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TTU Vision Statement

The Tri-Town School Union believes in nurturing a dynamic learning environment where creative thinkers and innovative problem-solvers develop the empathy, resilience, perseverance, self-management, and kindness needed to positively impact the world.

Introduction

Submitted by Steven Greenberg, Assistant Superintendent of Operations

The elementary school budget reflects the values, goals, and aspirations of our students, teachers, leadership team and the School Committee and is a financial plan designed with the following in mind:

- To achieve the core educational mission of the School Committee
- To meet educational goals approved by the School Committee
- To be responsive to the financial condition of the Town

There are many people that help develop our educational plan and proposed budget - a small part of the service they provide. Our leadership, professional staff, and support staff are educators, innovators, motivators, emotional support specialists, facility experts and dedicated professionals whose biggest responsibility is the education and social/emotional growth of our children. To everyone, I say thank you! Your work is important and we would not have our success without you and your efforts.

For FY2021, we are going to take our past success and experience and build on it for our students. Therefore, we are proposing an educational program that continues to maintain class size, maintains and enhances existing programs, supports students, empowers staff, and elevates the curriculum with expanding initiatives and a consistent investment in end-user technological learning tools.

This year, as in preceding years, requirements, needs, and priorities were examined. Our goal setting and budget development process centered on trying to maintain high quality educational, co-curricular, and support programs for our students. We want our children to complete their elementary school years with access to the opportunities for success in secondary schools that their neighbors and older siblings have had in recent years and previous generations.

As we journey through the budget process, we will have to critically examine every requested budget increase at the district and building level and prioritize requests for new and replacement instructional technology, instructional materials, equipment and facility needs.

Middleton School Committee - Goals for 2018-2021

During the 2017-2018 school year, the Middleton School Committee developed multi-year goals and objectives to support the shared vision of the Tri-Town School Union. There were four major areas in which goal statements were developed: Educational Program, Finance/Asset Management, Leadership/Governance, and Family/Community. As you read through this document, you will notice that we have aligned budget requests with these overarching goals in order to provide additional context and understanding for any new budget requests. The Middleton School Committee goal statements are:

Educational Program

Prepare elementary students for transition to middle and high school by increasing all students' wellness, cognitive, and non-cognitive competencies.

Finance/Asset Management

Exercise fiduciary responsibility while enhancing our facilities, educational programs and capital items.

Leadership and Governance

Lead and govern the Middleton Elementary Schools to deliver high quality educational programs and services and uphold our mission and vision.

Family/Community

Develop a communications plan for creating a sustainable, high-quality set of communications channels with the learning community and greater public that will improve community awareness and support for our educational programs.

Understanding the Budget and Budget Process

The operating budget is the financial plan that supports the educational programs and initiatives approved by the School Committee. This financial plan consists of personnel costs, educational supplies and equipment, professional development, special education, support services, facilities, and insurance. Revenue to support the operating budget comes from local appropriation, state and federal grants, and revolving funds.

This budget is developed with the understanding that we are preparing our students for the innovation economy of the 21st century. To do so requires an approach that is focused on developing the critical thinking, reasoning, and inter-personal skills of our students by engaging them in authentic problem-solving experiences. As Daniel Pink surmises, "we need to prepare students for their future, not our past."

When the budget is developed we use an expense model approach. When the Town is determining a guideline for its departments, the Town will use a revenue-based concept as the foundation for its budget model.

The expense model approach takes budget requests and applies cost values to those requests by using negotiated agreements, quotes, comparative research from other districts, and other methods depending on the specific need.

The revenue-based concept looks at the projected and estimated receipts for the upcoming fiscal year and a determination is made as to how those funds will be allocated to support the entire operation of the Town.

The revenue model is evaluated against the proposed school department budget and we engage in deliberations to finalize a budget that works within the available resources of the Town and meets the educational needs of the school department.

It is important to keep in mind that portions of the budget include revenues and costs that the School Committee does not have much discretion over. These items include:

- Income from state and federal entitlement grants including Circuit Breaker and Chapter 70
- Special education tuition and transportation
- Special education services in IEPs and English Language Learner services
- Regular Day Transportation
- Utility rates for natural gas and electricity per our regional purchasing consortium
- Existing contractual agreements with personnel and vendors
- Health insurance costs which are determined at the Town level for all departments

The School Committee does have discretion over the following areas of the budget:

- Class size (number of teaching positions)
- Core curriculum programs
- Professional development (beyond contractual agreements)
- Technology upgrades and replacement
- Certain physical plant improvements and preventative maintenance programs
- Supplies, materials, textbooks, equipment
- Compensation for non-represented personnel and negotiations with represented personnel
- Number of buses

Obligations which impact the FY2021 Budget:

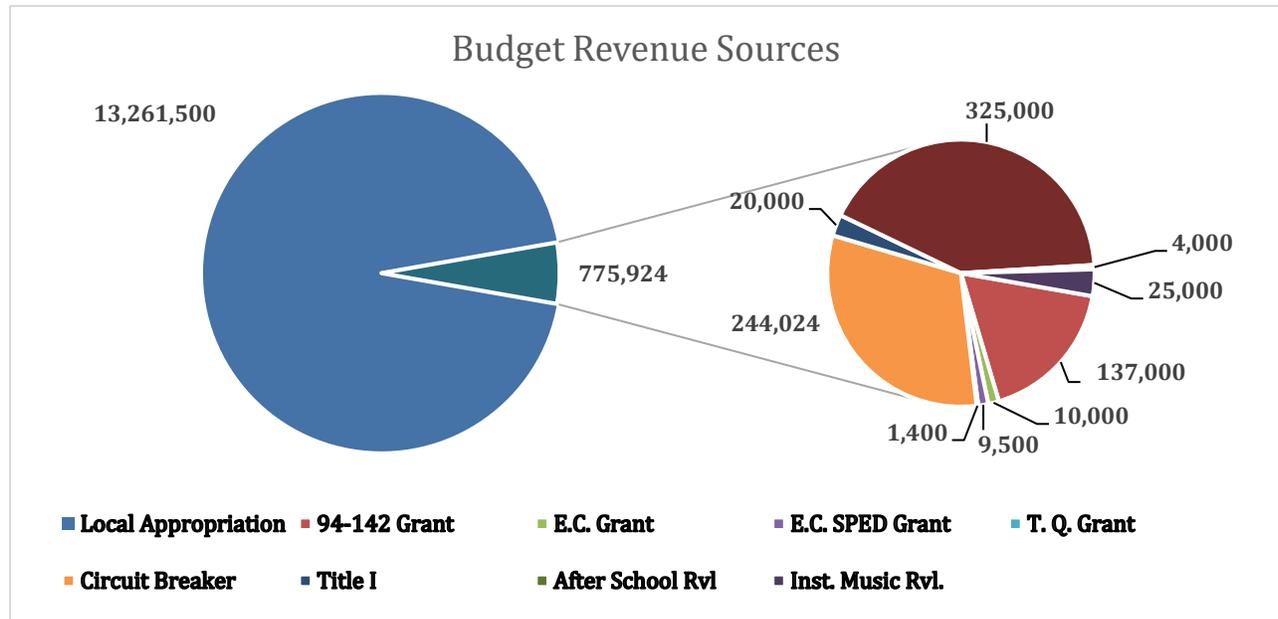
- Other contractual agreements for personnel, goods and services
- Special education staff, tuition, and services
- Health insurance premiums and plan design
- Utility rates and consumption for natural gas and electricity
- Collective bargaining negotiated agreements
- Implementation of state and federal mandates

The Proposed 2020-2021 Elementary School Budget

The proposed budget for FY2021 includes costs that are contractually obligated, programs that are required by law, required operational costs, and investments in program enhancements. The specifics are itemized in the proposed FY2021 budget document. This narrative will outline the critical points of the budget and provide an explanation for the requested need.

The first draft local appropriation for the next school year is \$13,261,500. The increase over the FY2020 local appropriation of \$12,538,942 is \$722,557 (or 5.76%). The local appropriation is the major funding source of the total budget. Other funding sources come from revolving accounts and state and federal grants. The illustration below breaks down the revenue sources for the operating budget. This first

draft will be the starting point for discussions with the School Committee, Finance Committee, and the Board of Selectmen. The budget will change over the coming months during the deliberation process.



The expenses associated with this proposed budget include costs that are required as well as considerations to maintain existing programs and/or start new educational initiatives. Below is a breakdown of the proposed FY2021 Budget.

Budget Summary				
	FY20 Approved Budget	FY21 Proposed Budget	\$ Increase	% Increase
Expenses				
Salaries	9,155,440	9,772,263	616,823	6.74%
Professional Development	99,947	125,732	25,785	25.80%
Admin, Educational, & Support	601,906	607,572	5,666	0.94%
Supplies/Materials/Equipment/Services	47,550	59,200	11,650	24.50%
In District Special Education Services (Non Salary - DW Only)	530,565	500,864	(29,701)	-5.60%
Transportation (Regular & Sp. Ed.)	226,129	239,092	12,963	5.73%
Utilities	254,568	282,467	27,899	10.96%
Facilities	1,759,713	1,835,636	75,923	4.31%
Insurance (Beneficial & Non-Beneficial)	624,858	614,598	(10,260)	-1.64%
Special Education Out of District Tuition				
Total Operating Budget	13,300,675	14,037,424	736,748	5.54%
Less: Applied Income	761,733	775,924	14,191	
Total Local Appropriation Expenses	12,538,942	13,261,500	722,557	5.76%

FY2021 New Proposals and how they support the Middleton School Committee Goals

Central Office & District-wide FY2021 Program Proposals:

Proposal	Total Amount	Middleton's Share	Relationship to MSC Goals	Description
Grant Writer (1 st year for this request)	\$60,000	\$20,000	<ul style="list-style-type: none"> ● Educational Program ● Finance/Asset Management 	Year one is "seed" money to start the position. Short-term and long-term goals would be to secure consistent external funding to support on-going school operations including direct cost of the grant writer position
Operations Supervisor (3 rd Year for this request)	\$80,000	\$28,000	<ul style="list-style-type: none"> ● Finance/Asset Management 	Increase the capacity of the Facilities Department to address the daily needs of the six buildings. This increased capacity is a cost-effective measure to maintain the school buildings with a decrease in the need for contracted services. <i>(* This is a cost neutral proposal)</i>
HVAC Mechanic (1 st year for this request)	\$78,000	\$27,300*		
<ul style="list-style-type: none"> ● Frontline Time & Attendance ● (6) PRO 211 Touch Point Smart Clocks ● Frontline Central Onboarding ● Canvas/Instructor LMS 	\$50,684	\$17,233	<ul style="list-style-type: none"> ● Finance/Asset Management 	The time and attendance as well as the smart clocks enhance the existing time and attendance software by incorporating real time "punch in/punch out" capabilities for hourly staff. This reduces the amount of time used for manual maintenance of time sheets.

Facilities Utility Truck (including maintenance & upkeep) (1 st Year for this request)	\$65,292	\$22,199	● Finance/Asset Management	This request addresses the ongoing equipment deficiency within the department. Facilities staff use POVs to address district related needs. This practice is a safety issue and is inefficient. With the incorporation of a utility vehicle, we will be able to address various building needs in real time.
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Districtwide Request:

Proposal	Total Amount	Relationship to MSC Goals	Description
Reconfiguration/ Enhancement of IT Support	\$15,240	● Educational Program	This is a reconfiguration of IT Support Staff that will increase the support needed for end users in the district by net personnel increase of .40 FTE. This proposed position will help increase the amount of time on learning realized for students and staff.

Fuller Meadow FY2021 Program Proposals:

Proposal	Total Amount	Relationship to MSC Goals	Description
Increase Library Support from 10 hours per week to 20 hours per week	\$6,588	● Educational Program	We are requesting 10 additional hours for the library associate position, making this a 20-hour position. The extra hours for the library associate will include library maintenance and some teaching responsibilities. Library maintenance will include: shelving, organizing, weeding books out, cataloging, processing new books, the birthday book

			program for K-2 students, overdue notices, repairing books and book check in and check out. Other things that the library associate could do include collaboration with teachers and securing books for classroom teachers to use for units of study or PBL research.
Kindergarten Assistants	\$56,332	● Educational Program	These classroom assistants will help the Kindergarten students in all areas of their day. This extra set of eyes and ears within the classroom is a necessary benefit to all students, as the transition to kindergarten can be difficult for some of our youngest students.
.40 Increase for Nurse Assistant	\$12,381	● Educational Program	We have students with new health and social emotional needs coming to our school and there has been a substantial increase in demands on our school nurse in all areas including staff training, student wellness programs, and health management. Daily student medical needs such as diabetes and food allergies require a significant amount of nursing time at specific times of day which can conflict with the needs of other children with emergency illnesses or injuries.
CCIM (Math in Focus) Recommended as a W/A	\$39,162	● Educational Program	Required math materials upgrade for FY2021
Technology Hardware Recommended as a W/A	\$80,833	● Educational Program	End user technology for students and staff is and every day tool used to enhance the educational experience.

