

ONE POINT LESSON (OPL)

Digital Inven Website OPL

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Introduction:

- Purpose of this OPL is to train WWF personnel on the Digital Inven fulfillment warehouse website

Getting Started:

- Digital Inven website access for WhiteWave & Away From Home

Main Information:

Digital Inven Website:

- **Digital Inven Website Link:**
 - <https://www.invenorders.com/v5fmsnet/SecureLogin/GlobLogin.asp?SecLogin=1&pos=WW0100&Err=&pmsess1=>
- **Digital Inven username:**
 - Sing up on the website with WhiteWave email
 - Click on "New User? Register Here"



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- Home Page
 - Home page starts with multiple options for different brands



- Away From Home
 - Click on Away From Home button
 - Organized by different types of fulfillment needs including magnets for machines, sell sheets, racks for PCs, etc.



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- Away From Home Buttons Categorized into the following:

Away From Home - Digital Inven Level Organization				
Level 1	Level 2	Level 3	Level 4	Comments
WhiteWave	Away From Home	Racks, Rack Stickers, Display Bins	PC Bin Racks	
			Other Racks & Stickers	
			Restricted Racks - Admin	Blank Bins - keeping separate so team doesn't order them blank
			Iced Coffee Cup Racks	
			Specialty Racks	OCS racks
		Promotions	International Delight	This would be things like IRCs/Tear Pads, Iced Coffee Summer Promotion, etc.
			Silk	
			STOK	
			Horizon	
			Other	
		Mockups	International Delight	Would include any of the mocked up packaging like Single Serve Bottles, Cheese mockups and stickers, etc
			Silk	
			STOK	
			Horizon	
			Other	
		Sell Sheets	International Delight	
			Silk	
			STOK	
			Horizon	
			Other	
		Magnets		
		Machine Foot Print & Graphics	International Delight	
			Silk	
			STOK	
			Other	
		POS & Table Tents	International Delight	Would include Hot Coffee POS and include Table Tents
			Silk	
			STOK	
			Horizon	
			Other	
		Misc		Any other things that don't fit into category should go in here

- Ordering from Digital Inven:
 - To order, find the product and check the availability of the item to make sure it is in stock
 - Add the quantity (qty) that you want and click "Add to Cart"
 - When ready to check out, go to your cart and checkout

