

Soif Wine Bar & Merchants

Private Party Contract

Thank you for choosing Soif Wine Bar for your special occasion! Please read the following terms of agreement carefully.

SPACE RESERVATION: The total room rental fee for the reserved Private room is: \$ 75. The room will be held for Patron, upon the receipt of both the signed contract ("Private Parties Contract") and the room rental fee. Until such time, we unfortunately cannot guarantee the date of the event.

FOOD & BEVERAGE MINIMUM: The minimum charge for food and beverage, exclusive of gratuity and taxes, shall be \$750. The actual per person Food charge shall be determined upon agreement of menu.

PAYMENT: The entire balance is due payable in cash, or by major credit card (Visa, Master Card or American Express) at the close of the scheduled event. (Total balance due will include food and beverage costs, 20 % gratuity with a minimum gratuity of \$100.00, and any/all applicable miscellaneous fees.) Any event not paid in full at the completion of the event will be charged to the credit card on file.

SERVICE CHARGE: A **20% gratuity** (minimum \$100.00) will be added to the Patron's total bill to be dispersed as gratuities to the restaurant worker tip pool. Additional gratuities to the staff are at the discretion of the host. All events will be charged eight and three quarter percent (9.00%) California Sales Tax. The California Sales Tax applies to food, beverage, room fees, and mandatory gratuities.

CANCELLATION: All private parties must be cancelled at least 72 hours prior to the scheduled event. Any event cancelled less than 72 hours of the scheduled event will be charged a **\$175.00 cancellation fee**. We do however reserve the right to waive the cancellation fee at our sole discretion and without discrimination.

MENU AND ATTENDANCE: The number of guests and menu selections will comply with the agreed upon menu selection. Additional beverages may be purchased from the restaurant and/or retail shop. Additional food items may be purchased dependent on availability.

OUTSIDE FOOD AND BEVERAGE: No outside food may be brought in with the exception of special occasion cakes. There is a two dollar (\$2.00) per slice cake fee. Corkage will be charged at twenty dollars (\$20.00) per bottle for any wines not purchased through Soif Restaurant or Retail Shop. There is a ten dollar markup for wines purchased at retail to cover glassware and labor.

CONDUCT OF EVENT: Patron agrees to begin its function at the scheduled time and agrees to vacate the designated function area at the closing hour indicated. Failure to begin function within fifteen (15) minutes of agreed upon start time will result in a seventy five dollar (\$75.00) late start fee. Patron agrees to conduct the event in an orderly manner. Restaurant reserves the right to exclude or reject any and all objectionable persons from the function or the restaurant premises without liability. Patron assumes full responsibility for the conduct of all persons in attendance at Patron's Event and for any damage done to any part of the premises during the time of Patron's Event.

Soif Wine Bar & Merchants Credit Card Authorization

I irrevocably authorize my credit card to be used for the following services of Surf City Wine Company Inc dba Soif Wine Bar & Merchants:

Check all that apply:

- _____ All Food, Beverage and Associated Charges
_____ Room Rental
_____ Mandatory Gratuities
_____ Deposit of \$_____ (per Contract)

Credit Card Type: _____ Visa
_____ Master Card
_____ American Express

Credit Card #: _____ Contact Name _____

Expiration Date:: _____ Billing Address _____

Card Holder: _____
Print name exactly as shown on card City, State, Zip Code

Company Name: _____ Phone # _____

Signature: _____
I warrant and represent that I am authorized to agree
that charges for this event are posted to this credit card.

Please fax or scan the completed Private Parties Contract and Credit Card Authorization form to Soif Wine Bar and Restaurant: 866.825.6372 or mail to Soif Wine Bar & Merchants, Attn: Events, 105 Walnut Avenue, Santa Cruz, CA 95060