Howe Manning FY2021 Program Proposals:

Proposal	Total Amount	Relationship to MSC Goals	Description
Special Education Teacher 1.0 FTE	\$66,357	<ul style="list-style-type: none"> ● Educational Program 	Increasing our Special Education teaching staff by 1.0 FTE will allow us to continue to grow our co-teaching model at each grade level as well as continue to provide and grow our inclusive practices across all grade levels in the building.
.40 Speech and Language Assistant	\$17,136	<ul style="list-style-type: none"> ● Educational Program 	A speech/language therapy assistant is needed at the Howe Manning School to assist with providing direct therapy services to the increasing caseload of students receiving speech/language services per their IEP.
Increase Library Support from 10 hours per week to 20 hours per week	\$6,588	<ul style="list-style-type: none"> ● Educational Program 	We are requesting 10 additional hours for the library associate position, making this a 20-hour position. The extra hours for the library associate will include library maintenance and some teaching responsibilities. Library maintenance will include: shelving, organizing, weeding books out, cataloging, processing new books, the birthday book program for K-2 students, overdue notices, repairing books and book check in and check out. Other things that the library associate could do include collaboration with teachers and securing books for classroom teachers to use for units of study or PBL research.

.40 FTE Guidance/Adjustment Counselor	\$36,357	● Educational Program	Currently we are working with a 0.6 FTE School Adjustment Counselor. Increasing this position by 1.0 FTE will allow us to better meet the social/emotional needs of all of our students. We are now partially implementing a tiered system of support for a small number of our students which leaves many more that still need a second or third tier of support. We would like to be able to provide different groups paired with needs in the four different pillars of social/emotional learning (Self-Efficacy, Self-Management, Growth Mindset, and Social Awareness). With current time restraints we are not able to meet this goal and instead are grouping students all together. An Additional FTE would allow us to meet those SEL needs.
1.0 FTE Pre K Aide	\$22,533	● Educational Program	Increasing our Instructional Assistant staffing at the preschool level will allow us to meet the needs of all of our preschool students. As the number of Early Intervention referrals and the number of Autism Spectrum Disorder diagnoses continue to rise the level of support needed in the preschool classrooms has increased.
CCIM (Math in Focus) Recommended as a W/A	\$45,258	● Educational Program	Required math materials upgrade for FY2021
Technology Hardware Recommended as a W/A	\$144,048	● Educational Program	End user technology for students and staff is and every day tool used to enhance the educational experience. Establishing funds in the budget will allow a steady

			maintenance and replacement of end user technology.
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Conclusion

This proposed budget reflects a plan to enhance our existing educational programs with a focus on innovative teaching practices, social and emotional learning, and inclusive practices.

In closing, as a department of the Town, we understand this is a hands-joined process. The collaboration between the schools and the Town is invaluable and paves the way for continued success for our children and the members of this community. We would like to thank all of the faculty, staff, the Town Administration, Board of Selectmen and the Finance Committee for your contributions, assistance, and guidance with this budget process.

Proposed Operating Budget

Fiscal Year: 2020 - 2021

School District: Middleton Elementary Schools

Budget Summary									Three Year Forecast		
	FY18 Approved Budget	FY18 Actual	FY19 Approved Budget	FY19 Actual	FY20 Approved Budget	FY21 Proposed Budget	\$ Increase	% Increase	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
Revenues											
Local Appropriation (includes CH70 Funding)	11,499,381	11,216,850	11,883,166	11,855,811	12,538,942	13,261,500	722,557	5.76%	13,774,364	14,504,884	15,015,564
94-142 Sp. Ed. Grant	138,300		138,300		137,000	137,000	-	0.00%	137,000	137,000	137,000
Title I Grant	41,172		42,500		20,000	20,000	-	0.00%	20,000	20,000	20,000
Circuit Breaker Grant	73,918		124,494		193,833	244,024	50,191	25.89%	100,000	100,000	100,000
Early Childhood Grant	10,000		10,000		10,000	10,000	-	0.00%	10,000	10,000	10,000
Early Childhood Special Education Grant (Fund Code 262)			8,900		9,500	9,500	-	0.00%	9,500	9,500	9,500
Teacher Quality	1,400		1,400		1,400	1,400	-	0.00%	1,400	1,400	1,400
Pre-School Tuition	300,000		365,000		325,000	325,000	-	0.00%	300,000	250,000	200,000
After School Tuition	25,000		25,000		20,000	4,000	(16,000)	-80.00%	-	-	-
Special Education Tuition	25,000		-		15,000	-	(15,000)	-100.00%	-	-	-
Food Service	155,000		80,594		-	-	-		-	-	-
Instrumental Music	50,000		25,000		25,000	25,000	-	0.00%	20,000	20,000	20,000
Facility Rental	7,000		7,000		5,000	-	(5,000)	-100.00%	-	-	-
Total Revenues	12,326,171	11,216,850	12,711,354	11,855,811	13,300,675	14,037,424	736,748	5.54%	14,372,264	15,052,784	15,513,464
Expenses											
Salaries	8,339,238	7,713,812	8,898,415	8,098,807	9,155,440	9,772,263	616,823	6.74%	10,062,569	10,522,883	10,739,129
Professional Development	157,242	129,704	88,562	120,378	99,947	125,732	25,785	25.80%	124,372	124,372	124,372
Admin, Educational, & Support	556,238	441,187	418,754	446,844	601,906	607,572	5,666	0.94%	510,813	516,575	526,919
Supplies/Materials/Equipment/Services											
In District Special Education Services (Non Salary - DW Only)	70,130	29,983	44,230	44,288	47,550	59,200	11,650	24.50%	48,500	49,470	50,459
Transportation (Regular & Sp. Ed.)	484,677	378,658	431,239	429,464	530,565	500,864	(29,701)	-5.60%	495,582	505,493	515,603
Utilities	220,222	238,645	204,448	237,022	226,129	239,092	12,963	5.73%	243,813	248,628	253,539
Facilities	352,926	365,029	339,439	289,301	254,568	282,467	27,899	10.96%	388,167	394,620	401,174
Insurance (Beneficial & Non-Beneficial)	1,622,971	1,623,005	1,657,819	1,687,938	1,759,713	1,835,636	75,923	4.31%	1,998,449	2,190,744	2,402,268
Special Education Out of District Tuition	522,527	296,827	628,448	501,769	624,858	614,598	(10,260)	-1.64%	500,000	500,000	500,000
Total Operating Budget	12,326,171	11,216,850	12,711,354	11,855,811	13,300,675	14,037,424	736,748	5.54%	14,372,264	15,052,784	15,513,464
Less: Applied Income	826,790	-	828,188	-	761,733	775,924	14,191		597,900	547,900	497,900
Total Local Appropriation Expenses	11,499,381	11,216,850	11,883,166	11,855,811	12,538,942	13,261,500	722,557	5.76%	13,774,364	14,504,884	15,015,564
CHECK	11,499,381	11,216,850	11,883,166	11,855,811	12,538,942	13,261,500	722,557				

Proposed Operating Budget

Fiscal Year: 2020 - 2021

School District: Middleton Elementary Schools

SCHOOL COMMITTEE, CENTRAL OFFICE, DISTRICT WIDE		Budget Details				FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Three Year Forecast				
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
Salaries																
	School Committee Sec. Salaries - Middleton		2,500		2,500	2,400	1,504	2,500	1,834	2,500	2,500	-	0.00%	2,500	2,500	2,500
	School Committee Stipends - Middleton		3,000		3,000			3,000	1,200	3,000	3,000	-		3,000	3,000	3,000
	School Committee Census Stipend - Middleton		2,350		2,350	2,350		2,350		2,350	2,350	-	0.00%	2,350	2,350	2,350
	Superintendent Salary - Middleton		58,820		58,820	54,541	55,590	57,311	57,343	58,820	58,820	-	0.00%	60,485	62,152	63,818
	Superintendent Sec. Salaries - Middleton		23,547		23,547	22,137	24,007	22,626	21,923	23,504	23,547	43	0.18%	24,135	24,739	25,357
	Asst. Supt. Of Operations Salary - Middleton		54,230		54,230	50,385	50,385	51,980	51,980	54,230	54,230	-	0.00%	55,563	57,063	58,730
	Asst. Supt. Of Operations Sec. Salary - Middleton		20,937		20,937	20,878	15,851	18,013	18,066	19,170	20,937	1,767	9.22%	21,460	21,997	22,547
	Accounting Office Salaries - Middleton		59,555		59,555	55,017	56,418	56,336	57,528	61,089	59,555	(1,533)	-2.51%	61,044	62,570	64,135
	NEW: Grant Writer (1/3, 1/3, 1/3 Apportionment)		20,000		20,000						20,000	20,000				
	Human Resources Salaries - Middleton		34,680		34,680	21,738	21,636	22,373	22,423	36,210	34,680	(1,530)	-4.23%	35,547	36,436	37,347
	Substitute Caller - Middleton		-		-	1,679	1,679	1,720		-	-	-		-	-	-
	Central Office Salary Reserve - Middleton		16,478		16,478	-		-		2,871	16,478	13,607		16,890	17,312	17,745
	NOTE: MIDDLETON'S SHARE OF FY20 CO SAL RES. = \$16,255															
	Director of Curriculum Salary - Middleton		44,860		40,860	42,535	38,772	43,380	39,343	44,860	44,860	-	0.00%	46,205	47,592	49,019
		TEACHER QUALITY		1,000												
		TITLE I		3,000												
	Director of Technology Salary - Middleton		42,160		42,160	39,788	39,636	40,709	40,709	42,160	42,160	-	0.00%	43,425	44,728	46,069
	Clerical Support (Dir. Of Cur/Dir. of Ed. Tech.)	TEACHER QUALITY	10,994	400	10,594	6,375	5,944	7,396	3,690	7,916	10,994	3,078	38.88%	11,268	11,550	11,839
	Increase to 1.0 FTE at STEP 6 (Year two for request) at \$7,229 not in the budget				-											
	Asst. Supt of Student Support Services Salary - Middleton	94-142 GRANT	48,934	3,000	45,934	49,829	49,079	50,668	47,686	49,020	48,934	(86)	-0.18%	50,402	51,914	53,472
	Asst. Supt of Student Support Services Clerical Salaries - Middleton		33,392		33,392	31,882	31,121	32,547	32,630	32,310	33,392	1,082	3.35%	34,226	35,082	35,959

Proposed Operating Budget

Fiscal Year: 2020 - 2021

School District: Middleton Elementary Schools

SCHOOL COMMITTEE, CENTRAL OFFICE, DISTRICT WIDE		Applied Income Source Description	Budget Details			FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Percent Change from Prior Year	Three Year Forecast			
Account Alias	Account Name		Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget		\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	Director of Facilities - Salary - Middleton		42,000		42,000	38,344	39,477	41,006	41,044	41,991	42,000	9	0.02%	43,260	44,558	45,895
	Director of Facilities - Maintenance Mechanic Salary - Middleton		29,608		29,608	28,079	28,079	28,711	28,711	29,608	84,908	55,300	186.77%	87,031	89,207	91,437
	NEW - Operations Supervisor (1.0 FTE) - Year 3 Request		28,000		28,000											
	NEW - HVAC Mechanic (1.0 FTE)		27,300		27,300											
	Director of Facilities - Clerical Salary - Middleton		11,623		11,623	8,530	7,071	11,185	6,754	11,538	11,623	85	0.74%	11,914	12,211	12,517
	Districtwide - Instructional Support Specialists (Non-Leadership) - Middleton		175,692		175,692	166,338	165,354	171,290	169,825	176,459	175,692	(767)	-0.43%	180,348	185,127	190,033
	Districtwide - Health & Wellness Coordinator - Middleton		10,000		10,000	10,000	10,354	10,000	6,540	10,000	10,000	-	0.00%	10,000	15,000	20,000
	Districtwide - Salary Reserve - Middleton		69,233		69,233	-		-		(0)	69,233	69,233		70,617	180,000	75,000
	NOTE: MIDDLETON'S FY20 SAL RES. = 179,143															
	Districtwide - Medical & Therapeutic Salaries - Middleton (INCLUDES SP. ED. CLERICAL)		201,111		201,111	200,570	151,182	182,953	188,383	184,226	201,111	16,885	9.17%	206,139	211,293	216,575
					-					-	-	-		-	-	-
	Districtwide - Special Education - Summer Programs Salaries - Middleton		54,286		54,286	56,775	45,234	45,567	45,543	52,880	54,286	1,406	2.66%	55,725	57,201	58,717
	Districtwide Technology - IT Coordinator Salary - Middleton		41,785		41,785	39,941	39,941	41,859	40,840	41,703	41,785	82	0.20%	42,830	43,901	44,998
	Districtwide Technology - IT Support Specialists Salaries - Middleton		71,600		71,600	62,569	62,773	67,030	67,696	71,330	87,020	15,690	22.00%	89,196	91,425	93,711
	NEW: RECONFIGURATION/ENHANCEMENT OF IT SUPPORT		15,420		15,420											
Total Salaries			1,254,094	7,400	1,246,694	1,012,680	941,087	1,012,511	991,691	1,059,745	1,254,094	194,350	18.34%	1,265,561	1,410,907	1,342,768
Professional Development																
	School Committee Prof. Dev. - Middleton		359		359	700	25	359	263	359	359	-	0.00%	359	359	359
	School Committee Publications - Middleton		154		154	500	1,752	154	22	154	154	-	0.00%	154	154	154
	School Committee Staff Ack. - Middleton		850		850	700	2,693	850	2,122	850	850	-	0.00%	850	850	850
	School Committee Memberships - Middleton		2,761		2,761	2,900	3,029	2,761	2,724	2,761	2,761	-	0.00%	2,761	2,761	2,761
					-									-	-	-

