

# MyCSF<sup>TM</sup> Corrective Action Plan Management

1607 - v3.0

Corrective Action Plan (CAP) Management is an add-on module to the MyCSF suite that can determine, track and manage areas of non-compliance that were identified via an assessment utilizing the MyCSF tool. MyCSF provides healthcare organizations of all types and sizes with a fully integrated, web-based solution that is offered within a Software as a Service (SaaS) environment, incorporating content and features for managing policies, performing assessments, streamlining remediation activities, reporting and tracking compliance, as well as servicing exceptions and incidents.

After completing an assessment, users have the option of requesting corrective actions plans (CAPs) for controls that are identified as not meeting the CSF certification requirements. CAPs are given a maturity score and risk rating to help prioritize your response. Created CAPs can be accepted or mitigated per your own internal risk assessment process, risk rating and/or maturity score.

The tool allows you to capture various data points to further manage the ongoing progress of your CAPs. This includes, a point of contact, resources required, milestones, expected completion date, overall status and detailed CAP steps to ensure you meet your required deadlines.

Additional workflow is built into the tool to track the status and the various steps for each CAP. Individuals can be notified when a CAP has been assigned to them for management. Reports and dashboards are provided within the solution to allow for a timely tracking of progress.

The CAP management module is a wonderful compliment to the assessment process and allows organizations to keep all their work and actions relating to an assessment in one tool.

### Corrective Action Plan

Point of Contact:

Personnel Resources Required:

Financial Resources Required:

How many Milestones would you like to provide?

Milestone 1:

Milestone 2:

Milestone 3:

Milestone 4:

Scheduled Completion Date: 7/12/2016

Current Status:

Actual Completion Date: 7/12/2016

Comments:

Milestone Date 1:

Milestone Date 2:

Milestone Date 3:

Milestone Date 4:

Cap Steps

Refresh Add Open Delete

CAP Completion Date	CAP Step Status	Cap Steps
<input type="checkbox"/> <input type="text" value="2016-07-12"/>	<input type="text" value="Not Started"/>	<input type="text" value="test"/>

For more information and resources, visit the [MyCSF web page](#). Pricing for MyCSF is available by contacting HITRUST at [855.HITRUST](tel:855.HITRUST) or [sales@hitrustalliance.net](mailto:sales@hitrustalliance.net).