

EMPLOYMENT VERIFICATION LETTER

Employer's Name: _____

Address: _____

City: _____ State: _____

Zip: _____

Date: _____, 20____

RE: Employment Verification for _____ [Employee's Name]

To whom it may concern:

Please accept this letter as confirmation that _____ [Name of Employee] has been employed with _____ [Employer Name] since _____ [Employee Start Date].

Currently, _____ [Name of Employee] holds the Title of _____ and works on a Full-Time Part-Time basis of _____ hours per week while earning \$_____ that is payable on a(n) Hourly Daily Weekly Bi-weekly Monthly Quarterly Annual basis with No Bonus a Bonus of \$_____.

If you have any questions or require further information, please don't hesitate to contact me at _____ [Employer Phone Number].

Sincerely yours,

Signature _____ **Print Name:** _____

Employer Title: _____

