to a felony (whether or not resulting in a conviction)? ☐ Yes ☐ No
2. Have you ever been convicted of or pleaded guilty to a misdemeanor involving sexual misconduct (whether or not resulting in a conviction)? ☐ Yes ☐ No

DISCLOSURES AND AGREEMENTS CONCERNING THIS APPLICATION

1. The Landlord may refuse to approve this Application on the basis of previous rental or housing records which reflect a lack of concern for the well being of other tenants or the property of the Landlord. It may also be rejected if information is received that indicates the Applicant is not concerned with the property rights or the right to peace and quiet of the other tenants. The Landlord may also refuse to approve this Application based upon the Applicant's financial history with such criteria as credit history, Applicant's salary, and past record of payment of rent to previous landlords being used to establish credit worthiness for leasing a rental unit.

2. The undersigned agrees to pay a non-refundable Application Fee of **\$45.00**, which is due prior to the Application being considered by the Landlord.

3. Prudential Gallo, REALTORS® believes in Fair Housing as part of our rental policy. If you feel that you have been discriminated against because of your race, religion, sex, or national origin by any Agent of Prudential Gallo, REALTORS®, you may write a complaint addressed to the attention of the Broker at the address set forth above.

4. In compliance with the Fair Credit Reporting Act you are hereby informed that an investigative consumer report may be made as to your character, general reputation, personal characteristics, and mode of living. Additional information will be obtained through employers, landlords, banks, finance companies, tax returns, credit reporting agencies or similar sources. **By signing this Application you are authorizing the release of this information to the Landlord or its Agents.**

5. I, or we, do hereby authorize Lessor or its Agents, at their option to inspect my or our present premises for the purpose of seeing present living conditions.

6. I hereby grant the owner or its representatives the right to process this Application for the purpose of obtaining a Rental Agreement. I understand that the Landlord is relying on the statements and information contained in this Application. The statements and information contained herein are true and correct to the best of my/our knowledge and information. I understand that this Application is made a part of the Rental Agreement if one is entered into, and if any information contained herein is found to be a misrepresentation, incorrect or untrue, that may form the basis for termination of the Rental Agreement.

7. I understand that I am under a continuing obligation to update the information on this Application. I agree to advise the Landlord of any changes in the information this Application contains. I understand that I must also update the Application each year at the time of renewal.

8. This Application is not a Lease or Rental Agreement. No representation is made as to the availability of an apartment or any specific apartment. Any prices listed herein are subject to change without further notice.

9. The undersigned agrees to a Credit Investigation Fee of **(included in the application fee)**.

10. I hereby grant the owner or its representative the right to process this Application for the purpose of obtaining a Rental Agreement. The statements and information herein are to the best of my/our knowledge true and correct.

Date: _____

Applicant(s) Signature _____

