

CALL FOR THE REIMBURSEMENT OF RENTAL ACCOMMODATION CONTRACTS PAID BY OFF-SITE UNIVERSITY STUDENTS IN THE PERIOD OF THE HEALTH EMERGENCY IN THE YEAR 2020

1. PURPOSE OF THE CALL

For the year 2020, the National Fund to support access to rented accommodation has been increased and now includes a specific provision allocating euro 20 million (€ 3,243,514.50 for the Lombardy Region) to support off-site students with an index of the equivalent economic conditions not exceeding € 15,000.00. This will take the form of a reimbursement of monies paid for rental contracts and accommodation by students residing in a location other than the property rented for the purposes of university studies for the entire period of the state of emergency approved by the Council of Ministers on January 31, 2020: i.e. during the period February-December 2020.

The Lombardy Region, responsible for administering the right to university study and following ministerial directives (Ministerial Decree 57/2021), has defined the criteria for identifying recipients and the method for allocating resources and has delegated authority to local bodies administering the right to study in Lombardy, including EDiSU in Pavia, to launch public calls, gather information on financial need and ultimately to distribute funding to support for access to rental housing for university students.

2. ELIGIBILITY REQUIREMENTS FOR APPLICANTS

The following persons are eligible to apply to this scheme, referred to in art. 1:

1. Applicants are required to be students enrolled at the University of Pavia during the 2020 calendar year; enrolment may refer to the academic year 2018/2019 (if the programme concluded in 2020), the academic year 2019/2020 and/or the academic year 2020/2021;
2. Applicants are required to be resident in a province other than that where the property rented for the purposes of university studies is located;
3. Applicants are required to demonstrate possession of a standard accommodation rental contract, covering the February-December 2020 period and duly registered with the appropriate authorities (*l'Agenzia delle Entrate*), and to provide receipts of rental accommodation payments paid for the same period;
4. Applicants are required to demonstrate that their financial indicator, i.e. the ISEE for the right to university study (ISEEU) or an equivalent ISEE (for students with income and assets abroad), does not exceed €15,000.00;
5. Applicants are not permitted to be current beneficiaries of support for the right to study for the academic year 2019/2020 and/or 2020/2021, understood as subsidies for housing services, including reimbursements of rental contract expenses paid in 2020 or other means of financial support or scholarships (i.e. the EDiSU scholarship for non-resident students who have sole or shared rental contracts).

3. GUIDANCE FOR APPLICANTS

All applicants are required to submit their applications for the reimbursement of expenses for rental accommodation during the February-December 2020 period via a specific online process: the “REQUEST FOR RENTAL REIMBURSEMENT 2020” (“*RICHIESTA RIMBORSO AFFITTO 2020*”) portal in the “Online Student Services” area of the EDiSU site. **The deadline for applications is 11.59 pm, 13 MAY 2021.**

To complete the application process applicants are required to provide information relating to enrolment status at the University of Pavia during the 2020 calendar year (academic years of possible enrolment include 2018/2019, 2019/2020 and or 2020/2021) and to submit the following documentation:

- **for students with income and assets in Italy or in Italy and abroad:** applicants are required to declare the value of their “Equivalent Financial Situation Indicator issued for assessing access to services and benefits made available to support the right to higher education” (ISEE UNI) as indicated in the most recent ISEE certificate, valid for the years 2019 or 2020 or 2021 (ISEE 2019 or ISEE 2020 or ISEE 2021), and to provide the INPS-ISEE protocol number (essential for checking the data in the INPS-ISEE database). All students may use the current, valid, ISEE.
- **for students with income and assets abroad:** applicants are required to provide the data of the equalized ISEE referring to the most recent declaration of economic situation and assets, for the year 2019 or 2020, and to submit original documentation to EDiSU for the request for benefits and withholding valid to this end. *For students who have applied for a scholarship and subsidised college accommodation this data can be found under the “ISEE utilizzato” heading in the results of ranking (“Esito graduatoria”) area in the online student services (“Servizi on line allo Studente”).* In the case of students who have not previously applied and have not previously submitted this documentation, applicants are required to provide the data relating to economic situation and family assets for the year 2020 (as indicated in the note at the end of the call) and to attach electronic copies of any relevant foreign documents. **The original documentation must be submitted to EDiSU by the deadline of the call.** Documents may be delivered to the EDiSU headquarters in via Sant'Ennodio 26, Pavia (this may be done on working days from 9.00 to 12.00) or at the counter of the Economic Benefits Office in via Calatafimi 11, Pavia which is open, following the health provisions in force, only by appointment (for an appointment, applicants may contact segre@edisu.pv.it). The responsibility for the delivery of documentation lies with the student.
- All applicants are required to provide rental contract (or contracts) documentation for the rented accommodation in the name/joint name of the student (or his/her family member, as present in the ISEE Certificate) for the period February-December 2020 and details of registration with the appropriate agency (l’Agenzia delle Entrate);
- All applicants are required to attach a copy of the lease agreement and its registration with the with the appropriate authorities (l’Agenzia delle Entrate) as an electronic document (a single pdf file);
- All applicants are required to attach, as an electronic document, a complete record of receipts for all rental payments at the aforementioned property for the period February-December 2020.

4. DATA VERIFICATION AND ALLOCATION OF FUNDING

On receipt of submitted information and documents, and following a verification process, EDiSU will confirm any persons eligible for reimbursement of rent paid during the period of the state of emergency approved by the Council of Ministers on 31 January 2020 and will define the provisional amounts to be awarded to applicants for reimbursement.

