

# Revised 2020 Budget Calendar

## 2019

- Jul 12 Review tentative Budget schedule at regular FAC meeting 9:00am POA Office
- Aug 7 – Aug 16 Board and CFO jointly determine Budget guidance at regular FAC meeting 9:00am POA Office
- Aug 20 Managers receive Board guidance and Budget model worksheets at regular Managers Meeting
- Aug 22- Sep 8 Controller meets with individual department heads to review/answer questions
- Sept 9 Target Date – First Draft Operating Budget; Internal review with Managers at regular Managers Meeting
- Sept 30 – Oct 3 FAC review of Operating Budget; 9:00am to Noon POA Office
- Oct 8 Board Review of Operating Budget, 9:00am to Noon POA Office and provides list of Strategic Investments
- Oct 11 FAC review of Operating Budget, makes recommendations on rates/fees and Strategic Investments; Time TBD
- Oct 11 – Oct 14 CFO incorporates adjustments to Operating Budget
- Oct 15 Board Review of Operating Budget, 9:00am to Noon POA Office and provides list of Strategic Investments
- Oct 17 CFO Workday, layers in Strategic Investments and updates Budget Files
- Oct 18 Board reviews Total Budget; 9:00am to Noon POA Office
- Oct 19 – Nov 4 CFO incorporates adjustments to Final Budget/ Additional Board Reviews as needed
- Nov 5 Board reviews Total Budget as part of Board Workshop
- Nov 20 Board Approval of 2020 Budget, regular monthly Board Meeting, 1:30 pm YC top floor
- Dec 6 Mail Assessment Coupon Books to Property Owners

## 2020

- Jan 15 True Up beg. Cash Balances for Actual Year-end 2018, Adjust Cash Flow Statements and review at regular Monthly Board Meeting, 1:30pm YC top floor
- Jan 31 Distribute printed copies of 2020 Budget; upload Budget into AS400 for financial reporting