Proposed Operating Budget

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School District: Middleton Elementary Schools

SCHOOL COMMITTEE, CENTRAL OFFICE, DISTRICT WIDE		Applied Income Source Description	Budget Details			FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Three Year Forecast				
Account Alias	Account Name		Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	Superintendent Other Expense - Middleton		2,040		2,040	5,019		2,009		2,040	2,040	-	0.00%	2,040	2,040	2,040
	Superintendent Prof. Dev. - Middleton		3,400		3,400	2,008	3,783	2,009	3,957	3,400	3,400	-	0.00%	3,400	3,400	3,400
	Superintendent Prof. Expense - Middleton				-	-		-		-	-	-		-	-	-
	Superintendent Travel Expense - Middleton		1,360		1,360	1,338	1,686	1,340	1,340	1,360	1,360	-	0.00%	1,360	1,360	1,360
	Business Office Prof. Dev. - Middleton		1,904		1,904	537	1,327	538	2,660	544	1,904	1,360	250.00%	1,904	1,904	1,904
	Business Office Travel Expense - Middleton		1,768		1,768	336	562	505	776	1,088	1,768	680	62.50%	1,768	1,768	1,768
	Director of Curriculum Prof. Dev. - Middleton		1,360		1,360	672	927	1,346	1,131	1,360	1,360	-	0.00%	1,360	1,360	1,360
	Director of Curriculum Travel Expense - Middleton		680		680	504	672	673	673	680	680	-	0.00%	680	680	680
	Director of Technology Prof. Dev. - Middleton		1,360		1,360	672	210	1,346	219	1,360	1,360	-		1,360	1,360	1,360
	Director of Technology Travel Expense - Middleton		680		680	1,344	672	673	673	680	680	-		680	680	680
	Asst. Supt of Student Support Services Prof. Dev. - Middleton		960		960	852	1,151	1,000	344	960	960	-	0.00%	960	960	960
	Asst. Supt of Student Support Services - Travel Expense - Middleton		1,056		1,056	562	562	550	550	528	1,056	528	100.00%	1,056	1,056	1,056
	Director of Facilities - Professional Development - Middleton		350		350	348	295	348	96	350	350	-	0.00%	350	350	350
	Director of Facilities - Travel - Middleton		4,725		4,725	3,131	3,131	3,131	3,131	2,931	4,725	1,794	61.21%	4,725	4,725	4,725
	Districtwide - Professional Development - Middleton		1,600		1,600	1,600	3,496	1,600	5,595	1,600	1,600	-	0.00%	1,600	1,600	1,600
	NEW: Professional Development Innovation Pilot at \$15,000 not in the budget				-											
	Districtwide - Travel - Middleton		1,400		1,400	-	1,200	1,400	1,200	1,400	1,400	-		1,400	1,400	1,400
	INST. SUPPORT SPEC. CONTRACTUAL															
	Districtwide - Medical & Therapeutic Professional Development - Middleton		426		426	1,000	600	426		426	426	-		426	426	426
	Districtwide - Medical & Therapeutic Travel - Middleton		1,500		1,500	2,000	960	1,500	1,000	1,500	1,500	-	0.00%	1,500	1,500	1,500
	Districtwide -Technology - Professional Development - Middleton		2,000		2,000	2,000		2,000	1,983	2,000	2,000	-		2,000	2,000	2,000

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SCHOOL COMMITTEE, CENTRAL OFFICE, DISTRICT WIDE		Applied Income Source Description	Budget Details			FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Percent Change from Prior Year	Three Year Forecast			
Account Alias	Account Name		Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget		\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	Districtwide - Technology - Travel - Middleton		1,180		1,180	2,000	1,700	1,180	1,700	1,180	1,180	-		1,180	1,180	1,180
	Middleton DW - Sch District Security - Prof. Dev.		1,000		1,000				-	1,000	1,000			1,000	1,000	1,000
Total Professional Development			34,873	-	34,873	30,722	30,433	27,698	32,159	29,511	34,873	5,362		34,873	34,873	34,873
Admin & Educational Supplies/Materials/Equipment/Services																
	School Committee Census - Middleton		2,700		2,700	500	2,600	90	2,706	90	2,700	2,610		500	500	500
	School Committee Supplies - Middleton				-	-		-	7	-	-	-		-	-	-
	Advertising - Middleton		3,150		3,150	1,700	3,150	1,790	3,900	3,150	3,150	-	0.00%	3,213	3,277	3,343
	Legal Services for SC - Middleton		4,000		4,000	4,000	2,330	7,000	13,037	4,000	4,000	-	0.00%	4,080	4,162	4,245
	Audit Services - Middleton		4,250		4,250	4,500	4,283	4,250	4,250	4,250	4,250	-	0.00%	4,335	4,422	4,510
	Business Office Copy Machine Lease - Middleton		5,308		5,308	4,536	4,510	5,215	4,517	4,760	5,308	548	11.51%	5,414	5,522	5,633
	Business Office Copy Machine Contracted Services - Middleton		1,462		1,462	1,738	360	1,741	1,122	1,462	1,462	-	0.00%	1,491	1,521	1,551
	Business Office Software/Licenses - Middleton		61,162		61,162	8,475	5,874	6,729	7,018	21,590	61,162	39,572	183.29%	62,385	63,633	64,906
	Business Office Supplies - Middleton		1,530		1,530	2,015	1,424	2,019	1,343	1,530	1,530	-	0.00%	1,561	1,592	1,624
	Business Office Printing - Middleton		102		102	101	100	101	119	102	102	-	0.00%	104	106	108
	Business Office Postage - Middleton		680		680	672	649	673	666	680	680	-	0.00%	694	707	722
	Internet Service Provider - Contracted Service - Middleton		28,260		28,260	28,260	28,260	28,260	28,260	28,260	28,260	-	0.00%	38,260	38,260	38,260
	Business Office Technology Hardware - Middleton		-		-	-	109	-		2,040	-	(2,040)		5,000	-	-
	Business Office Technology Maintenance - Middleton		2,720		2,720	2,519	2,244	2,523	3,131	2,550	2,720	170	6.67%	2,774	2,830	2,886
	Director of Curriculum Software/Licenses - Middleton		-		-	2,855	3,911	2,860	3,823	4,482	-	(4,482)	-100.00%	-	-	-
	Director of Curriculum Technology Hardware - Middleton				-	-		-	162	-	-	-		-	-	-
	Director of Curriculum Supplies - Middleton		204		204	84	334	84	223	170	204	34	20.00%	208	212	216

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Account Alias	Account Name		Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget		\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	Director of Technology Software & Licenses - Middleton				-	-		-		-	-		-		-	
	Director of Technology - Technology Hardware - Middleton				-	-			-		-		-		-	
	Director of Technology Supplies - Middleton		170		170	168	344	168	33	170	170	-	173	177	180	
	Asst. Supt of Student Support Services Software & Licenses - Middleton				-	2,862	1,841	2,833	1,912	2,720	-	(2,720)	-100.00%	2,862	2,862	2,862
	Asst. Supt of Student Support Services - Technology Hardware - Middleton				-	-		-		-	-		1,000	-	-	
	Asst. Supt of Student Support Services - Supplies - Middleton		224		224	426	164	417	157	256	224	(32)	-12.50%	228	233	238
	Asst. Supt of Student Support Services - Postage - Middleton		384		384	562	523	550	353	528	384	(144)	-27.27%	392	400	408
	NEW: Facilities Utility Truck		18,200		18,200						18,200	18,200				
	NEW: Facilities Utility Truck - Operations & Maintenance		4,652		4,652						4,652	4,652	4,652	4,253	4,253	
	Districtwide - Health & Wellness - Supplies - Middleton		5,000		5,000			5,000	7,505	5,000	5,000	-				
	Districtwide - ESL Supplies - Middleton		1,000		1,000	750	81	581	565	581	1,000	419	72.12%	1,020	1,040	1,061
	Districtwide - ESL Summer Program - Middleton		1,436		1,436	1,700		1,436		1,436	1,436	-	0.00%	1,465	1,494	1,524
	Districtwide - ESL Contracted Services - Middleton		1,564		1,564	3,000	420	1,564	816	1,564	1,564	-	0.00%	1,595	1,627	1,660
	Districtwide - 504 Supplies & Materials - Middleton		180		180	1,000		180		180	180	-	0.00%	184	187	191
	Middleton DW - Sch District Security - Tech Lic.		1,450		1,450				1,450		1,450	1,450				
Total Admin & Educational Supplies/Materials/Equipment/Services			149,788		149,788	72,424	63,511	76,064	87,075	91,551	149,788	58,237		143,590	139,018	140,881
In District Special Education Services (Non Salary)																
	Districtwide - Special Education Contracted Services		39,200		39,200	50,330	22,028	28,150	15,909	26,050	39,200	13,150	50.48%	30,000.00	30,600.00	31,212.00
	Districtwide - Special Education Psychological Services		20,000		20,000	19,800	7,955	16,080	28,379	21,500	20,000	(1,500)	-6.98%	18,500.00	18,870.00	19,247.40
Total In District Special Education Services (Non Salary)			59,200		59,200	70,130	29,983	44,230	44,288	47,550	59,200	11,650		48,500	49,470	50,459

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Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
Transportation (Regular & Sp. Ed.)																
	Districtwide - Regular Day Transportation - Middleton (ASSUMING A 3% INCREASE)				-	262,817	278,971	262,872	275,505	266,580	274,577	7,997	3.00%	280,069	285,670	291,384
	8 SHARED BUSES X \$27,531.90		220,255		220,255											
	1 UNSHARED BUS X \$54,322.20		54,322		54,322											
	Fieldtrips - Middleton		15,000		15,000			15,000		15,000		-				
	Districtwide - Special Education Transportation - Middleton		211,287		211,287	221,860	99,687	153,367	153,959	248,985	211,287	(37,698)	-15.14%	215,513	219,823	224,219
Total Transportation (Regular & Sp. Ed.)			500,864	-	500,864	484,677	378,658	431,239	429,464	530,565	500,864	(29,701)	-5.60%	495,582	505,493	515,603
Utilities																
	Business Office Phone/Cell Phone/Connect Ed. Services - Middleton		3,060		3,060	3,802	1,382	3,809	1,298	3,849	3,060	(789)	-20.50%	3,060	3,060	3,060
Total Utilities			3,060	-	3,060	3,802	1,382	3,809	1,298	3,849	3,060	(789)		3,060	3,060	3,060
Facilities																
MAO0610	Central Office Space Lease - Middleton (> 3 Years)		28,815		28,815	30,552	30,552	29,946	29,946	29,438	28,815	(623)	-2.12%	29,845	29,241	28,598
Total Facilities			28,815	-	28,815	30,552	30,552	29,946	29,946	29,438	28,815	(623)		29,845	29,241	28,598
Insurance (Beneficial & Non-Beneficial)																
	Districtwide - Employer Retirement Services - Middleton				-	-		-		-						
	Districtwide - 403 Match - Middleton		25,000		25,000	25,000	19,283	25,000	21,420	25,000	25,000	-	0.00%	25,000	25,000	25,000
	Districtwide - Employer Separation Costs - Middleton		22,000		22,000	22,000	52,629	22,000	9,473	22,000	22,000	-		10,000	10,000	10,000
	Districtwide - Insurance Active Employees - Middleton				-	1,383,104	1,427,061	1,480,537	1,497,556	1,570,424	1,637,048	66,624	4.24%	1,800,753	1,980,828	2,178,911
	7.0% Increase on Premium		98,369		98,369											
	1 Member - HMO Blue Options - Individual (1 x 611.48 x 12)		7,338		7,338											
	2 Members - HMO Blue Options - Family (2 x 1,636.10 x 12)		39,266		39,266											
	34 Members - HMO Blue Enhanced Options - Individual (34 x 570.97 x 12)		232,956		232,956											
	47 Members - HMO Blue Enhanced Options - Family (47 x 1,527.71 x 12)		861,628		861,628											
					-											

