

Travel Budget Worksheet

Transportation		Cost	X	No. of People			Transportation Cost
	Airfare						\$
	Train						\$
	Bus						\$
	Boat/Ferry						\$
	Subway						\$
	Rental Vehicles						\$
	Automobile						\$
	Gas						\$
	Other						\$
Lodging		Cost per Night	X	No. of Nights	X	Total Rms/Suites	Lodging Cost
	Hotel/Motel						\$
	Hostel						\$
	Campsite						\$
	Other						\$
Food/Meals		Cost per Meal	X	No. of Meals	X	No. of People	Meals Cost
	Breakfast						\$
	Lunch						\$
	Dinner						\$
	Snack						\$
	Water						\$
	Other						\$
Program/Sightseeing		Cost per Person	X	No. of People			Program Cost
	Specify						\$
	Specify						\$
	Specify						\$
	Specify						\$
Equipment/Clothing		Cost per Person		No. of People			Total
	Specify						\$
	Specify						\$
	Specify						\$
Miscellaneous		Cost per Day	X	No. of Days	X	No. of People	Miscellaneous Cost
	Insurance						\$
	First Aid Supploies						\$
	Laundry						\$
	Life Guards						\$
	Tolls						\$
	Other						\$
						Subtotal	\$
Contingency						10% of Subtotal	\$
						Total	\$
Total Individual Cost		Total \$	/	No. of People			\$