

**CONTRACT FOR SENIOR PROJECT  
INFORMATION TECHNOLOGY PROGRAM  
DEPARTMENT OF COMPUTER SCIENCE & ENGINEERING  
COLLEGE OF ENGINEERING  
UNIVERSITY OF SOUTH FLORIDA**

**[Please fill in electronically, expanding each field as necessary - take as much space as you need.]**

**Important notes:** This form is to be executed for every IT Senior Project. It is expected that the student's faculty supervisor (and, if applicable, the industry partner) will agree upon the project content in advance of executing this form. This form must be completed, signed and approved by the Program Director prior to the end of the first week of the semester in which the project is to be completed.

**Student:** Once you have agreement on the content by the Industry Partner (if applicable) and your Supervising Faculty Member, submit this Contract in preliminary draft form to the Program Director – signatures are not required at that point. Once Division Director approval is received, obtain all signatures and resubmit to the Program Director for final approval. Final approval **must** be received from the Program Director **prior to the end of the first week of classes for the semester; failure to meet this deadline will result in your being dropped from CIS4935.**

Student Name (Last, First, MI):

U#:

Street Address:

City, State, ZIP:

Phone:

USF E-mail Address:

Non-USF E-mail Address (optional):

CIS 4935 Semester, Year:

Your Home Campus:

IT Department Faculty Supervisor for this project:

Is this a paid internship?       Yes     No

If "yes", amount of compensation:  
(May be total dollar amount or weekly or hourly rate)

Will the work will be performed in cooperation with an outside firm, agency or organization (highly recommended for its positive effect on your resume)?     Yes     No

If “yes”, provide the following:

Name of firm/agency/organization:

Name of supervisor at location:

E-mail address of supervisor at location:

Phone number of supervisor at location:

This project is intended to satisfy the requirements of the IT Senior Project course. In so doing, mastery of discipline-specific, critical thinking and communications skills for assessment of Academic Learning Compact success must be demonstrated.

### **Project Title:**

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**The IT Senior Project is meant to demonstrate your ability to complete a project or significant task within a project. As such, it cannot be merely “steady-state” work; there must be a structure to this project – a defined beginning, project phases, and completion.**

**Overall Description of Project (including specific tasks to be accomplished):**

**Describe below “deliverables” that will be tangible outcomes of your project:**

**Break down this task into Phases or Milestones, and specify target dates for completion of each [these may be modified, with faculty supervisor approval, as the project proceeds]:**

**Academic Learning Compact skills. Describe how the following categories of skills will be used in this project and how they will be demonstrated in order that they can be assessed by project completion:**

**1. Discipline-specific skills (also, please identify *which* specific skills you anticipate will be useful):**

**2. Critical thinking skills:**

**3. Communications skills (include your presentation at an IT Colloquium):**

I agree to execute this Senior Project as described above. I acknowledge that failure to complete all contracted aspects will be justification for assignment of an Incomplete or Failing grade.

Student's Signature \_\_\_\_\_ Date: \_\_\_\_\_

Industry Partner's signature: \_\_\_\_\_ Date: \_\_\_\_\_

"By signing, I agree to provide feedback to the Supervising Faculty Member for this project, and to monitor the project's effects to ensure that no harm is done to my organization's systems or processes."

\_\_\_\_\_  
Supervising Faculty Member (signature) Date: \_\_\_\_\_

\_\_\_\_\_  
Program Director (signature) Date: \_\_\_\_\_