

## CHAFFEE SARDINIA FIRE COMPANY MONTHLY MEETING MINUTES 12/21/11

President Dan Heineman, who led the company in the Pledge to the flag and prayer, called the meeting to order at 6:30 PM.

Minutes of last month's regular monthly and board meeting were distributed. Motion by John VanCuran and Seconded by Jerod Whitcomb to accept the previous meeting minutes. Thank you, Deb Smith for recording the November minutes.

CHIEF REPORT – Mike Shaw – Written report was received and placed on file. OSHA training 1900 hours on January 30, 2012; NITTEC highway training class. Reminder driving vehicles takes risk; driver is responsible. Only driver administers red lights, throws switch. Slow down.

3<sup>rd</sup> ASST CHIEF REPORT – Krissy Kittleson – Written report was received and placed on file. Read by Dan Heineman. Motion by Mike Shaw and seconded by Bill Connors to send 4 members to Delevan for EMS training at a total cost of \$400.

Motion to purchase EMS supplies totaling \$265.29 carried.  
(Jerod Whitcomb/Dwight Ladd).

Mike Shaw stated that Fillmore Gates closed the hyperbaric chamber. We need to send patients elsewhere. Gates is getting ready to close. It is still the designated stroke center, but it will go eventually to Buffalo General.

1<sup>st</sup> ASST CHIEF REPORT- Ron Kenyon – Fill out the NITTEC form for course attendance fills up fast and will not be here again. The makeup will be elsewhere.

2<sup>nd</sup> ASST CHIEF REPORT – Tony Kortz - Sign in sheets: some have no start or finish time, either one or the other is missing. Also use military time. We need a generator for Hall 2. Minitor 5 pagers are in, but will not be distributed until Springville gives the OK, maybe February.

CHIEF ENGINEER REPORT – Brad Monin – Carwell finished undercoating total cost was \$640.

FIRE POLICE REPORT – John Luke – No report.

TRAINING OFFICER REPORT – Calendar discussed.

SERGEANT-AT-ARMS- Charlie Rosier - \$23 was collected for the Flower Fund by Bill Connors. Charlie was absent. No report.

BUILDING COMMITTEE – Norm Uhteg – Lights and siren were fixed. Replaced window in back hall and needs to be stained. Installed new exit lights. Door seals will be taken care of in a few days. Getting price on furnace got bids for generator and will discuss at board meeting.

Leak at station one is worse, said Vincent. Norm said we are looking, can't find it yet. During a rain storm we will check.

JR ADVISORY – Brad Monin – No report.

EXTRA ACTIVITIES – Danny stated that he will discuss the Carnival contract with Hammerel tonight at the board meeting and asked for approve to sign.

Fun Day was on February 19<sup>th</sup> l/y. This year it will be on the 18<sup>th</sup> of February at 6pm.

Not sure of Pancake Breakfast date with the Kiwanis, maybe the 21<sup>st</sup>. Vincent has it on his calendar at home and will notify Danny. Vincent said last year sausage orders were the week before. He will order again.

TREASURERS REPORT – John Schiener – Written report received and placed on file. Motion to accept report carried (Lee Smith/Kyle Tackentien). The board approved a truck purchase. Recommend cashing CD then do a bank deposit. Manner of payment will be discussed with board tonight. Ask board approval of agreement for 2012 audit with Tronconi. Missing 2 gulf oil bills needed to reconcile statement. Get those in. Send letter to Town advising use of funds in apparatus acquisition.

AUDIT COMMITTEE REPORT – Laurie Smith & Al Heary – Bills for the month totaled \$393 additions for total cost of \$17,934.07 Motion to pay the bills carried (John VanCuran/Mike Shaw).

MEMBERSHIP COMMITTEE – Tony Korcz – No report.

SPRINGVILLE ADVISORY – Jim Wiedemann – Dictaphone in, getting bugs out.

INSURANCE COMMITTEE – Dan Moltrup – No report. Danny said Wayne called. We added extra charges for increased values.

LONG TERM PLANNING/NEW TRUCK COMMITTEE – Dan Moltrup - Dan Moltrup. Thank you to Ron and Lee for your work. A summary report was submitted to the board.

POLICY/BY-LAWS COMMITTEE – Norm Uhteg - Ron said we will have something next month on jacket and camera policy. Next up will be a driver policy and social networking. Next meeting on the 10<sup>th</sup>.

CORRESPONDENCE – Dan Heineman – A written report was submitted and placed on file.

FIRE PREVENTION – Laurie Smith – Merry Christmas and thank you card received from Nancy Dane. Thank you again Mrs. Smith and Mr. Smith for installing the smoke alarm. Laurie said she has a deal in the works for 90 more. May buy more and start back up in January.

