



## Human Resources Made Simple

### NOT SURE IF YOU'RE PROTECTED?

We ensure your HR policies, employment agreements, and government-mandated training are in compliance and up-to-date. Whatever your HR issue might be we have you covered. Take a brief Survey below to see if you're protected:

#### DO YOU HAVE POLICIES & TRAINING FOR THE FOLLOWING?

- Worker Health & Safety Awareness
- Workplace Harassment & Violence Prevention
- Accessibility (AODA – Accessibility for Ontarians Disability Act)
- WHMIS (Workplace Hazardous Materials Information System)

As an Employer in Ontario, you must have written policies to address the four areas above (at a minimum) and you must provide employees with training to confirm their understanding of these requirements. We offer a complete package of policies and training solutions to cover these areas, in addition to best practices tailored to your organization.

#### EMPLOYMENT AGREEMENT BASICS

- |  |   |
|--|---|
| <input type="checkbox"/> Key terms and conditions (salary, benefits, vacation) | <input type="checkbox"/> Probationary review period |
| <input type="checkbox"/> Job responsibilities                                  | <input type="checkbox"/> Confidentiality            |
| <input type="checkbox"/> Hours of work   | <input type="checkbox"/> Non-competition            |
|  | <input type="checkbox"/> Termination                |

Our vetted Employment Agreement package covers these and several other compliance areas which are key to successfully managing your employment relationships and protecting your rights as an Employer.

The above is a sampling from our proven “HR Healthcheck” program. This friendly-audit process includes a 70-point inspection of all of your HR, and Health & Safety practices.

Contact us today for a free consultation to see how we can level-up your HR practices to ensure your organization is protected and your staff are engaged. Try our best-in-class Human Resources solutions on a project, or ongoing basis with our exclusive **HRLive** platform.

**Contact us today for a free Consultation and start the development of a results-oriented HR strategy for your organization.**  
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