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SCHOOL COMMITTEE, CENTRAL OFFICE, DISTRICT WIDE		Budget Details				FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Three Year Forecast				
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	Add: One HMO Blue Enhanced Options Plan - Individual for Life Station Change		6,852		6,852											
	Add: One HMO Blue Enhanced Options Plan - Family for Life Station Change		18,333		18,333											
					-											
	Add: 2 HMO Blue Enhanced Options Plan - Proposed New Hires	NEW HIRES	13,703		13,703											
	Add: 1 HMO Blue Enhanced Options Plan - Proposed New Hires	NEW HIRES	18,333		18,333											
	Middleton's Share of School Union Health Insurance Cost		86,764		86,764											
					-											
	44 Members - Dental High Option - Individual (44 x 40.97 x 12)		21,632		21,632											
	95 members - Dental High option - Family (95 x 85.44 x 12)		97,174		97,174											
					-											
	Life Insurance for Participating Active Employees		1,300		1,300											
					-											
	Estimated Medicare Tax (\$9,200,000 x .0145)		133,400		133,400											
	Workers' Compensation Insurance				-											
	Districtwide - Insurance Retired Employees - Middleton				-	152,366	86,180	89,783	118,040	101,789	111,088	9,299	9.14%	122,196	134,416	147,858
	7.0% Increase on Premium		7,267		7,267											
	46 Retirees - Medex 2 - Individual (456 x 188.08 x 12)		103,820		103,820											
					-											
	Districtwide - Other Non - Employee Expenses - Middleton				-	40,500	37,852	40,500	41,449	40,500	40,500	-	0.00%	40,500	40,500	40,500
	Pooled Coverage		25,000		25,000											
	School Board Liability		8,000		8,000											
					-											
	Flexible Spending Account Admin Fee		7,500		7,500											
					-											
	Total Insurance (Beneficial & Non-Beneficial)		1,835,636	-	1,835,636	1,622,971	1,623,005	1,657,819	1,687,938	1,759,713	1,835,636	75,923	4.31%	1,998,449	2,190,744	2,402,268
					-											
Special Education Out of District Tuition																
	Districtwide - Special Education - Summer Programs - Middleton		500		500	185		2,390		500	500	-				
	Districtwide - Tuition to Mass. Schools - Middleton		38,000		38,000	32,500		-		-	38,000	38,000		50,000	50,000	50,000
	Districtwide - Out of State Tuitions - Middleton		-		-	32,500		-	54,345	2,177	-	(2,177)		50,000	50,000	50,000
	Districtwide - Tuition to Non-Public Schools - Middleton	CIRCUIT BREAKER	355,799	244,024	111,775	173,835	224,257	456,590	300,840	382,337	355,799	(26,538)	-6.94%	200,000	200,000	200,000
	Districtwide - Tuition to Collaboratives - Middleton		220,299		220,299	283,507	72,570	169,468	146,584	239,844	220,299	(19,545)	-8.15%	200,000	200,000	200,000

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Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
Total Special Education Out of District Tuition			614,598	244,024	370,574	522,527	296,827	628,448	501,769	624,858	614,598	(10,260)	-15.09%	500,000	500,000	500,000
Total School Committee, Central Office, & District Wide			4,480,928	251,424	4,229,504	3,850,485	3,395,438	3,911,764	3,805,628	4,176,779	4,480,928	304,149	7.28%	4,519,460	4,862,806	5,018,511

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FULLER MEADOW																
		Budget Details				FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES								Three Year Forecast		
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
Salaries																
	Principal Salary - FM - Middleton		122,331		122,331	112,831	116,331	123,331	119,331	126,331	122,331	(4,000)	-3.17%	126,001	129,781	133,674
	Principal - Clerical Salaries - FM - Middleton				-	42,993	37,824	42,656	38,128	45,650	43,574	(2,075)	-4.55%	44,664	45,780	46,925
	1.0 FTE CLERICAL STAFF		43,574		43,574											
	Principal - Clerical Aides Salaries - FM - Middleton				-	-		-	-	-	-			-	-	-
	.90 FTE Sp. Ed. Coordinator Salary - FM - Middleton	94-142 GRANT	82,500		82,500	79,933	80,350	81,958	85,774	83,690	82,500	(1,190)	-1.42%	84,975	87,524	90,150
	Classroom Teacher Salaries - FM - Middleton					1,229,176	1,155,968	1,413,908	1,341,737	1,473,338	1,556,796	83,458	5.66%	1,619,068	1,683,831	1,751,184
	5.0 FTE KINDERGARTEN TEACHERS		448,982		448,982											
	7.0 FTE GRADE 1 TEACHERS		526,211		526,211											
	5.0 FTE GRADE 2 TEACHERS		436,322		436,322											
	.50 FTE ART TEACHER		47,134		47,134											
	.60 FTE MUSIC TEACHER		46,580		46,580											
	.70 FTE PHYS ED TEACHER		51,569		51,569											
					-											
	Teacher Specialists (Non- Sp. Ed., ESL)				-	234,868	228,122	243,178	242,687	252,877	252,105	(772)	-0.31%	262,189	272,676	272,676
	.50 FTE DIGITAL LEARNING SPECIALIST		47,740		47,740											
	.50 FTE INNOVATION SPECIALIST		26,183		26,183											
	.65 FTE ELL TEACHER		48,522		48,522											
	1.50 FTE READING TEACHERS		129,660		129,660											
					-											
	Teacher Specialists (Pre K and Sp. Ed. Teachers)				-	363,819	332,849	389,823	331,992	422,350	465,111	42,761	10.12%	483,715	503,064	503,064
	5.20 FTE MSN TEACHERS	94-142 GRANT	398,754	57,500	341,254											
	1.00 FTE SPEECH/LANGUAGE TEACHER		66,357		66,357											
					-											
	Medical & Therapeutic Salaries (Behavior Specialists & Speech Asst.) - FM - Middleton				-	36,157	35,681	38,070	79,824	81,349	67,240	(14,109)	-17.34%	68,921	70,644	72,410
	2.0 FTE BEHAVIOR SPECIALIST		67,240		67,240											
	Substitute Teacher Salaries - FM - Middleton				-	43,237	130,630	49,821	73,872	49,821	50,699	878	1.76%	50,000	50,000	50,000
	31 STAFF X \$120.00/PER DAY X 8 DAYS		29,760		29,760											
	LONG TERM ILLNESS (2 STAFF X 40 DAYS X B1 PERDIEM RATE)		20,439		20,439											
	HOME - HOSPITAL TUTORS		500		500											

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FULLER MEADOW																
		Budget Details				FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Three Year Forecast				
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	Requested for FY21 and not in the budget NEW: 1.0 FTE Bldg Based Sub @ \$47,010				-											
	Co Curricular Stipends				-			14,050		13,050	22,250	9,200	70.50%			
	SEE APPENDIX C		22,250		22,250											
	Extra Curricular Stipends				-			3,200		3,200	-	(3,200)	-100.00%			
	SEE APPENDIX C		-		-											
	Library Media Salary - FM - Middleton				-	50,099	45,189	53,566	47,028	14,606	65,266	50,660	346.85%	67,877	70,592	70,592
	LIBRARY MEDIA SPECIALIST		36,423		36,423											
	LIBRARY ASSOCIATE		22,255		22,255											
	NEW: LIBRARY ASSOCIATE FROM 10 HRS PER WEEK TO 20 HRS PER WEEK		6,588		6,588											
	Adjustment Counselor Salary - FM - Middleton				-	-		-		-	-	-				
	Psychologist Salary - FM - Middleton				-	81,234	80,397	82,088	72,710	87,829	94,866	7,037	8.01%	98,660	102,607	102,607
	PSYCHOLOGIST		94,866		94,866											
	Teaching Assistants Salaries - FM - Middleton				-	70,269	68,233	85,792	69,186	74,510	135,734	61,223	82.17%	139,127	142,605	146,170
	TECH AIDE		7,232		7,232											
	MATH SUPPORT	TITLE I GRANT	72,170	17,000	55,170											
	NEW: 5.0 FTE KINDERGARTEN ASSISTANTS		56,332		56,332											
	Special Education - Instructional Assistants - FM - Middleton				-	225,529	223,022	240,880	246,959	247,724	276,930	29,206	11.79%	283,853	290,949	298,223
	SP. ED. AIDE - INST. ASSISTANT		276,930		276,930											
	Nurse Salaries - FM - Middleton				-	65,748	63,754	69,042	78,623	89,595	102,259	12,664	14.14%	106,350	110,604	110,604
	SCHOOL NURSE		74,670		74,670											
	NURSE LEADER		400		400											
	SPECIAL PROJECTS/HEALTH SCREENINGS		1,800		1,800											
	.50 FTE NURSE ASSISTANT		13,009		13,009											
	NEW: .40 INCREASE OF NURSE ASSISTANT		12,381		12,381											
	Nurse Substitute Salaries - FM - Middleton		4,000		4,000	4,000	3,566	4,000	11,511	4,000	4,000	-	0.00%	4,000	4,000	4,000
	Food Service Salaries - FM - Middleton				-	33,670	1,864	35,623	2,919	-	-	-		-	-	-
	Lunchroom/Playground Supervisors - Salaries - FM - Middleton		45,726		45,726	30,142	24,922	44,488	40,173	45,542	45,726	184	0.40%	46,869	48,041	49,242
	Custodial Salaries - FM - Middleton				-	116,149	99,987	118,620	114,971	122,158	120,229	(1,929)	-1.58%	123,235	126,316	129,474

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School District: Middleton Elementary Schools

FULLER MEADOW		Applied Income Source Description	Budget Details			FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Percent Change from Prior Year	Three Year Forecast			
Account Alias	Account Name		Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget		\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	FTE CUSTODIANS		119,329	-	119,329											
	CLOTHING ALLOWANCE		900		900											
	Custodial Salaries Overtime - FM - Middleton		6,756		6,756	6,762	7,772	6,891	6,195	6,899	6,756	(143)	-2.07%	6,600	6,600	6,600
Total Salaries			3,514,372	74,500	3,439,872	2,826,616	2,736,461	3,140,986	3,003,620	3,244,518	3,514,372	269,854	8.32%	3,616,104	3,745,614	3,837,595

Professional Development																
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24	
	Principal - Professional Development - FM - Middleton		2,000		2,000	2,000	2,423	2,000	535	2,000	2,000	-	0.00%	2,000	2,000	2,000
	Principal - Travel - FM - Middleton		750		750	950	750	750	750	750	750	-	0.00%	750	750	750
	Sp. Ed. Coordinator Professional Development - FM - Middleton		1,090		1,090	1,500	635	1,090	135	1,090	1,090	-		1,090	1,090	1,090
	Sp. Ed. Coordinator Travel - FM - Middleton		627		627	750	600	627	550	627	627	-		627	627	627
	Professional Development & Mentor Program Stipends - FM - Middleton				-	38,060	32,240	10,160	31,486	9,260	10,160	900	9.72%	10,160	10,160	10,160
	SEE APPENDIX C		10,160		10,160											
	Professional Development Workshops/Conferences - FM - Middleton				-	3,750	5,391	5,000	2,460	4,802	5,295	493	10.27%	5,295	5,295	5,295
	SEE APPENDIX C		13,795		13,795											
	Overall PD reduced for Draft I Budget by \$8,500		(8,500)		(8,500)											
	Professional Development Curriculum Training - FM - Middleton				-	3,800	5,903	700	100	700	700	-	0.00%	700	700	700
	SEE APPENDIX C		700		700											
	Professional Development Contracted Services - FM - Middleton				-	4,000		5,000	1,918	9,000	14,295	5,295	58.83%	14,295	14,295	14,295
	SEE APPENDIX C		14,295		14,295											
	Professional Development Tuition Reimbursement - FM - Middleton				-	3,000	3,457	3,000	2,644	3,000	4,800	1,800	60.00%	4,800	4,800	4,800
	SEE APPENDIX C		4,800		4,800											
	Professional Development Travel - FM - Middleton		500		500	1,650	79	1,000	89	500	500	-	0.00%	500	500	500
	Custodial Travel - FM - Middleton				-											
Total Professional Development			40,217	-	40,217	59,460	51,478	29,327	40,667	31,729	40,217	8,488	26.75%	40,217	40,217	40,217

Admin & Educational Supplies/Materials/Equipment/Services																
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24	
	Principal - Postage, Supplies & Materials - FM - Middleton				-	5,201	5,426	5,070	6,155	9,084	9,856	772	8.50%	10,053	10,254	10,459
	SEE APPENDIX A		9,856		9,856											

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FULLER MEADOW																	
		Budget Details				FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES							Three Year Forecast				
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24	
	Principal - Technology - FM - Middleton				-				299						3,000		
	SEE APPENDIX B				-												
	Substitute Contracted Services - Fuller - Middleton				-		826		4,105								
	Textbooks - FM - Middleton				-	16,068	15,012	12,726	11,805	27,890	24,509	(3,381)	-12.12%	24,999	25,499	26,009	
	SEE APPENDIX D		24,509		24,509												
	Curriculum Materials - FM - Middleton				-		800		19,300								
	SEE APPENDIX E		-		-												
	Educational Material Reimbursement - FM - Middleton				-	4,350	3,249	3,270	3,076	4,650	6,600	1,950	41.94%	6,732	6,867	7,004	
	SEE APPENDIX F		6,600		6,600												
	General Supplies - FM - Middleton				-	20,464	18,592	17,986	18,409	19,361	22,495	3,134	16.19%	22,945	23,404	23,872	
	SEE APPENDIX G		22,495		22,495												
	Consumable Curriculum Instruction Materials - FM - Middleton				-	35,391	39,660	52,901	47,714	71,749	57,695	(14,054)	-19.59%	58,849	60,026	61,226	
	SEE APPENDIX H		57,695		57,695												
	Math In Focus Materials - recommend move to W/A for FY21 @ \$39,162 INCLUDES 2.0 SALEM STATE FELLOWS @ \$16,500				-												
	Special Education Supplies - FM - Middleton				-	3,976	6,166	4,858	5,115	7,576	3,364	(4,212)	-55.60%	3,431	3,500	3,570	
	SEE APPENDIX I		3,364		3,364												
	Instructional Equipment - FM - Middleton				-				2,522								
	SEE APPENDIX J				-												
	Original request for \$5,690 is not in the FY21 Budget				-												
	Educational Furniture - FM - Middleton				-				1,861	3,368	1,514	(1,854)	-55.05%	1,544	1,575	1,607	
	SEE APPENDIX K		1,514		1,514												
	Instructional Technology - Supplies - FM - Middleton				-	5,149	8,602	4,876	4,122	4,808	10,155	5,347	111.21%	10,358	10,565	10,777	
	SEE APPENDIX L		10,155		10,155												
	Instructional Technology - Software/Licenses - FM - Middleton				-	22,137	12,046	16,360	14,108	18,800	21,754	2,954	15.71%	22,189	22,633	23,086	
	SEE APPENDIX M		21,754		21,754												
	Instructional Technology - Hardware - FM - Middleton				-				907								
	SEE APPENDIX N (NOTE: TECH HARDWARE WILL BE ON A W/A)				-												

