



BARBARA K. CEGAVSKE Secretary
of State
101 North Carson Street, Suite 3
Carson City, Nevada 89701-3714
(775) 684-5708
Website: www.nvsos.gov

Credit Card Checklist

(For Counter, Fax and Mail Requests)

USE BLACK INK ONLY - DO NOT HIGHLIGHT

Service Type: ☐ Counter ☐ Mail ☐ Fax

Order Processing Requested:

☐ Regular Processing (Expedite Processing *Requires Additional Fees*)
☐ 24-HOUR Expedite ☐ 4-HOUR Expedite ☐ 2-HOUR Expedite ☐ 1-HOUR Expedite
(if available)

Card Type: (Mark one box)

☐ VISA ☐ MasterCard ☐ Discover ☐ American Express

Customer Credit Card Number:

V CODE*

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

* 3-digit number found on the far right of the backside of VISA, MasterCard and Discover cards
4-digit number found on the front right side of American Express card.

NOTICE: For security and verification purposes, all credit card payments must include the 3 or 4-digit CVV2 code (V Code) number located on the credit card. Failure to include this code will result in the rejection of your filing or service request.

Expiration Date: Month Year

Amount: USD \$

Subject Name/Order Reference:

Cardholder Information:

Name as it Appears on the Account
Billing Address
City, State, Zip
Telephone

Payment Authorization: I authorize the Secretary of State to bill an amount not to exceed the following to be charged to the above listed account:

X

Cardholder Signature

Not to Exceed Amount: USD \$