

## **DAMAGED OR MALFUNCTIONING EQUIPMENT REPORT**

This form is to report any broken or malfunctioning equipment. Return this form immediately to a Cage operator or the Media Asset Coordinator. Please clearly explain the problem and when/how it occurred.

NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

MALFUNCTIONING ITEM: \_\_\_\_\_

ITEM'S CMU # \_\_\_\_\_

DATE PROBLEM OCCURRED: \_\_\_\_\_

DESCRIPTION OF MALFUNCTION:

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\_\_\_\_\_  
(signature)