

ANNEX D: DETAILED BUDGET

| | |
|------------------------------|--|
| Organization: | |
| Request For Application No.: | |
| Currency: | |
| Start Date: | |
| End Date: | |
| Project title: | |

| | | | | | | | | Project Year mm/dd/yy-mm/dd/yy |
|----|-----------------------|---------------------------------------|--|---------------------|------------------|------------------|--------|-----------------------------------|
| 1. | SALARIES | | Unit Type (eg, day, month, item, training) | Monthly Base Salary | Number of months | Level of Effort | Amount | |
| | | [List Position Title] | | | | | - | |
| | | [List Position Title, etc.] | | | | | - | |
| | | Support Staff | | | | | - | |
| | | Subtotal Salary | | | | | - | |
| 2. | FRINGE BENEFITS | | Unit Type (eg, day, month, item, training) | Unit Cost | Number of months | Level of Effort | Amount | |
| | | [List Position Title] | | | | | - | |
| | | [List Position Title, etc.] | | | | | - | |
| | | [List Position Title, etc.] | | | | | - | |
| | | Subtotal Salary | | | | | - | |
| 3. | CONSULTANTS | | Unit Type (eg, day, month, item, training) | | Daily Rate | # Days | Amount | |
| | | [Consultant Scope] | | | | | - | |
| | | [Consultant Scope] | | | | | - | |
| | | [Consultant Scope] | | | | | - | |
| | | Subtotal Consultants | | | | | - | |
| 4. | EQUIPMENT | | Unit Type (eg, day, month, item, training) | | Unit Cost | Unit | Amount | |
| | | [provide description] | | | | | - | |
| | | [provide description etc.] | | | | | - | |
| | | Subtotal Equipment | | | | | - | |
| 5. | TRAVEL/TRANSPORTATION | | Unit Type (eg, day, month, item, training) | Qty | Unit Cost | Unit | Amount | |
| | | Local Transport | | | | | - | |
| | | Domestic: | | | | | - | |
| | | Per Diem | | | | | - | |
| | | Transportation | | | | | - | |
| | | International: | | | | | - | |
| | | Per Diem: | | | | | - | |
| | | Airfare: | | | | | - | |
| | | [provide description] | | | | | - | |
| | | [provide description] | | | | | - | |
| | | Misc. (visas, passports, shots, etc.) | | | | | - | |
| | | Subtotal Travel | | | | | - | |
| 6. | OTHER DIRECT COSTS | | Unit Type (eg, day, month, item, training) | Cost/month | Units | Number of Months | Amount | |
| | | Office Expenses | | | | | - | |
| | | Rent/Utilities | | | | | - | |
| | | Communications/Shipping | | | | | - | |
| | | Office Supplies | | | | | - | |
| | | Bank Fees | | | | | - | |
| | | [Describe/list other items as needed] | | | | | - | |
| | | [Describe/list other items as needed] | | | | | - | |
| | | Subtotal ODCs | | | | | - | |
| 8. | OTHER | | Unit Type (eg, day, month, item, training) | Unit Cost | Unit | Months | Amount | |
| | | [Specify] | | | | | - | |
| | | Subtotal Other | | | | | - | |
| | | | | | | | - | |
| | | TOTAL PROJECT COSTS | | | | | - | |