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FULLER MEADOW													Three Year Forecast			
		Budget Details			FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES											
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	Library/Media Supplies - FM - Middleton				-	391	341	265	382	448	521	73	16.29%	531	542	553
	SEE APPENDIX O		521		521											
	Library Books - FM - Middleton				-	1,110	960	590	186	1,000	1,000	-	0.00%	1,020	1,040	1,061
	SEE APPENDIX P		1,000		1,000											
	Instructional Equipment Maintenance - FM - Middleton				-	2,200	100	500	89	500	500	-	0.00%	510	520	531
	SEE APPENDIX Q (NOTE: COPY MACHINE INFORMATION BROKEN OUT)		500		500											
	Copy Machine Lease Contract - FM - Middleton				-	18,112	18,112	17,257	16,889	16,888	16,888	-	0.00%	17,226	17,570	17,922
	SEE APPENDIX R		16,888		16,888											
	Copy Machine Service Contract - FM - Middleton				-	4,125	2,554	3,511	3,617	4,126	4,126	-	0.00%	4,209	4,293	4,379
	SEE APPENDIX S		4,126		4,126											
	Testing and Assessment - FM - Middleton				-	459	277	377	391	505	505	-	0.00%	515	525	536
	SEE APPENDIX T		505		505											
Total Admin & Educational Supplies/Materials/Equipment/Services			181,482	-	181,482	139,132	138,034	141,606	161,052	190,753	181,482	(9,271)	67.48%	185,112	191,814	192,590
Support Services Supplies & Contracted Services																
	Nurse Supplies - FM - Middleton				-	2,476	2,779	2,997	4,183	3,108	7,654	4,546	146.27%	7,807	7,963	8,122
	SEE APPENDIX U		7,654		7,654											
	Physician - Contracted Services - FM - Middleton		500		500	500	500	500	850	500	500	-	0.00%	500	500	500
	Contracted Services - Food Service - FM - Middleton				-	65,000	25,088	-	7,563	-	-	-		-	-	-
Total Support Services Supplies & Contracted Services			8,154	-	8,154	67,976	28,367	3,497	12,596	3,608	8,154	4,546	126.00%	8,307	8,463	8,622
Utilities																
	Heating Fuel - FM - Middleton				-	34,750	45,111	36,570	42,183	41,125	42,500	1,375	3.34%	43,350	44,217	45,101
	SEE APPENDIX W		42,500		42,500											
	Electricity - FM - Middleton				-	47,060	48,976	43,607	49,011	44,345	49,100	4,755	10.72%	50,082	51,084	52,105
	SEE APPENDIX W		49,100		49,100											
	Water - FM - Middleton				-	2,400	1,925	2,149	2,386	2,400	2,400	-	0.00%	2,448	2,497	2,547
	SEE APPENDIX W		2,400		2,400											
	Telephone - FM - Middleton				-	4,500	5,849	4,459	6,160	5,000	5,800	800	16.00%	5,916	6,034	6,155
	SEE APPENDIX W		5,800		5,800											
	Waste Removal - FM - Middleton				-	8,500	9,197	7,500	8,216	9,300	9,300	-	0.00%	9,486	9,676	9,869

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FULLER MEADOW																
		Budget Details				FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES								Three Year Forecast		
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
Total Utilities			109,100	-	109,100	97,210	111,058	94,285	107,956	102,170	109,100	6,930	6.78%	111,282	113,508	115,778
Facilities																
	Custodial Contracted Services/Equip. Maint. - FM - Middleton				-	1,550	1,901	1,208	22,849	1,500	1,500	-	0.00%	1,530	1,561	1,592
	SEE APPENDIX V		1,500		1,500											
	Custodial Supplies - FM - Middleton				-	8,750	6,517	8,500	5,052	8,250	8,000	(250)	-3.03%	8,160	8,323	8,490
	SEE APPENDIX V		8,000		8,000											
	Custodial Equipment - FM - Middleton				-	1,850	1,554	1,135	950	1,300	1,800	500	38.46%	1,836	1,873	1,910
	SEE APPENDIX V		1,800		1,800											
	Maintenance of Grounds - FM - Middleton				-	5,300	6,030	5,720	4,920	6,200	4,900	(1,300)	-20.97%	4,998	5,098	5,200
	SEE APPENDIX X		4,900		4,900											
	Planned Maintenance of Buildings - FM - Middleton				-	18,350	16,129	16,360	15,420	17,000	17,000	-	0.00%	17,340	17,687	18,041
	SEE APPENDIX X		17,000		17,000											
	Maintenance of Buildings Supplies - FM - Middleton				-	4,600	3,998	3,680	3,982	4,000	35,000	31,000	775.00%	35,700	36,414	37,142
	SEE APPENDIX X		35,000		35,000											
	Maintenance of Buildings - FM - Middleton				-	23,000	18,778	23,000	11,876	23,000	17,000	(6,000)	-26.09%	17,340	17,687	18,041
	SEE APPENDIX X		17,000		17,000											
	Building Security System - FM - Middleton				-	-	975	4,500	-	4,500	4,500	-		4,590	4,682	4,775
	SEE APPENDIX X		4,500		4,500											
	Maintenance of Equipment - FM - Middleton				-	21,000	34,626	20,500	15,714	22,250	18,150	(4,100)	-18.43%	18,513	18,883	19,261
	SEE APPENDIX X		18,150		18,150											
	Extraordinary Maintenance - FM - Middleton				-	-		-		-	-	-		-	-	-
	SEE APPENDIX X				-											
	Network and Telecommunications - FM - Middleton				-	-		2,500		2,500	2,500	-		2,500	2,500	2,500
	SEE APPENDIX X		2,500		2,500											
	Technology Maintenance - FM - Middleton				-	29,000	39,164	27,300	27,295	41,284	56,591	15,307	37.08%	57,723	58,877	60,055
	SEE APPENDIX Y		56,591		56,591											
Total Facilities			166,941	-	166,941	113,400	129,672	114,403	108,058	131,784	166,941	35,157	26.68%	170,230	173,584	177,006

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FULLER MEADOW		Budget Details				FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Percent Change from Prior Year	Three Year Forecast			
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget		\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
Total Fuller Meadow School			4,020,266	74,500	3,945,766	3,303,794	3,195,070	3,524,104	3,433,949	3,704,562	4,020,266	315,704	8.52%	4,131,251	4,273,200	4,371,808

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HOWE MANNING		Proposed Budget Details				FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Three Year Forecast		
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget			Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24

Salaries																
Principal Salary - HM - Middleton					-	107,563	151,563	184,327	183,425	192,037	192,500	463	0.24%	198,275	204,223	210,350
1.0 FTE Principal			116,500		114,000											
		PRE K RVL BASP		2,500												
.80 FTE Assistant Principal			76,000	4,000	72,000											
Requested for FY21 and not in the budget NEW: Increase Asst. Principal to 1.0 FTE @ \$18,750																
					-											
Principal - Clerical Salaries - HM - Middleton					-	81,373	79,025	82,927	81,026	84,596	84,892	296	0.35%	87,014	89,189	91,419
2.0 FTE CLERICAL STAFF			84,892		84,892											
					-											
Principal - Clerical Aides Salaries - HM - Middleton					-	-		-		-	-	-		-	-	-
					-											
Principal - Educator Evaluator - HM - Middleton					-	60,000		-		-	-	-		-	-	-
					-											
Sp. Ed. Coordinator Salary - HM - Middleton					-	94,882	91,928	97,606	88,603	98,772	89,474	(9,298)	-9.41%	92,158	94,923	97,771
SP. ED. COORDINATORS		94-142 GRANT	89,474	4,000	85,474											
					-											
Classroom Teacher Salaries - HM - Middleton					-	1,866,701	1,862,070	1,846,365	1,766,701	1,904,018	1,959,512	55,494	2.91%	2,037,892	2,119,408	2,204,184
5.0 FTE GRADE 3 TEACHERS			425,668		425,668											
5.0 FTE GRADE 4 TEACHERS			393,721		393,721											
5.0 FTE GRADE 5 TEACHERS			430,373		430,373											
6.0 FTE GRADE 6 TEACHERS			496,454		496,454											
1.0 FTE ART TEACHER			73,317		73,317											
1.0 FTE MUSIC TEACHER		INST. MUSIC RVL	95,767	25,000	70,767											
.70 FTE PHYS ED TEACHER			44,212		44,212											
					-											
Teacher Specialists (Non- Sp. Ed., ESL)					-	282,884	291,509	263,415	314,174	328,210	349,829	21,619	6.59%	363,822	378,375	393,509
.50 FTE DIGITAL LEARNING SPECIALIST			47,740		47,740											
.50 FTE INNOVATION SPECIALIST			40,067		40,067											
.65 FTE ELL TEACHER			48,522		48,522											
2.0 FTE READING TEACHERS			173,433		173,433											
.50 FTE EXTENDED STUDIES TEACHER			40,067		40,067											
					-											
Teacher Specialists (Sp. Ed. Teachers)					-	772,108	547,799	817,793	535,749	836,450	952,196	115,746	13.84%	990,284	1,029,895	1,071,091
8.0 FTE MSN TEACHERS		94-142 GRANT	584,881	57,500	527,381											
1.0 FTE SPEECH/LANGUAGE TEACHER			85,657		85,657											

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HOWE MANNING		Applied Income Source Description	Proposed Budget Details			FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Percent Change from Prior Year	Three Year Forecast			
Account Alias	Account Name		Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget		\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	3.0 FTE PRE-K TEACHERS	E. CHILD. GRANT	215,301	10,000	801											
	NEW: 1.0 FTE SPECIAL EDUCATION TEACHER	E. C. SPED GRANT	66,357	9,500	56,857											
		PRE K RVL		195,000												
					-											
	Medical & Therapeutic Salaries (Behavior Specialists & Speech Asst.) - HM - Middleton				-	91,183	89,400	97,332	82,501	99,621	105,857	6,236	6.26%	108,503	111,216	113,996
	BEHAVIOR SPECIALIST		88,720		88,720											
	NEW: .40 FTE SPEECH AND LANGUAGE ASSISTANT		17,136		17,136											
	Substitute Teacher Salaries - HM - Middleton				-	43,997	64,238	50,781	53,205	51,844	51,659	(185)	-0.36%	50,000	50,000	50,000
	32 STAFF X \$120.00/PER DAY X 8 DAYS		30,720		30,720											
	LONG TERM ILLNESS (2 STAFF X 40 DAYS X B1 PERDIEM RATE)		20,439		20,439											
	HOME - HOSPITAL TUTORS		500		500											
					-											
	Co Curricular Stipends				-			20,550		30,800	25,200	(5,600)	-18.18%	25,200	25,200	25,200
	SEE APPENDIX C		25,200		25,200											
					-			14,000		6,000	4,400	(1,600)	-26.67%	4,400	4,400	4,400
	Extra Curricular Stipends				-											
	SEE APPENDIX C		4,400		4,400											
					-	67,965	67,965	74,422	73,954	78,093	43,011	(35,082)	-44.92%	44,731	46,521	48,381
	Library Media Salary - HM - Middleton		36,423		36,423											
	1.0 FTE LIBRARY/MEDIA SPECIALIST				-											
	NEW: LIBRARY ASSOCIATE FROM 10 HRS PER WEEK TO 20 HRS PER WEEK		6,588		6,588											
					-	41,480	30,476	38,534	38,534	40,609	82,023	41,414	101.98%	85,304	88,716	92,265
	Adjustment Counselor Salary - HM - Middleton				-											
	GUIDANCE/ADJUSTMENT COUNSELOR		45,666		45,666											
	Original Request for FY21 was NEW: 1.0 FTE School Adj. Coun. @ \$66,357. Current proposal includes .40 FTE increase		36,357		36,357											
					-	94,049	94,049	137,935	153,874	161,324	155,871	(5,453)	-3.38%	162,106	168,590	175,333
	Psychologist Salary - HM - Middleton		155,871		155,871											
	PSYCHOLOGISTS				-	67,345	53,876	82,430	22,736	75,455	77,634	2,179	2.89%	79,575	81,564	83,603
	Teaching Assistants Salaries - HM - Middleton				-											
	.80 FTE MATH SUPPORT INSTRUCTION		77,634		77,634											
					-	462,907	323,312	547,413	415,732	514,732	491,424	(23,308)	-4.53%	503,709	516,302	529,210
	Special Education - Instructional Assistants - HM - Middleton				-											
	SP. ED. AIDES	94-142	308,029	15,000	293,029											
	PRE K AIDES	PRE K RVL	160,862	127,500	33,362											
	NEW: 1.0 FTE PRE-K AIDE		22,533		22,533											

