UNIVERSITY OF SOUTH CAROLINA

Petty Cash / Cash Advance Receipt Form

Date:

Paid To:

For:

DEPT. NO.	FUND	OBJECT	ANALYTICAL	AMOUNT

Total Amount $0.00

Approved: _____

Received Payment: _____

Supporting Documentation

Instructions: Please tape small receipts below. DO NOT USE STAPLES to attach receipts. Use additional sheets of paper (8.5 X 11) as needed. Longer receipts may be cut to fit page.

Tape at Top and Bottom

Tape at Top and Bottom

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