

Sample DP Meeting Itinerary

Set Expectations for length of presentations to limit meeting time to about 2 hours which is met by the following timeline.

Sponsor Video Display Loop

Showing on the screen prior to official meeting start

Safety Video

Digging Dangers
Industry Appropriate

Master of Ceremonies: Introductions

GSOC Presentation: 15-20 Minutes

Overview and highlight changes or issues

MNOPS Presentation: 15-20 Minutes

Use real examples based on trends and Issues and lessons Learned

Other Speakers: 15-20 Minutes

Ideas for Speakers (appropriate to your group)

- Fire Department
- OSHA
- First Responders Insurance Rep
- Safety Equipment Rep Professional Locator
- MNDOT State Patrol
- Commercial Vehicles Testimonials-Past Incident
- Emergency Management Coordinator
- Utility Media/Communications Department

Volunteers and Availability: 15-20 Minutes

Set up ahead of time with outline of presentation content for review by sponsor committee. Cover what is “unique” about your utility class that is not covered in other presentations. One Rep for each to speak for class.

Utility Update by Utility Class

- Natural Gas 5 Minutes
- Liquids 5 Minutes
- Electric 5 Minutes
- Communications 5 Minutes

Q&A's: 15-20 Minutes

- Hands Up questions
- Paper on table for questions-allows for anonymous questions

Door Prizes Awarded Between Speakers: 10-15 Minutes