Proposed Operating Budget

Fiscal Year: 2020 - 2021

School District: Middleton Elementary Schools

HOWE MANNING		Applied Income Source Description	Proposed Budget Details			FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Percent Change from Prior Year	Three Year Forecast			
Account Alias	Account Name		Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget		\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	Nurse Salaries - HM - Middleton				-	73,481	70,328	73,210	92,018	89,887	88,987	(901)	-1.00%	92,546	96,248	100,098
	NURSE		72,170		72,170											
	NURSE ASSISTANT		14,867		14,867											
	NURSE LEADER		350		350											
	SPECIAL PROJECTS/HEALTH SCREENINGS		1,600		1,600											
					-											
	Nurse Substitute Salaries - HM - Middleton		600		600	600	5,265	600	6,251	600	600	-	0.00%	600	600	600
					-											
	Food Service Salaries - HM - Middleton				-	45,484	7,505	46,500				-				
	2.88 FTE FOOD SERVICE STAFF		-		-											
					-											
	Lunchroom/Playground Supervisors - Salaries - HM - Middleton		40,473		40,473	38,363	37,320	54,200	44,530	41,328	40,473	(855)	-2.07%	41,485	42,522	43,585
					-											
	Custodial Salaries - HM - Middleton				-	200,917	162,826	207,949	148,573	210,302	201,756	(8,546)	-4.06%	206,800	211,970	217,269
	FACILITIES MAINTENANCE TECH		68,823		68,823											
	CUSTODIAL STAFF		131,734		131,734											
	CLOTHING ALLOWANCE		1,200		1,200											
					-											
	Custodial Salaries Overtime - HM - Middleton		6,500		6,500	6,659	5,810	6,630	1,910	6,500	6,500	-	0.00%	6,500	6,500	6,500
	Total Salaries		5,003,796	450,000	4,544,296	4,499,942	4,036,264	4,744,918	4,103,496	4,851,177	5,003,796	152,619	3.15%	5,180,904	5,366,362	5,558,765
Professional Development																
	Principal - Professional Development - HM - Middleton		3,360		3,360	5,000	135	3,360	270	3,360	3,360	-	0.00%	2,000	2,000	2,000
					-											
	Principal - Travel - HM - Middleton		750		750	750	750	750	750	750	750	-		750	750	750
					-											
	Sp. Ed. Coordinator Professional Development - HM - Middleton		1,090		1,090	1,500	605	1,090	135	1,090	1,090	-		1,090	1,090	1,090
					-											
	Sp. Ed. Coordinator Travel - HM - Middleton		381		381	750	300	381	300	381	381	-		381	381	381
					-											
	Professional Development & Mentor Program Stipends - HM - Middleton				-	45,360	38,914	10,960	39,982	10,580	11,680	1,100	10.40%	11,680	11,680	11,680
	SEE APPENDIX C		11,680		11,680											
					-											
	Professional Development Workshops/Conferences - HM - Middleton				-	3,750	1,787	5,180	712	5,002	5,795	793	15.85%	5,795	5,795	5,795
	SEE APPENDIX C		14,295		14,295											
	Overall PD reduced for Draft I Budget by \$8,500		(8,500)		(8,500)											
					-											
	Professional Development Curriculum Training - HM - Middleton				-	1,300	538	1,200	380	2,800	700	(2,100)	-75.00%	700	700	700
	SEE APPENDIX C		700		700											
					-											

Proposed Operating Budget

Fiscal Year: 2020 - 2021

School District: Middleton Elementary Schools

HOWE MANNING		Applied Income Source Description	Proposed Budget Details			FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Percent Change from Prior Year	Three Year Forecast				
Account Alias	Account Name		Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget		\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24	
	Professional Development Contracted Services - HM - Middleton				-	2,000		3,360	1,878	8,750	18,692	9,942	113.62%	18,692	18,692	18,692	
	SEE APPENDIX C		18,692		18,692												
	Professional Development Tuition Reimbursement - HM - Middleton				-	5,000	4,685	4,262	3,065	5,000	7,200	2,200	44.00%	7,200	7,200	7,200	
	SEE APPENDIX C		7,200		7,200												
	Professional Development Travel - HM - Middleton				-	1,650	79	994	80	994	994	-	0.00%	994	994	994	
	SEE APPENDIX C				-												
	Custodial Travel - HM - Middleton				-	-		-		-	-	-			-	-	-
	SEE APPENDIX C				-												
	Total Professional Development			50,642	-	50,642	67,060	47,793	31,537	47,552	38,707	50,642	11,935	30.83%	49,282	49,282	49,282

Admin & Educational Supplies/Materials/Equipment/Services																	
Account Alias	Account Name	Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24		
	Principal - Postage, Supplies & Materials - HM - Middleton					-	3,144	3,110	3,431	906	4,665	4,844	179	3.84%	4,941	5,040	5,140
	SEE APPENDIX A	4,844			4,844												
	Principal - Technology - HM - Middleton				-	-			-		-			-		4,000	
	SEE APPENDIX B				-												
	Substitute Contracted Services - HM - Middleton				-			826			-						
	SEE APPENDIX B				-												
	Textbooks - HM - Middleton				-	11,497	5,019	9,847	10,141	13,669	14,386	717	5.25%	14,674	14,967	15,267	
	SEE APPENDIX D	14,386			14,386												
	Curriculum Materials - HM - Middleton				-	-	1,810				-					-	
	SEE APPENDIX E				-												
	Educational Material Reimbursement - HM - Middleton			-	5,850	3,517	5,030	2,729	5,850	7,800	1,950	33.33%	7,956	8,115	8,277		
	SEE APPENDIX F	7,800		7,800													
	General Supplies - HM - Middleton			-	28,183	24,235	20,184	18,553	21,085	20,591	(494)	-2.34%	21,003	21,423	21,851		
	SEE APPENDIX G	20,591		20,591													
	Consumable Curriculum Instruction Materials - HM - Middleton			-	50,618	47,854	82,176	70,289	74,958	52,071	(22,887)	-30.53%	53,112	54,175	55,258		
	Math In Focus Materials - recommend move to W/A for FY21 @ \$45,258			-													
	SEE APPENDIX H	52,071		52,071													
	Special Education Supplies - HM - Middleton			-	10,058	8,747	14,009	22,176	17,081	10,660	(6,421)	-37.59%	10,873	11,091	11,312		
	SEE APPENDIX I	10,660		10,660													

Proposed Operating Budget

Fiscal Year: 2020 - 2021

School District: Middleton Elementary Schools

HOWE MANNING		Applied Income Source Description	Proposed Budget Details			FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Percent Change from Prior Year	Three Year Forecast			
Account Alias	Account Name		Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget		\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
					-											
	Physician - Contracted Services - HM - Middleton				-	500	500	-	500	-	-	-				
	Contracted Services - Food Service - HM - Middleton				-	83,688	52,030	-	3,300	-	-	-				
Total Support Services Supplies & Contracted Services			3,341	-	3,341	90,596	56,311	3,674	6,751	4,316	3,341	(975)	-22.59%	3,408	3,476	3,545

Utilities		Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	Percent Change from Prior Year	\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	Heating Fuel - HM - Middleton															
	SEE APPENDIX W		22,000		22,000											
	Electricity - HM - Middleton				-	74,210	80,684	65,160	79,384	74,210	79,500	5,290	7.13%	81,090	82,712	84,366
	SEE APPENDIX W		79,500		79,500											
	Water - HM - Middleton				-	5,500	3,968	5,500	4,347	5,500	5,500	-	0.00%	5,610	5,722	5,837
	SEE APPENDIX W		5,500		5,500											
	Telephone - HM - Middleton				-	8,200	9,501	8,272	10,847	8,600	10,200	1,600	18.60%	10,404	10,612	10,824
	SEE APPENDIX W		10,200		10,200											
	Waste Removal - HM - Middleton				-	11,000	11,260	9,672	10,046	11,500	9,732	(1,768)	-15.37%	9,927	10,125	10,328
	SEE APPENDIX W		9,732		9,732											
Total Utilities			126,932	-	126,932	119,210	126,205	106,354	127,768	120,110	126,932	6,822	5.68%	129,471	132,060	134,701

Facilities		Applied Income Source Description	Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	Percent Change from Prior Year	\$\$ Amount Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24
	Custodial Contracted Services - HM - Middleton															
	SEE APPENDIX V		1,900		1,900											
	Custodial Supplies - HM - Middleton				-	12,674	12,481	13,180	10,048	13,250	13,000	(250)	-1.89%	13,260	13,525	13,796
	SEE APPENDIX V		13,000		13,000											
	Custodial Equipment - HM - Middleton				-	1,200	418	1,172	2,369	1,300	2,000	700	53.85%	2,040	2,081	2,122
	SEE APPENDIX V		2,000		2,000											
	Maintenance of Grounds - HM - Middleton				-	20,250	13,519	14,540	10,789	14,540	11,000	(3,540)	-24.35%	11,220	11,444	11,673
	SEE APPENDIX X		11,000		11,000											
	Planned Building Maintenance - HM - Middleton				-	54,000	46,727	51,540	47,058	51,540	49,500	(2,040)	-3.96%	50,490	51,500	52,530
	SEE APPENDIX X		49,500		49,500											
	Maintenance of Buildings Supplies - HM - Middleton				-	8,500	7,910	7,336	7,506	8,000	7,000	(1,000)	-12.50%	7,140	7,283	7,428
	SEE APPENDIX X		7,000		7,000											

Proposed Operating Budget

Fiscal Year: 2020 - 2021
School District: Middleton Elementary Schools

HOWE MANNING		Applied Income Source Description	Proposed Budget Details			FISCAL YEAR APPROVED BUDGET & ACTUAL EXPENDITURES						Three Year Forecast					
Account Alias	Account Name		Detail Amount	Less: Applied Income	Local Approp.	FY18 Approved Budget	FY18 Actual Expended	FY19 Approved Budget	FY19 Actual Expended	FY20 Approved Budget	FY21 Proposed Budget	\$\$ Amount Change from Prior Year	Percent Change from Prior Year	Budget Forecast FY22	Budget Forecast FY23	Budget Forecast FY24	
	Maintenance of Buildings - HM - Middleton				-	21,500	13,641	13,300	9,145	15,000	13,000	(2,000)	-13.33%	13,260	13,525	13,796	
	SEE APPENDIX X		13,000		13,000												
	Building Security System - HM - Middleton					-	-		4,500	2,203	4,500	4,050	(450)		4,131	4,214	4,298
	SEE APPENDIX X		4,050		4,050												
	Maintenance of Equipment - HM - Middleton					-	21,500	25,614	20,680		21,500	16,000	(5,500)	-25.58%	16,320	16,646	16,979
	SEE APPENDIX X		16,000		16,000												
	Extraordinary Maintenance - HM - Middleton					-	-		-		-	-	-		-	-	-
	SEE APPENDIX X																
	Network and Telecommunications - HM - Middleton					-	-		3,000		3,000	3,000	-		3,000	3,000	3,000
	SEE APPENDIX X		3,000		3,000												
	Technology Maintenance - HM - Middleton				-	67,550	57,699	64,006	38,119	72,655	64,013	(8,642)	-11.89%	65,293	66,599	67,931	
	SEE APPENDIX Y	64,013		64,013													
Total Facilities			184,463	-	184,463	208,974	204,805	195,090	151,297	207,285	184,463	(22,822)	-11.01%	188,092	191,794	195,570	
Total Howe Manning School			5,536,229	450,000	5,076,729	5,171,892	4,626,342	5,275,486	4,616,234	5,419,334	5,536,229	116,895	2.16%	5,721,553	5,916,778	6,123,144	

Appendix Template	Account Totals	Appendix Total(s)
Appendix A	Principal - Supplies & Materials	9,856
Appendix B	Principal - Technology	-
Appendix C	Professional Development - Christine Elliott	64,800
Appendix D	Textbooks	24,509
Appendix E	Curriculum Materials	-
Appendix F	Educational Material Reimbursement	6,600
Appendix G	General Supplies	22,495
Appendix H	Consumable Curriculum Instruction Materials	96,857
Appendix I	Special Education Supplies	3,364
Appendix J	Instructional Equipment	5,960
Appendix K	Educational Furniture	1,514
Appendix L	Instructional Technology - Supplies - Steve Guditus	10,155
Appendix M	Instructional Technology - Software/Licenses - Steve Guditus	21,754
Appendix N	Instructional Technology - Hardware - Steve Guditus	80,833
Appendix O	Library/Media Supplies	521
Appendix P	Library Books	1,000
Appendix Q	Instructional Equipment Maintenance - Steve Greenberg	500
Appendix R	Copy Machine Lease Contract - Steve Greenberg	16,888
Appendix S	Copy Machine Service Contract - Steve Greenberg	4,126
Appendix T	Testing and Assessment	505
Appendix U	Nurse Supplies	7,654
Appendix V	Custodial Contracted Services/Supplies/Equipment (Merged) - Steve Clifford	11,300
Appendix W	Utilities - Steve Greenberg	109,100
Appendix X	Facilities - Steve Clifford	99,050
Appendix Y	Technology Maintenance - Steve Greenberg, Steve Guditus	56,591
	Total	655,932
	Check	655,932
	Diff	-

Appendix : **C**

TOTAL BUDGET LINE ITEM REQUEST **64,800**

School: **Fuller Meadow**

- Check below which apply:
- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
 - REPLACEMENT/REPLENISHMENT OF INVENTORY
 - NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Account Name:

- Professional Development**
- Professional Development & Mentor Program Stipends**
- Workshops & Conferences**
- Curriculum Training**
- Contracted Services**
- Tuition Reimbursement**
- Travel**
- Co-Curricular Stipends**
- Extra-Curricular Stipends**

