

# Honor Club Tracking Form



\_\_\_\_\_  
Name of Optimist Club

**Membership**  
October 1

## Community - Membership - Net + 3

**Target Membership**  
September 30

	Adds	Moves	Net												
Oct				Jan				Apr				Jul			
Nov				Feb				May				Aug			
Dec				Mar				Jun				Sep			

<b>NOW/WOW or Recruitment</b>	Date Held	# Adds:

## Administrative - Finances

### District Dues

	Date Paid		Date Paid

### International Dues

First Quarter Due Date Dec. 31	Date Paid	Second Quarter Due Date Mar. 31	Date Paid
Third Quarter Due Date June 30	Date Paid	Fourth Quarter Due Date Sept. 30	Date Paid

## Service - Complete 3 or More Services

Project Name	Date Held	Date Submitted

## Administrative - Club Reports

**Club Officer Elect Report**  
Proposed Mail Date

**Due Date: May 20**

Date Sent: \_\_\_\_\_

**Club Pride Report**  
Proposed Mail Date

**Due Date: September 30**

Date Sent: \_\_\_\_\_

## Education - Learning Management System

Officer	Date Completed
Club President	
Club Foundation Representative	
Club Secretary/Treasurer	

## Charitable - Foundation

Club Foundation Representative: \_\_\_\_\_

Amount Donated: (Min. of \$100) \_\_\_\_\_

## Education - District Meetings

District Convention	Attendees: _____
District Meetings	Attendees: _____
District Conferences	Attendees: _____

## Community - Club/Community Recognition

### Name of Club/Community Recognition

( Recipient )

Award Certificate Document, Date Sent: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Lt. Governor

Signature \_\_\_\_\_ Date \_\_\_\_\_  
Club President

# Optimist Club Goal Setting Plan

Honor Club criteria represent the basic level of service any Optimist club should STRIVE to provide every year – the Honor Club concept promotes SERVICE to Children, SERVICE to Community, and SERVICE to OURSELVES through personal growth and development.

## The Steps to Achieve Honor Club Status:

Complete three service projects: list where, when, # of children served, etc.

- (1)
- (2)
- (3)

Conduct an OI “NOW WOW or Recruitment Program” during the year:  
Where, when, # attendees, # joined.

Grow your Club (Net +3 for the year)

Appoint a CFR & Club (not individual) make at least a \$100 dollar unrestricted donation to the OIF/CCOF (OIF funds OI)

Investigate establishing an ACH payment system with Optimist International for payment of dues on a timely basis

Be current on dues to OI & District (must be paid, in full, by year-end September 30<sup>th</sup>)

Recognize a Club Member or Community Member on an annual basis (Optimist of the Year)

TWO reports completed by their due dates:

- Club Officer Elect Report (COER) due May 20<sup>th</sup> or immediately following Club elections.
- Club Pride Report due by September 30<sup>th</sup>

Club President, Club President-Elect (or two Designees) attend District Convention (or two other District meetings/conferences)

Club Foundation Representative completes the CFR training on the Optimist International Learning Management System

Club President completes the Club President training on the Optimist International Learning Management System

Club Secretary/Treasurer completes the Club S/T training on the Optimist International Learning Management System

Submit copies of current form on January 15 and July 15 to:

- a) Lt. Governor of Zone