



UNC
PEMBROKE

MAYNOR
HONORS COLLEGE

Honors Contract Course Proposal

I. Contract Course Information

Name of Student _____
Name of Professor Teaching the Course _____
Course Title _____
Course Number _____
Semester/Year _____
Credit Hours _____

II. Proposal Narrative

Attach a document describing the proposed project (see detailed instructions on page 2).

III. Signatures

Consent of the Student

Signature _____
Date _____

Consent of the Instructor

Signature _____
Date _____

Consent of the Chair

Signature _____
Date _____

Confirmation by the Dean, Esther G. Maynor Honors College

Signature _____
Date _____

Requirements and Process

Requirements for Honors Contract Course

1. Requires work *above and beyond normal expectations of the course*. Work above and beyond normal expectations of the course might include:
 - Assignments that extend student learning beyond regular course expectations.
 - Substantial faculty-student conference time outside the classroom.
 - Additional research opportunities or projects under the professor's guidance.
 - Involvement in co-curricular events such as conferences, lectures, performances, service-learning, or other creative activities for which the student gives a formal account to the instructor and/or class.
2. Taught by tenured or tenure-track members of the student's major department or other full-time faculty as approved by the Dean of the Honors College.

Process

1. Student discusses contract course possibilities with faculty member either before or immediately after the course begins.
2. Student develops a proposal narrative for the Honors Contract Course.
3. Faculty member reviews the proposal narrative and either returns for revisions or approves and signs the contract.
4. Student secures the signatures of the chair of the department and submits the signed contract to the Honors College office.
5. Student completes the course and fulfills the contract, earning a "B" or higher in the course.

Submission Materials

1. Honors Contract Course Proposal form with signatures
2. Proposal Narrative (no longer than two pages double-spaced and addressing the following areas)
 - **Description:** Describe what you will be doing and how this will require work above and beyond the normal expectations of the course.
 - **Learning Goals:** Explain what you will learn and how it will enhance the learning goals of the course. Discuss how the project will benefit you.
 - **Evaluation:** Describe the criteria by which this project will be evaluated by your professor. Explain what a successfully completed project looks like.

Deadlines

For a course to be considered as an Honors Contract Course, this contract must be *completed, signed, and submitted to the Maynor Honors College*.

- **BEFORE** the end of the fourth week of fall or spring semester-long courses
- **BEFORE** the end of the first week of summer courses

Questions?

For assistance in completing this application, please contact the Maynor Honors College by email at honors@uncp.edu or by phone at (910) 521-6841.