

Graduate Proposal Engineer

Salary: Competitive (depending on experience)
Reports to: Proposal Manager
Business: **Subsea Innovation - Darlington**

About Tekmar Group plc

Tekmar Group works together to provide leading technology and services to the Global Offshore Energy markets. Our primary operating companies include Tekmar Energy Limited (including Tekmar China), Agiletek Engineering Limited, Subsea Innovation Limited, Ryder Geotechnical Limited, and Pipeshield International.

Tekmar Group plc and Tekmar Energy are head-quartered in Newton Aycliffe; with the other businesses located in; London, Darlington, Newcastle, Lowestoft and China.

We understand the importance of meeting global energy demand through a sustainable energy mix, therefore, deliver our technology and services across multiple offshore energy sectors. Tekmar Group operates from 17 locations across 12 countries in Europe, Africa, Middle East, Asia Pacific, and North America.

Tekmar Core Values

The Tekmar People Experience encourages a culture of continuous development and improvement in order to engage, attract and retain the best talent in the Offshore sector. Our strategic 'People' aspiration is to create an environment where people thrive and our performance excels in a collaborative and trusting environment.

Safety: Paramount to everything we do for our people, our customers, and the environment in which we operate. We always aim higher than industry standards.

People: Are the foundation on which the business operates through their integrity, intelligence, empowerment, and ongoing investment in their development.

Excellence: Is engrained in our culture to ensure we deliver dynamic, reliable, and responsive solutions that meet the exact needs of our customers every time.

Heritage: Capitalising on years of experience and lessons learned to deliver intelligent solutions that we are proud of.

Innovation: Apply our technical excellence, experience, and vision to engineer products and services that evolve with the marketplace.

Collaboration: Committed to establishing strategic partnerships to create robust and effective solutions that exceed expectations.

Customers: Driving our people to excel and exceed client expectations, reduce cost, improve quality, apply innovation, and ensure excellence.

Job Description

Job Title	Graduate Proposal Engineer		
Job Reference	D-008-SUB-51a (Graduate Proposal Engineer)		
Department	Sales/Marketing	Line Manager	Proposal Manager
Job Purpose			
<p>The role is suited to an ambitious Graduate Proposal Engineer looking to join a highly creative and technical Sales team experienced in the design of equipment for use both offshore and subsea. The successful candidate will assist the Proposal Manager for the development of solutions from the initial sales enquiry, analysis of customer requirements and assist in preparation of proposals. The role requires a winning business outlook with sound focus on engineering solutions. A candidate with experience in writing technical engineering proposals would be advantageous but not essential.</p> <p>To be successful you will be a good team player with excellent interpersonal skills.</p>			
Key Responsibilities			
<ul style="list-style-type: none"> • Assist in the preparation of written quotations and proposals • Interact with clients with confidence • Maintain company working practices and overall ethos • Assist in the completion of cost plans and project schedules • Attendance of client meetings • Attendance at trade shows and events with UK and overseas client visits • Assist in the development and maintain standardised documentation packs for proposals whilst recognising occasional need to comply with customer specific RFQ requirements. • Assist in the preparation of Project Handover packages. • Support across the business and any other item as deemed necessary within the regular course of business • Contribute to the on-going development of products and services 			

Person Specification

	Mandatory	Desirable
Knowledge and Experience		
<ul style="list-style-type: none"> CAD skills, preferably Autodesk and Inventor. Ability to work under pressure and meet deadlines. 	X	X
Skills and Qualifications		
<ul style="list-style-type: none"> 1st or 2:1 Mechanical Engineering or Commercial Degree 	X	
Behavioural Competencies		
<ul style="list-style-type: none"> Positive aptitude to solving problems with a practical outlook Analytical and enquiring mind Drive and enthusiasm to succeed Excellent organisational and time management skills Excellent verbal and written communication skills Ability to build a good rapport with team members and customers Willingness to travel (UK & Overseas) Flexible to work additional hours if required A full UK driving licence 	X X X X X X X X X	

Working within the Tekmar Group

At Tekmar all employees matter and in return for our employees' commitment and hard work everyone enjoys a range of benefits additional to their salary so that everyone can continue to share in the company's continuing growth and ongoing success.

As a Tekmar Group employee, you will benefit from:

- Training and personal development programme – Individual PDP plans
- Holiday buy/sell – option to buy or sell up to 5 days holiday for added flexibility
- Staff recognition and engagement – discretionary bonus scheme
- 25 days holiday (plus 8 bank holidays)
- 4x salary death in service
- Pension 5% employer contribution
- Save as you earn (SAYE) scheme
- Health Shield Cash Back Plan (includes perk box discounts/offers)
- Employee Assistance Programme
- Purecard Shopping Mastercard (cashback on purchases)
- Tech Scheme
- Bike Scheme
- Free Tea, Coffee and Healthy snacks
- Annual summer and Christmas events (when pandemic is over!) – opportunities to celebrate success as a Team.

Apply now to be part of an innovative and growing business that values its employees and reinvests in the business to secure its long-term future, sharing its success as it grows.

Forward your CV to Isabelle.bell@subsea.co.uk and tell us why you would like to be considered for this role.