Project Equipment Summary Report

Crime Victim Assistance Division (CVAD)

This report is due annually by October 31.

Project Grant Number: _____

Report Date: _____

Project Name: _____

Agency Name: _____

Name of Person Completing Report: _____

Email Address: _____

Phone Number: _____

VSS Staff: _____

This report must be completed for each project. It reflects equipment and "Sensitive Minor Equipment" (defined below) purchased with grant or match funds in the previous fiscal year of the grant. List the type of equipment, brand name and model number and purchase price for all equipment purchased with grant or match funds.

Equipment - tangible non-expendable personal property having a useful life of more than one year and an acquisition cost of $5,000 or more per unit

Sensitive Minor Equipment - moveable, high-risk, sensitive property items purchased with a cost between $500.00 and $5,000.00, such as computers, external computer peripherals, TVs, cameras, and small office machines.

Fund Source(s):

- ☐ VOCA
- ☐ FVPSA
- ☐ VAWA
- ☐ SASP
- ☐ State of Iowa

All grantees must submit this report but only if equipment was purchased during the most recent grant

List All Equipment Purchased:

Item	Type of Equipment	Brand Name & Model Number	Purchase Amount	Purchase Date (month/year)
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

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