

REQUEST FOR QUOTE

2021 AS-NEEDED LANDSCAPING LABOR SERVICES

Proposals will be accepted at the Purchasing Department, City Hall, 333 West Ellsworth Street, Midland, Michigan 48640-5132, until **2:00 p.m., May 4, 2021**, for the supply of “As-Needed” Landscaping Labor Services per the attached specifications, during the 2021 calendar year. Technical questions shall be directed to Stephanie Richardson, City Horticulturist, at (989) 837-6915.

The City reserves the right to accept or reject any or all parts of any or all proposals, to waive irregularities and to accept other than the low bid when deemed to be in the best interest of the City of Midland.

Quote No. 1954

2021 AS-NEEDED LANDSCAPING LABOR SERVICES; QUOTE NO. 1954

Scope of Work

The City of Midland is requesting proposals for “As-Needed” Landscaping Labor Services to augment the in-house horticulture crew during the 2021 horticulture season from May 1 – September 1. Laborers shall be employed by current Landscaping Contractors or a Contractor with experience working on landscaping/horticulture type projects; and trained in basis landscaping services including tasks such as spring landscaping cleanup, mulch application, weeding of planting beds, planting annuals, mowing/weed whipping and tilling. The City may call for Laborers throughout the season to assist with the following projects, including but not limited to:

Traffic Island Cleanup - Cutting Back Perennials & Mulching

- Center City Medians & Roadside Planting Beds
- Saginaw/Wheeler Intersection traffic island

Cutting Back Perennials & Spring Planting Bed Cleanup/Raking

- Eastman Overpass
- Grand Curves
- M-20/Currie
- Park n Ride/Wackerly Rd. on/off ramp

Downtown Planting Beds - Mulching

- Ashman St. Planters/City Lot B/Farm Market Medians/Tridge Ends
- Ellsworth St. Planters/Tree Rings
- City to provide shredded hardwood mulch

Eastman Rd./BLOOMS - Planting Preparation

- Prep work to include: weeding, amending soil, tilling, raking and rolling divots
- 2-2.5 weeks' worth of work

Mowing-Downtown & Eastman Road

- Weed whipping, Edging and Blowing

Downtown Planting Preparation

- Pulling tulips
- Amending planting beds with compost
- Tilling

Planting Annuals

- Downtown & Parks Planting Beds

Hanging Basket Installation

- Lifting large flower baskets (75) onto lamp posts & connecting irrigation lines

M-20/Currie Entranceway Planting-Mulching

- City to provide mulch

The projects will be located in public right-of-ways within the City limits. All work will be managed by the City Horticulturist. When assistance is needed, the Horticulturist will specify the type of work needed from the list above and the time frame within which the work needs to be completed. The Contractor shall supply all equipment needed for the work; City of Midland will provide any materials needed, including mulch, plant material, soil amendments.

The City will pay the Contractor an hourly rate for each laborer for all hours worked. The Successful Bidder shall submit billing reports bi-weekly indicating hours and person(s) performing work. Payments will be monthly.

Laborers will be required to comply with City safety protocols including the use of required personal protective equipment (PPE).

The City will compile an “on-call” list of interested Contractors ranked by hourly rate for labor. The City Horticulturist will call down the list to request laborers as needed for each project. If a Contractor is called and does not have laborers available for specific projects on any given day, the Horticulturist will call the next Contractor on the list until the needed positions are filled for that project. Any Contractors who cannot provide laborers when called will remain on the list for future requests. Contractor must provide proof of liability insurance.

Laborer Requirements

- Must be a minimum of 18 years of age
- Working knowledge of landscaping hand tools and powered equipment, including weed whip, backpack blower, push mower, power edger
- Ability to lift 50 pounds
- Knowledge and ability to work in street right-of-ways in the presence of traffic

Optional Contract Extension

The City of Midland and the Contractor may choose to extend the terms of the contract through the 2022 and 2023 horticulture seasons. Prices may be extended on an annual basis by mutual written agreement between the City and Contractor.

Please direct any questions to City Horticulturist Stephanie Richardson at (989) 513-2515.

RESPONSE FOR
2021 AS-NEEDED LANDSCAPING LABORER SERVICES

May 4, 2021: 2:00 PM

Quote No. 1954

In compliance with the specifications contained herein, the undersigned hereby proposes to furnish for the price of:

DESCRIPTION

UNIT COST

Hourly Rate for One Laborer

\$ _____

IF VARIATIONS ARE PROPOSED, LIST VARIATIONS ON SEPARATE SHEET OF PAPER AND RETURN WITH THE BID RESPONSE FORM. ENCLOSE MANUFACTURER'S DESCRIPTIVE LITERATURE OR BROCHURE.

I hereby state that all of the information I have provided is true, accurate, and complete. I hereby state that I have the authority to submit this bid, which will become a binding contract, if accepted by the City of Midland. I hereby agree to abide by all City ordinances, rules and regulations, including the suspension process for poor performance arising out of this contract, if awarded.

COMPANY NAME

BY (Signature)

STREET ADDRESS OR P.O. BOX

(Print Name of Above)

CITY, STATE, ZIP

TITLE OF SIGNATORY

TELEPHONE NUMBER

DATE OF OFFER

TERMS OF PAYMENT

ESTIMATED DELIVERY AFTER RECEIPT OF ORDER

Bids shall be returned to the Purchasing Department, City Hall, 333 West Ellsworth Street, Midland, MI 48640-5132, no later than the time and date listed above. Sealed envelopes shall be marked with the bid number, title, and opening date.

LATE QUOTES WILL BE REJECTED.