Persons not meeting the requirements, determined on the basis of the data provided and/or documentation received, will not be eligible for funding.

EDiSU will publish the list of successful applications in the ranking ("*Esito graduatoria*") area in the online student services ("*Servizi on line allo Studente*") portal on the EDiSU site.

The total amount of funding for all applicants eligible for and recommended for funding by EDiSU Pavia will be communicated to the Lombardy Region. Lombardy, on the basis of overall regional needs, will distribute the resources received, as a share of the National Fund for access support to the managing subjects, to support rental accommodation costs for off-site university students in the period of the health emergency (Article 29, paragraph 1 bis, DL34 / 2020). If the financial requirement at the regional level exceeds the expenditure ceiling for the Region, the disbursement of resources to local bodies administering the right to university study (DSU) will be reduced proportionally. In this case the refunds to beneficiaries will be reduced proportionally.

5. CONSEQUENCES IN THE EVENT OF UNTRUTHFUL ECONOMIC AND / OR ACADEMIC DECLARATIONS

In any case where it has been ascertained that applicants have made untruthful declarations in student self-certifications the penalties specified in law will be applied (n. 75 and n. 76 of the D.p.r. 445/2000).

This is without prejudice to the adoption of additional disciplinary sanctions and potentially reporting persons to the appropriate legal authorities if the details of crime are recognized.

6. EXCLUSIVE COURT

In the case of any legal dispute concerning this announcement, or the results of applications, the exclusive court for the administrative jurisdiction of disputes will be the court of Milan (italian) while for ordinary jurisdiction it will be that of Pavia, with the exclusion of any other competent court.

7. INFORMATION ON THE USE OF PERSONAL DATA AND ON THE RIGHTS OF THE DECLARANT (PURSUANT TO AND FOR THE PURPOSES OF ART. 13, REGULATION (EU) 2016/679 (GDPR) AND ART. 30/06/2003 N. 196)

Personal data collected by Edisu during the application process for this call will be processed in compliance with the principles of EU Regulation no. 2016/679 and Legislative Decree no. 196 of 2003, as subsequently amended, as well as according to the methods, purposes and limits

indicated in the information document that may be consulted online prior to the submission of applications.

The "Data Controller" is the Office for the Right to University Education at Pavia (Tax Code / VAT number 02205710185), with registered offices in Via Sant'Ennodio, 26 - 27100 PAVIA (hereafter EDiSU).

8. INFORMATION ABOUT THIS CALL

Further information can be requested by accessing the direct line ("DIRETTA con EDiSU") portal with EDiSU" (Online Student Services) portal within the online student services area of the website www.edisu.pv.it

- "access with University credentials" (if the applicant is a student at the University of Pavia and is in possession in possession of credentials sent to the e-mail box after enrolment)
- "access with EDISU credentials" (if the applicant does not have University credentials but is in possession of EDiSU credentials)
- SPID

The "direct line" portal may also be accessed from each student's reserved area in the online student services at the EDISU Pavia site.

Alternatively, applicants may contact: Economic Benefits Office - EDiSU

tel. 0382 3050205 - 0382 3050206

Official communications from EDiSU Pavia will take place via the direct line portal (www.edisu.pv.it, Online Student Services / Direct Line) or by email using the address indicated during the registration phase and, alternatively, the university email address (... ..@universitadipavia.it). Students are therefore required to communicate any changes in address in time and to periodically check their email (including any spam folders).

Pavia, 15 March 2021

President
Prof. Francesco Rigano

FOREIGN DOCUMENTATION REQUIRED FOR the ISEE CALCULATION

In order for EDiSU to calculate the Indicator of the Equal Economic Situation Abroad all international students with a family unit residing abroad and all Italian students who are resident abroad are required to submit an original certification that officially certifies the following:

- the composition of the family unit (including the student and all family members and cohabiting persons);
- (for each adult member of the family unit) the gross income earned abroad in 2020 or confirmation of unemployed status for the year 2020
- (for each adult member of the family unit) information on any properties owned abroad by each of the members of the family unit as of 31 December 2020, specifying the area in square meters, or confirmation that no properties are owned
- the movable assets owned by the family unit as of 31 December 2020.

This certification must be issued by the competent Authorities of the country in which the income was produced and in which the properties and movable assets are owned. These documents, issued by foreign authorities, must be legalised by Italian diplomatic-consular missions abroad and a certified translation (authorised by the relevant national authorities) into Italian must be produced.

For countries which are signatories to the Hague Convention of 5 October 1961 there is no need to legalise foreign public documents as the process in place is the affixation of an apostille.

For those countries where there are particular difficulties in issuing the certification attested by the local Italian Embassy, it is possible to submit certification from the diplomatic or consular representation in Italy of the country in which the income was produced and the assets are held can be produced written in Italian and legalised by the Prefectura pursuant to art. 33, of the Presidential Decree 28 December 2000, n. 445.

The certification of the diplomatic or consular representation in Italy must specifically refer to documents from the country of origin and must include the following information:

- the composition of the family unit (including the student and all family members and cohabiting persons);
- (for each adult member of the family unit) the gross income earned abroad in 2020 or confirmation of unemployed status for the year 2020;
- (for each adult member of the family unit) information on any properties owned abroad by each of the members of the family unit as of 31 December 2020, specifying the area in square meters, or confirmation that no properties are owned;
- the movable assets owned by the family unit as of 31 December 2020.