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LEVY SHOW SERVICE INC.

CIPHEX WEST 2021
November 3 - 4, 2021
PNE Fairgrounds, Pacific Coliseum
Vancouver, BC

EXHIBIT BOOTH CLEANING ORDER FORM & INVOICE

SERVICES

OUR SERVICES INCLUDE THE FOLLOWING:

EXHIBIT VACUUMING **EMPTYING OF WASTEBASKETS** **GENERAL HOUSEKEEPING**

DISCOUNT RATE

TOTAL SQUARE FEET OF BOOTH SPACE	DAYS REQUIRED	RATE	TOTAL
100 Square Feet Minimum Order	X ☐ Prior To Show Opening ☐ After First Day ☐ After Second Day ☐ After Third Day — Total Number of Days	X $0.48	=

STANDARD RATE & ON-SITE ORDERS

TOTAL SQUARE FEET OF BOOTH SPACE	DAYS REQUIRED	RATE	TOTAL
100 Square Feet Minimum Order	X ☐ Prior To Show Opening ☐ After First Day ☐ After Second Day ☐ After Third Day — Total Number of Days	X $0.60	=

ADDITIONAL INFORMATION

General vacuuming of the show floor aisles is provided, however, cleaning of your exhibit area is not included in your exhibit space rental.

All carpets ordered from us are installed clean for your use. However, you may order cleaning services for debris created during set-up and show hours.

If you have any questions or need assistance with any items not listed, please contact our exhibits department.

A surcharge may be applied for any damage and or staining of exhibit space.

SPECIAL INSTRUCTIONS

Please indicate below any special cleaning requests or instructions you may have.

EXHIBITOR INFORMATION

COMPANY

CONTACT **BOOTH#**

COST SUMMARY

RATE ADJUSTMENT (OFFICE USE ONLY)		
25% CANCELLATION FEE (OFFICE USE ONLY)		
SUBTOTAL		
P.S.T. 7%		
G.S.T. 5%		
TOTAL		

PLEASE REFER TO THE PAYMENT & CREDIT CARD CHARGE AUTHORIZATION FORM

****ORDERS WILL NOT BE PROCESSED WITHOUT PAYMENT****

STANDARD RATE will be applied to all orders not received and paid in full by **October 20, 2021.** We reserve the right to adjust orders calculated incorrectly.

A 25% CANCELLATION FEE will be applied to all orders received and then cancelled. If full service has been provided then 100% of original fee will be applied. GST#R103315057