

**GOVERNMENT OF WEST BENGAL
FINANCE (AUDIT) DEPARTMENT
NABANNA, MANDIRTALA, HOWRAH-711 102**

No. 729-F(H)FA/O/2M/71/15(N.B.).

Dated, Howrah, the 14th February, 2020.

NOTICE INVITING QUOTATION

The undersigned is directed to invite all the willing Government approved Wholesale Consumers' Co-operative Societies to quote the rate of stationery articles, grocery, sanitary and other materials for supply of the same on request, to this office for the period from 1st April, 2020 to 31st March, 2021 on a sealed cover with specimen sample to be submitted to the Finance Department latest by two weeks from the date of issuance of the notice.

The rate so quoted should be inclusive of G.S.T.

The sealed cover will be opened on 14th March, 2020 at the Chamber of Commissioner at 3.00 P.M.

The Department reserves the right to accept or reject any quotation without stating the reason whatsoever and the quotations will be kept at the custody of the Registrar of Finance Department, Nabanna, 10th Floor, Room No.1003.

The specific list of stationery articles to be supplied are available on the website of the Finance Department and this may also be collected from the Registrar, Finance Department, Nabanna, 10th Floor, Room No.1003.

All the articles to be delivered must be according to the sample. The representatives are advised to visit this Department to inspect the sample.

The Co-operative concerned whose quotation will be accepted must supply the articles within 7 (seven) days from the date of requisition of the same failing which their offer will be rejected without further notice and they will be blacklisted for any subsequent purchase of articles from this Department.

Sd/- U. K. Dutta.

**Assistant Secretary to the
Government of West Bengal.**

No. 729/1(6)-F(H)FA/O/2M/71/15(N.B.).

Dated, Howrah, the 14th February, 2020.

Copy forwarded for information and necessary action to :-

- 1) The Notice Board of Information & Cultural Affairs Department, Nabanna, Howrah.
- 2) The Finance Department, Nabanna, Howrah.
- 3) The Public Works Department, Nabanna, Howrah.
- 4) The Land & Land Reforms & Refugee Relief & Rehabilitation Department, Nabanna, Howrah.
- 5) The Home & Hill Affairs Department, Nabanna, Howrah.
- 6) Shri Sumit Mitra, Network Administrator, Finance Department.
— For uploading this order in the Finance Department's Website.



**Assistant Secretary to the
Government of West Bengal.**