

BUDGET NEEDS ASSESSMENT APPLICATION
Fall 2019

Name of Person Submitting Request:	Amy Avelar
Program or Service Area:	Architecture
Division:	Science
Date of Last Program Efficacy:	Spring 2019
What rating was given?	Continuation
Amount Requested:	\$4000
Object Code:	4300, 4500, 4700
State specifically how this budget will be used:	Purchase supplies for architecture labs, food for Advisory board meetings
Strategic Initiatives Addressed:	Access, Institutional Effectiveness, Student Success
Needs Assessment Resources (includes Object Codes & Strategic Initiatives):	https://www.valleycollege.edu/about-sbvc/campus-committees/academic-senate/program-review/needs-assessment.php

Note: To facilitate ranking by the committee, please submit separate requests for each general area of budget augmentation needed. Do not request a lump sum to encompass many different areas.

One-Time ☐ Ongoing ☒

Does program or service area have an existing budget? Yes ☒ No ☐

Are there alternative funding sources? (*for example, Department, Budget, Perkins, Grants, etc.*)

Yes ☐ No ☒

If yes, what are they: _____

1. Provide a rationale for your request (Give a detailed explanation of why this budget increase is needed.)

The Architecture program has had a minimal budget of < \$500 for several years. The faculty member routinely purchases supplies out of her own pocket to ensure that the students have the proper resources to design and complete their projects. Proper support of the lab environment by the institution is critical to maintain student success. The faculty member also purchases food for the advisory board meetings that must be held at least once a year.

2. Indicate how the content of the department/program's latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

As indicated in the 2018-2019 EMP, Architecture underwent a major overhaul re-writing its curriculum and degree/certificate requirements in order to align better and strengthen articulation with transfer institutions. A reasonable budget is critical to maintain the standard of program expected by our transfer institutions (e.g., Cal Poly Pomona). Programs offered at SBVC must have the proper support, and this includes necessary laboratory resources (e.g., paper, pens, drawing tools, other media, etc.). A budget of less than \$500 only lasts 1 or 2 months of the school year, and then the faculty member feels an obligation to personally pay for the supplies the students need. We are requesting that this program be funded adequately, so that students succeed with a modern lab experience and are set up for successful transfer.

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, or planning, etc.*).

It is a requirement of all CTE programs, including Architecture, to have advisory board meetings. The food alone for 1 meeting costs about \$250, which is half the current Architecture budget.

4. Indicate any related costs (including any ongoing maintenance or updates) and department/program plans to support those costs.

none

5. What are the consequences of not funding this budget request?

Student success will suffer, as the students will not have the supplies they need to complete their laboratory projects.