



Star Card Checklist



Proof of Identity

- ☐ Valid, Unexpired U.S. Passport or U.S. Passport Card
- ☐ State Certified Birth Certificate (*without footprints*)
- ☐ Consular Report of Birth Aboard
- ☐ Certificate of Naturalization
- ☐ Certificate of Citizenship
- ☐ Unexpired Permanent Resident Card
- ☐ Unexpired Employment Authorization Document with Unexpired Foreign Passport
- ☐ Unexpired Foreign Passport with U.S. VISA and I-94

Is your current full legal name identical to the name listed on the identity document?

- ☐ Yes
- ☐ No

If NO:

Must bring in one (1) of the following

- ☐ Certified Marriage Certificate
- ☐ Court Order Under Petition for Name Change
- ☐ Court Order For Name Change in a Divorce Decree or Decree of Annulment
- ☐ Court Order for Name Change in a Decree of Adoption

Social Security Number

- ☐ Social Security Card (*non-laminated*)
- ☐ W-2
- ☐ Pay Stub

TWO (2) Proofs of Idaho Residency

Original or certified copy dated within 60 days

Utility bills can't be past 30 days

- ☐ Lease/Rental Agreement, Mortgage or Deed
- ☐ Record from a public utility for service address (*cell phone bills can't be accepted*)
- ☐ Records from Two Separate Public Utilities for Service Address (*no cell phone records*)
- ☐ Bank or Credit Card Statement
- ☐ Paycheck, Pay Stubs or Employment Records
- ☐ Idaho School Enrollment Records or Student ID (*no college ID*)
- ☐ Military Leave and Earning Statement
- ☐ Motel, Hotel, Campground or RV Park Receipt *Showing 30 Days Residency*

Original or Certified Copy of Last Issued Document

- ☐ Court Document
- ☐ Record of Property Taxes Assessed/Paid with Homeowners Exemption
(*receipt date within 1 year*)
- ☐ A Vehicle Liability Card, Binder or Bill Issued by an *IDAHO-Based Carrier*

Please call with any questions 208-788-5538 Please see back page for cut-off times

DMV/DL SERVICES CUT-OFF TIMES

DUE TO ITD SUPPORT HOURS

CDL TESTING 4:30PM

DRIVER'S LICENSE TESTING 5:00PM

TITLE WORK 5:30PM

Thank You!

