



Administrative Report

Office of the Chief Administrative Officer

To: Warden McNamara and Members of Essex County Council

From: Mike Galloway
Chief Administrative Officer

Date: Wednesday, June 16, 2021

Subject: Approval of Invoices – Legal/Consulting Services

Report #: 2021-0616-CAO-R005-MG

Purpose

To present legal and consulting invoices for Council approval.

Background

Section 16.1.2 of By-law #41-2018, being a By-law to Provide Rules Governing the Order and Proceeding of the Council of The Corporation of the County of Essex requires that **"Auditor's fees, consultation fees over and above contractual amounts, legal expenses, and items of a capital nature not already approved in budget estimates are to be referred to County Council for approval"**.

Discussion

Please find attached for Council's review and consideration the invoices for various accounts, totaling \$3,723.92.

The nature of these accounts is summarized as:

Name of Legal/Consulting Service	Account Description	Amount
McTague Law Firm LLP	May 31, 2021 – Invoice Number 313096	\$2,901.28
McTague Law Firm LLP	May 31, 2021 – Invoice Number 313026	\$528.84
McTague Law Firm LLP	May 31, 2021 – Invoice Number 313025	\$293.80

These accounts have been reviewed by the Chief EWEMS, Director of Council & Community Services/Clerk and the Chief Administrative Officer and are considered an accurate representation of the services rendered.

Financial Implications

Allocations for legal matters related to the above commitments are included within the EWEMS and General Government Budgets for 2021.

Recommendation

That Essex County Council approve the payment of invoices, for legal/consulting services as outlined in report number 2021-0616-CAO-R005-MG in the amount of \$3,723.92.

Respectfully Submitted

Mike Galloway

Mike Galloway, Chief Administrative Officer

Appendix Number	Title
Appendix A	Due to the confidential information of a personal nature being included on the above referenced invoices, Appendix I will be provided to members of County Council under separate cover