OLD BUSINESS – Company jackets: Laurie we are still working on this. She discussed price quotes from Gaul's and McKay's. Current policy still stands Ron said. Get samples on jackets.

Ron said we talked about buying a new projector screen. Danny said we bought one. No. B&H, recommended by Todd Catalano, cost for 60x60 is \$95.95 and 70x70 is \$84.93. Office Max costs were \$179.99 and \$229.99 respectively. Stapes cost were \$149.99 and \$249.99 respectively. Motion we buy B&H not to exceed \$150, cost includes laser pointer carried. (Laurie Smith/John Schiener).

Shaun Hediger said we bought 15 helmets last month and need one more. Lee Smith bought a personal red helmet, model 1044, at a cost of \$250 from Churchville. Shaun Hediger moved to add that to the company order for Lee. Ron Kenyon seconded the motion and it carried.

NEW BUSINESS – Mike Shaw stated that the County of Erie Department of Emergency Services has recognized and thanked the company for our deployment in Eastern New York State after the flooding there. The citation stated that the county thanks you for your assistance, flexible hours and members who worked there. The dedication of your department is an asset to your community, signed by Greg. The certificate from Erie County will be displayed at the hall.

FOR THE GOOD OF THE COMPANY – According to the new bylaws we must post meeting dates at halls by end of this month, Ron said.

LUNCH COMMITTEE – see list.

Motion to adjourn at 8:40 PM carried (John VanCuran/Kyle Tackentien).  
Respectfully submitted, Rocco Garramone, Secretary

BOARD OF DIRECTORS MEETING 12/21/11

Chairman Dan Heineman called the meeting to order at 9:15 PM.

Motion to accept the previous monthly and board meeting minutes as written carried.  
(Norm Uhteg/John VanCuran)

Motion to add \$640 for Carwell undercoating bill to the monthly bills increasing the total cost to \$18,574.07 carried. (Ethel Heineman/John VanCuran).

\$170 given to the treasurer for deposit and verified by John VanCuran.  
Motion to approve carried Jim Wiedemann/Bill Connors).

President Heineman stated that in a phone vote the board approved the purchase of new helmets costing \$250 each for a total cost of \$3,000. Motion to approve the vote carried.  
(Norm Uhteg/Jim Wiedemann).

Motion to approve the Transaction Report for November totaling \$21,789.46 carried.  
(John VanCuran/Norm Uhteg).

Motion to approve sending 4 members to Delevan for EMS training and purchasing 4 books at a cost of \$100 each for a total cost of \$400 carried. (Uhteg/VanCuran)

Motion to approve First Aid Captain Krissy Kittleson's request for purchase of EMS supplies at a total cost of \$265.29 carried. (John Schiener/Ethel Heineman).

Motion to purchase projector screen from B&H and pointer not to exceed \$150 carried.  
(John Schiener/John VanCuran).

Truck purchase report submitted by Dan Moltrup and discussed.

John Schiener suggested we purchase a truck authorized performance bond and send a copy to Pierce. The \$608 cost for the bond protects us if the truck is not delivered.  
Motion to authorize Danny to sign the amended performance bond agreement with the option carried. (Norm Uhteg/Ethel Heineman)

Permission to cash \$102,610.14 CD with Five Star Bank, deposit funds at Bank of Castile then wire \$198,945.00 from the Bank of Castile to Pierce for payment in full on truck.  
Motion by John VanCuran, seconded by Bill Connors and carried.

Permission to liquidate investments: Oppenheimer fund: \$5,163.02 and Wells Fargo Bond Fund: \$7,197.41 and deposit funds at Bank of Castile. Motion by Ethel Heineman seconded by John VanCuran and carried.

The board discussed the Tronconi agreement. Tronconi Segarra & Associates will do the highest level audit at a cost of \$6,000. It includes the IRS 990 and NYS CHAR 500 filings. Motion to have Danny sign the authorization carried. (Connors/Uhteg).

President Heineman stated that he would like authorization to sign the rides and concessions contract with Hammeral after he discusses what rides she will bring. Motion to approve authorization to sign Hammeral contract carried. (Schiener/VanCuran).

President Heineman requested board permission to send town letters for permits and required town paper work for the 2012 Carnival. Motion to approve carried (Norm Uhteg/John VanCuran).

No Juniors at time what do we do, asked Brad Monin. Put an ad in the paper to recruit new members. Ethel said we have kids of company members that will soon be old enough to join the Juniors. Keep the program. The Juniors have money.

The board moved to an executive session at 9:50 PM.

The Monthly board meeting reconvened at 10:15 PM and the secretary was directed to send final letters to three members.

Motion to adjourn at 10:30 PM carried (Jim Wiedemann/Norm Uhteg).  
Respectfully submitted, Rocco Garramone, Secretary.