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
GRAND TOTAL			64,800.20

PLEASE PROVIDE A BRIEF DESCRIPTION/REASON WHY THE ITEM(S) ARE REQUIRED FOR THE OPERATION/EDUCATIONAL PROGRAM:

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE CONSEQUENCE/IMPACT OF NOT HAVING THE ITEM(S) REQUESTED:

OTHER COMMENTS:

[Empty yellow box]

OTHER COMMENTS:

[Empty yellow box]

OTHER COMMENTS:



Appendix : **H**

TOTAL BUDGET LINE ITEM REQUEST **96,857**

School: **Fuller Meadow**

- Check below which apply:
- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
 - REPLACEMENT/REPLENISHMENT OF INVENTORY
 - NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Account Name: **Consumable Curriculum Instruction Materials & Supplies (Non-Sp. E)**

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
Co-Curricular Supplies & Fees			
Author Visit, To Be Determined	1.00	3,000.00	3,000.00
SSU Fellowship Program	2.00	8,250.00	16,500.00
			-
Sub-Total Co-Curricular Supplies & Fees			19,500.00
CCIM Science Supplies			
McGraw Hill Education Grade K Small Group Refill Kit, Ward's Science	5	102.29	511.45
McGraw Hill Education Grade 1 Small Group Refill Kit, Ward's Science	5	117.04	585.20
McGraw Hill Education Grade 2 Small Group Refill Kit, Ward's Science	7	140.68	984.76
			-
Inspire Science Paired Read Aloud Class Set Grade 2, 978-0-02-145679-6	1	163.14	163.14
McGraw Hill Education Inspire Science 2.0 Small Group Science Kit Grade 2	2	309.00	618.00
McGraw Hill Inspire Science Leveled Reader Library Set 6 each of 48 Books, Grade 2	1	257.76	257.76
			-
Duracell CopperTop Alkaline Battery, AA, 24/Box W.B. Mason, DURMN1500B24	3	25.99	77.97
Energizer Industrial Alkaline Batteries, D, 72/BX, W. B. Mason, DURMN1300BKS	1	174.79	174.79
			-
Rainforest TOOB, 680504, Safari Ltd.	5	9.10	45.50
Rainforest TOOB, 681504, Safari Ltd.	5	9.10	45.50
Desert TOOB, 682504, Safari Ltd.	5	9.10	45.50
Arctic Rainforest TOOB, 681604, Safari Ltd.	5	9.10	45.50
			-
Consumable for Perishable Items Science Materials for all classes (Grades K-2)	18.00	100.00	1,800.00
			-
			-
Sub-Total CCIM Science Supplies			5,355.07
CCIM STEM			
Makerspace Materials (Fuller Meadow)	1.00	1,000.00	1,000.00
Steam Carnival	1.00	3,000.00	3,000.00
			-
Sub-Total CCIM STEM			4,000.00
CCIM Language Arts			
Kindergarten			
			-
Benchmark Assessment System K-8 Student Folder, 9780325012803, Heinemann	4.00	18.00	72.00
School Specialty Dry Erase Markers Set of 12 Black, 1333748, School Specialty	24.00	19.57	469.68
Really Good Stuff Write Again® Erasers 12 per set,132149, Really Good Stuff	10.00	16.49	164.90
Foundations Student Notebook, 10 pack, F2DSTNBK, Wilson Language	10.00	67.50	675.00
Foundations Desk Strips, F2DESTPK12, Wilson Language	10.00	12.80	128.00
			-
Grade 1			
			-
Avery Durable View Binder with Slant Ring, 1 Inch, 8-1/2 x 11 Inches, White, 1396554, School Specialty	95.00	6.82	647.90
School Smart Notes Highland 3x3 Bright Color, 12/pk, 077320, School Specialty	2.00	6.15	12.30
School Smart Polypropylene Heavy Weight Reinforced Protector, Top Loading, Pack of 100, 067506, School Specialty	7.00	8.17	57.19
Esselte Pendaflex Oxford Twisted Pocket Folder with Fasteners, 2 Pockets, Asst, Pack of 50, 1372190, School Specialty	6.00	41.88	251.28
School Smart Durable Storage Envelope for 3-Ring Binders, Polypropylene, Asst, 5 pk, 1364506, School Specialty	24.00	4.28	102.72
Kleen Slate Dry Erase Marker Black, 24 pkg, 1281861, School Specialty	4.00	35.48	141.92
School Specialty Dry Erase Markers Set of 12 Black, 1333748, School Specialty	18.00	19.57	352.26
Zaner-Bloser Pencil-Shaped Deluxe Plastic Desktop Helpers™ - Set Of 25, 165112, Really Good Stuff	4.00	32.99	131.96
Privacy Shields, 12 per pack, Blue, 164790BL, Really Good Stuff	2.00	37.99	75.98
Nicky's Folder, 4 Pocket, White, 8004, The Page Protector Store	95.00	2.00	190.00
Upper Emergenct Word Wall, 30/pack, STL003, Steps to Literacy	1.00	11.21	11.21
Foundations Student Notebook 1, Octopus, F2DSTNB1, Wilson Language	10.00	67.50	675.00
Foundations Student Composition Book 1, Wind, F2DSTCB1, Wilson Language	10.00	67.50	675.00

Appendix : **H**

TOTAL BUDGET LINE ITEM REQUEST **96,857**

School: **Fuller Meadow**

- Check below which apply:
- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
 - REPLACEMENT/REPLENISHMENT OF INVENTORY
 - NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Account Name: **Consumable Curriculum Instruction Materials & Supplies (Non-Sp. E)**

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
Fundations Desk Strips, F2DESTPK12, Wilson Language	9.00	12.80	115.20
			-
			-
Grade 2			-
Quickword Handbook for Everyday Writers, WS132, Curriculum Associates	110.00	1.69	185.90
8-Pocket Student Homework Organizers, 159131, Really Good Stuff	18.00	23.99	431.82
Really Good Stuff Write Again® Erasers 12 per set, 132149, Really Good Stuff	12.00	16.49	197.88
Author At Work 4-Pocket Folder, set of 12, Really Good Stuff	4.00	28.91	115.64
Store More® Deluxe Chair Pockets, Single Color Set of 8, 703284G, Really Good Stuff	13.00	73.51	955.63
Classic Primary Composition Book set of 10, FG465X, Lakeshore Learning	20.00	27.99	559.80
BIC Brite Liner Highlighter Yellow PK/12, 077279, School Specialty	15.00	6.54	98.10
Post-It Note 3x3 Yellow Lined, 1486657, School Specialty	14.00	24.49	342.86
BIC Pen, Blue, 36/pack, 1514388, School Specialty	14.00	8.65	121.10
BIC Pen, Red, 12/pack, 038404, School Specialty	14.00	3.19	44.66
BIC Pen, Purple, 12/pack, 081776, School Specialty	14.00	3.19	44.66
Fundations Student Notebook 2, Monster, F2STNBK2, Wilson Language	11.00	67.50	742.50
Fundations Student Composition Book 2, Sail, F2DSTCB2, Wilson Language	11.00	67.50	742.50
Fundations Desk Strips, F2DESTPK12, Wilson Language	11.00	12.80	140.80
			-
			-
			-
Sub-Total CCIM Language Arts			9,673.35
CCIM Social Studies			
Grade 1 Scholastic News	95.00	6.25	593.75
Grade 2 Scholastic News	115.00	6.25	718.75
			-
			-
Sub-Total CCIM Social Studies			1,312.50
CCIM Math			
Grade K			-
Math In Focus 3-Year Cost Proposal	1	12,064.60	12,064.60
Classic Primary Composition Books, Set of 10, FG465X, Lakeshore Learning	9	27.99	251.91
Blank Dry Erase Boards: 9x 12, Single Sided- Set of 10, 534050, EAI Education	10	25.95	259.50
Play-Doh Super Color Pack, 3 ounces, Assorted Colors, Set of 20, 1503530, School Specialty	5	19.41	97.05
EXPO Low Odor Dry Erase Markers, Fine Tip. Black, Pack of 36 1530193	5	52.33	261.65
			-
Grade 1			-
Math In Focus 3-Year Cost Proposal	1	12,064.60	12,064.60
Foam Dot Dice, Set of 36, TB18746T, Nasco	5	6.90	34.50
Splat Game Addition, EP63759, Edupress	5	12.99	64.95
Splat Game Subtration, EP63761, Edupress	5	25.69	128.45
Deluxe Draw and Write Journal, 6-pack, 159186, Really Good Stuff	15	27.29	409.35
Spiral Landscape Writing Journals, Teal Star Cover, 6-pack, 161637, Really Good Stuff	3	27.29	81.87
6-Sided Jumbo Dice in Dice, Set of 12, 530918, EAI Education	2	10.15	20.30
10-Sided Dice in Dice, 532890, EAI Education	1	32.95	32.95
Double-Six Dominoes: Wood: Color-30-sets of 28 Tub, EAI Education	1	63.49	63.49
Playing Cards: 30 Sets of 54, 531496, EAI Education	1	31.95	31.95
			-
Grade 2			-
Math In Focus 3-Year Cost Proposal	1	15,032.30	15,032.30
Show-Your-Work Math Journals 12-pack, 165444, Really Good Stuff	10	23.99	239.90
Math Vocabulary Tri-Fold 3-Pocket Folders, Primary 12-pack	10	27.59	275.90
			-
Math Room			-
Daisy Puzzles Numbersence 0-20 set, 163587, Really Good Stuff	1	49.99	49.99

Appendix : **H**

TOTAL BUDGET LINE ITEM REQUEST **96,857**

School: **Fuller Meadow**

- Check below which apply:
- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
 - REPLACEMENT/REPLENISHMENT OF INVENTORY
 - NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Account Name: **Consumable Curriculum Instruction Materials & Supplies (Non-Sp. E)**

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
Number Line 0-10 and 0-20 Dry Erase Boards 6-pack, 163164, Really Good Stuff	3	24.99	74.97
Classroom Open Number Line Base Kit, 534970, EAI Education	1	39.95	39.95
Classroom Open Number Line Cards Set K-2, 534971, EAI Education	1	19.95	19.95
Number of the Day Magnetic Chart, PP937, Lakeshore	1	29.99	29.99
Number Pattern Match Ups, HH726, Lakeshore	1	12.99	12.99
Sequence Number Puzzle, 1-10, LL567, Lakeshore	1	12.99	12.99
Sequence Number Puzzle, 1-20, LL568, Lakeshore	1	19.99	19.99
IRIS MCC-13, Small Stackable Modular Supply Case with Snap Top Lid, Clear, 1461064, School Specialty	12	2.18	26.16
Play-Doh Super Color Pack, 3 ounces, Assorted Colors, Set of 20, 1503530, School Specialty	1	19.41	19.41
EXPO Low Odor Dry Erase Markers, Fine Tip. Black, Pack of 36 1530193	1	52.33	52.33
			-
			-
Sub-Total CCIM Math			41,773.94
Physical Education Supplies			
Mileage Club Map, 126-400, Fitness Finders	1.00	13.25	13.25
Chains, 100, 116-2002, Fitness Finders	1.00	40.75	40.75
Toe Tokens, 1,000, 117-200, Fitness Finders	1.00	67.35	67.35
#10 Mile Tokens, 100, 144-0102, Fitness Finders	1.00	24.40	24.40
#26.2 Mile Tokens, 100, 144-2621, Fitness Finders	1.00	23.49	23.49
#30 Mile Tokens, 25, 144-0301, Fitness Finders	1.00	7.29	7.29
Size 5 Jr. Basketballs, GE61-144, Gopher Sport	6.00	12.20	73.20
Beanbag Game Mats, GE58-028, Gopher Sport	1.00	79.95	79.95
Beanbag Board Mats, GE20-254, Gopher Sport	1.00	64.95	64.95
School Playground Balls, 8.5", School Specialty	1.00	25.45	25.45
Small Felt Eraser, 009222, School Specialty	2.00	4.28	8.56
Desk Calendar, 14-month, 1468630, School Specialty	1.00	11.29	9.48
			-
Sub-Total Physical Education Supplies			438.12
Reading/Reading Support/Developmental Reading			
			-
			-
			-
			-
Sub-Total Reading/Reading Support/Developmental Reading			-
CCIM Early Childhood Supplies			
			-
			-
			-
			-
Sub-Total CCIM Early Childhood Supplies			-
CCIM Health Supplies			
			-
			-
			-
			-
Sub-Total CCIM Health Supplies			-
Music Supplies			
Sotrex 5.5 Gallon Storage Bins, Assorted Colors, Case of 6, 1576285, School Specialty	1.00	46.79	46.79
Nino Claves, Pair, 0201998, Music & Arts	9.00	4.99	44.91
Nino Wood Tambourine, 1 Row, 1134805, Music & Arts	6.00	14.99	89.94
Rhythm Band Triangle Holder, 0194768, Music & Arts	11.00	1.19	13.09
Nino Sleigh Bells with Wooden Ergo Grip & 4 Bells, 0183232, Music & Arts	9.00	5.99	53.91

Appendix :

School:

Account Name:

TOTAL BUDGET LINE ITEM REQUEST

Check below which apply:

- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
- REPLACEMENT/REPLENISHMENT OF INVENTORY
- NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
Nino Sand Block Pair, 1162094, Music & Arts	9.00	5.99	53.91
Nino Wood Maracas, 1135927, Music & Arts	9.00	16.99	152.91
Remo Kid's Percussion Rain Forest Hand Drum Set, 0040105, Music & Arts	1.00	92.00	92.00
			-
Sub-Total Music Supplies			547.46
Art Supplies			
School Specialty Per Attached List (\$1182.56 x 3%)	1.00	1,218.04	1,218.04
			-
Sub-Total Art Supplies			1,218.04
ESL Supplies			
Kindergarten			
National Geographic Reach Read With Me Big Books, 8 titles, Level A, 9780736280211	1.00	416.00	416.00
National Geographic Reach Fiction Library, 48 titles, Level B, 9781337427388	1.00	494.25	494.25
National Geographic Reach Non-Fiction Library, 48 titles, Level B, 9781337427395	1.00	416.25	416.25
National Geographic Reach Fiction Library, 48 titles, Level C, 9781337427401	1.00	566.50	566.50
National Geographic Reach Non-Fiction Library, 48 titles, Level C, 9781337427418	1.00	466.75	466.75
National Geographic Reach Level C Teacher's Manual Set, 2 volumes, 9781337410014	1.00	446.50	446.50
			-
			-
			-
Sub-Total ESL Studies			2,806.25
Extended Studies			
			-
			-
			-
			-
Sub-Total Extended Studies			-
Instructional Specialist Supplies			
			-
			-
			-
			-
Sub-Total Instructional Specialists Supplies			-
CLIC Supplies			
			-
			-
			-
			-
Sub-Total CLIC Supplies			-
			Sub-Total:
			86,624.73

Shipping:

NOTE: IF SHIPPING COST UNKNOWN PLEASE CALCULATE 11% OF SUB-TOTAL

GRAND TOTAL

PLEASE PROVIDE A BRIEF DESCRIPTION/REASON WHY THE ITEM(S) ARE REQUIRED FOR THE OPERATION/EDUCATIONAL PROGRAM:

Appendix :

School:

Account Name:

TOTAL BUDGET LINE ITEM REQUEST

Check below which apply:

- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
- REPLACEMENT/REPLENISHMENT OF INVENTORY
- NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
PLEASE PROVIDE A BRIEF DESCRIPTION OF THE CONSEQUENCE/IMPACT OF NOT HAVING THE ITEM(S) REQUESTED:			
OTHER COMMENTS:			

Appendix : X

TOTAL BUDGET LINE ITEM REQUEST

School:

- Check below which apply:
- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
 - REPLACEMENT/REPLENISHMENT OF INVENTORY
 - NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Account Name:

-
-
-
-
-
-
-
-

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
Sub-Total Extraordinary Maintenance			-
Network & Telecommunications			
Phone System Software License Renewal & Maintenance	1.00	2,500.00	2,500.00
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
Sub-Total Network & Telecommunications			2,500.00
	Sub-Total:		99,050.00

Shipping:
NOTE: IF SHIPPING COST UNKNOWN PLEASE CALCULATE 11% OF SUB-TOTAL
GRAND TOTAL

PLEASE PROVIDE A BRIEF DESCRIPTION/REASON WHY THE ITEM(S) ARE REQUIRED FOR THE OPERATION/EDUCATIONAL PROGRAM:

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE CONSEQUENCE/IMPACT OF NOT HAVING THE ITEM(S) REQUESTED:

OTHER COMMENTS:

Appendix :

TOTAL BUDGET LINE ITEM REQUEST

School:

- Check below which apply:
- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
 - REPLACEMENT/REPLENISHMENT OF INVENTORY
 - NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Account Name:

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
			-
Chromebook Screen Repairs	10.00	100.00	1,000.00
iPad screen repair	15.00	100.00	1,500.00
HARDWARE MAINTENANCE	1.00	5,000.00	5,000.00
48 Port Switch	1.00	4,000.00	4,000.00
Wireless Access Points (Aerohive) Replacements	5.00	700.00	3,500.00
Wireless Access Point Installations/Rewiring	5.00	600.00	3,000.00
Aerohive Wireless License Renewals	35.00	150.00	5,250.00
Network Site Survey	1.00	4,000.00	4,000.00
SMARTBOARD MAINTENANCE SUPPORT	1.00	6,000.00	6,000.00
MISCELLANEOUS TECHNOLOGY REPAIRS/MAINTENANCE	1.00	5,000.00	5,000.00
Carreiro Constant Contact	1.00	378.00	378.00
Carreiro WordPress	1.00	299.00	299.00
Carreiro Smore	1.00	79.00	79.00
Client Anti-Virus for Windows PCs	75.00	15.00	1,125.00
MICROSOFT OFFICE 2019 Licenses	20.00	75.00	1,500.00
SERVER MAINTENANCE SUPPORT	1.00	5,000.00	5,000.00
Uninterrupted Power Source batteries	8.00	75.00	600.00
Network Monitoring Software & License	1.00	2,000.00	2,000.00
Symantec Backup Exec	1.00	350.00	350.00
JamF Pro - management of iPads through Casper	225.00	8.00	1,800.00
Jot Forms - secure forms subscription	1.00	210.00	210.00
Library hardware and software - TBD from Diane	1.00	5,000.00	5,000.00
			-
			-
	Sub-Total:		56,591.00

Shipping:

NOTE: IF SHIPPING COST UNKNOWN PLEASE CALCULATE 11% OF SUB-TOTAL

GRAND TOTAL

PLEASE PROVIDE A BRIEF DESCRIPTION/REASON WHY THE ITEM(S) ARE REQUIRED FOR THE OPERATION/EDUCATIONAL PROGRAM:

Technology maintenance supports the infrastructure portion of our technology operation. We perform annual preventive maintenance with our servers, switches, wireless access points, phone systems, SMART Boards, and other miscellaneous items that would be applicable to technology type operations. This budget line also supports license renewals for non-educational web based applications.

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE CONSEQUENCE/IMPACT OF NOT HAVING THE ITEM(S) REQUESTED:

If we did not continue to invest in proper maintenance and support our ability to support technology "like a utility" would not be possible. As a result teaching and learning would be negatively impacted.

OTHER COMMENTS:

Appendix Template	Account Totals	Appendix Total(s)
Appendix	A Principal - Supplies & Materials	4,844
Appendix	B Principal - Technology	-
Appendix	C Professional Development - Christine Elliott	80,968
Appendix	D Textbooks	14,386
Appendix	E Curriculum Materials	-
Appendix	F Educational Material Reimbursement	7,800
Appendix	G General Supplies	20,591
Appendix	H Consumable Curriculum Instruction Materials	97,329
Appendix	I Special Education Supplies	10,660
Appendix	J Instructional Equipment	-
Appendix	K Educational Furniture	-
Appendix	L Instructional Technology - Supplies - Steve Guditus	3,554
Appendix	M Instructional Technology - Software/Licenses - Steve Guditus	24,234
Appendix	N Instructional Technology - Hardware - Steve Guditus	144,048
Appendix	O Library/Media Supplies	868
Appendix	P Library Books	6,337
Appendix	Q Instructional Equipment Maintenance - Steve Greenberg	1,100
Appendix	R Copy Machine Lease Contract - Steve Greenberg	15,000
Appendix	S Copy Machine Service Contract - Steve Greenberg	5,610
Appendix	T Testing and Assessment	-
Appendix	U Nurse Supplies	3,341
Appendix	V Custodial Contracted Services/Supplies/Equipment (Merged) - Steve Clifford	16,900
Appendix	W Utilities - Steve Greenberg	126,932
Appendix	X Facilities - Steve Clifford	103,550
Appendix	Y Technology Maintenance - Steve Greenberg, Steve Guditus	64,013
	Total	752,064
	Check	752,064
	Diff	-

Appendix : C

School: Howe-Manning School

Account Name Professional Development
Mentor Program Stipends
Workshops & Conferences
Curriculum Training
Contracted Services
Tuition Reimbursement
Travel

TOTAL BUDGET LINE ITEM REQUEST

Check below which apply:

- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
- REPLACEMENT/REPLENISHMENT OF INVENTORY
- NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHAN

Descriptive/Comments	Quantity Requested	Cost per Unit:
Professional Development-Related Stipends		
Professional Development Committee stipend	3.00	400.00
Stipends for Full Day PD Presenter	12.00	40.00
PD Workshop Presenter stipends	10.00	80.00
Mentor Program Stipends		
Mentor Coordinator stipend	1.00	2,000.00
Mentor Stipends: (40 hrs.)	3.00	1,600.00
Mentor Stipends: (20 hrs.)	3.00	800.00
Workshops & Conferences		
Teacher Workshops/Conferences	1.00	6,000.00
Professional Development Site Visit to Design 39 School (See D. Carreiro's Narrative)	5.00	1,500.00
MassCue 2 day conference for 3 teachers (see S. Guditus's narrative)	1.00	795.00
Curriculum Training		
Supplies for Professional development (binders, professional books, office supplies)	1.00	500.00
Mentor Program Materials/Supplies	1.00	200.00
Contracted Services		
PD Consultant (PBL, Co-Teaching)	4.00	2,000.00
Special Education (Specialized training)	1.00	2,500.00
PD Consultants: Math in Focus upgrade training	0.60	13,238.00
Safety Care Certification Training	1.00	250.00
Tuition Reimbursement		
Teacher Tuition reimbursement (Contractual)	0.60	12,000.00
Curricular and Extracurricular Teacher Stipends		
Literary Magazine Coordinator stipend	2	400.00
BOKS Leader stipend	2	800.00
Chorus Director Stipend (NEW PROPOSAL)	1	1,200.00
Environmental Literacy stipends	2	400.00
Grade level Liaison stipend	7	800.00
Musical Directors stipends	2	1,200.00
Nature's Classroom Chaperone stipends	8	300.00
Online Math League Facilitator stipend	1	1,600.00
PLC Committee stipends	7	400.00
Safety Care stipends	10	200.00
Social Curriculum Committee stipends	4	400.00
Teacher in Charge stipend	1	1,200.00
Student Council Facilitator stipend	1	800.00
Kid 2 Kid Program Leader stipend	2	800.00
Girls 4 Girls Assistant stipend	1	400.00
Girls 4 Girls Leader stipend	1	800.00
Activities Coordinator Grade 6	1	800.00

Appendix :

School:

Account Name

TOTAL BUDGET LINE ITEM REQUEST

Check below which apply:

- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
- REPLACEMENT/REPLENISHMENT OF INVENTORY
- NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHAN

Descriptive/Comments	Quantity Requested	Cost per Unit:
OTHER COMMENTS:		

80,968

ICEMENT

Total Cost
-
1,200.00
480.00
800.00
-
-
2,000.00
4,800.00
2,400.00
-
-
6,000.00
7,500.00
795.00
-
-
500.00
200.00
-
-
8,000.00
2,500.00
7,942.80
250.00
-
-
7,200.00
-
-
-
800.00
1,600.00
1,200.00
800.00
5,600.00
2,400.00
2,400.00
1,600.00
2,800.00
2,000.00
1,600.00
1,200.00
-
800.00
1,600.00
400.00
800.00
800.00

80,968

CEMENT

Total Cost
-
-
80,967.80

-

BASE CALCULATE

80,967.80



80,968

CEMENT

Total Cost



Appendix : **H**

TOTAL BUDGET LINE ITEM REQUEST

97,329

School: **Howe-Manning School**

Check below which apply:



CRITICAL REQUIREMENT FOR PROGRAM/OPERATION

REPLACEMENT/REPLENISHMENT OF INVENTORY

NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Account Name: **Consumable Curriculum Instruction Materials & Supplies (Non-Sp. Ed)**

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
Nicky's Folder, 4 Pocket, The Page Protector Store Clear Item #8004	75	2.00	150.00
Pink 12, Red 12, Orange 10, Yellow 10, Matalic Green 10, Metallic Blue 11, Metallic Violet 10			-
Nicky's Communicator English Powder Blue #90056-K	95.00	1.35	128.25
			-
Grade 5- 87			-
Curriculum Associates WS12131 Comprehensive Assessment of Reading Strategies Book E, 10 wkb. Per set	10.00	39.90	399.00
Vocabulary Classical Roots Item # 2266 http://eps.schoolspecialty.com/EPS/media/Site-Resources/Downloads/price-lists/PL-vcr.pdf?ext=.pdf	90.00	10.15	913.50
School Specialty Post-it Self-Stick Unruled Easel Pad Value Added Pack, 25 x 30 in, White, Pad of 30 Sheets, Pack of 6 #1272922	1.00	154.82	154.82
School SpecialtySchool Smart Removable Self-Stick Note, 1-1/2 X 2 in, Yellow, 100 Sheet Pads, Pack of 12 #084874	5.00	2.10	10.50
Heinemann Readers Notebook (Advanced), 25 per pack ISBN 978-0-325-04288-6 / 0-325-04288-8 / 2011 / Bundle	3.00	157.50	472.50
			-
Grade 6- 98			-
Curriculum Associates WS12132 Comprehensive Assessment of Reading Strategies Book F, 10 wkb. Per set	10.00	39.90	399.00
School SpecialtySchool Smart Removable Self-Stick Note, 1-1/2 X 2 in, Yellow, 100 Sheet Pads, Pack of 12 #084874	12.00	2.10	25.20
School Specialty Post-it Self-Stick Unruled Easel Pad Value Added Pack, 25 x 30 in, White, Pad of 30 Sheets, Pack of 6 #1272922	2.00	154.82	309.64
			-
			-
			-
Sub-Total CCIM Language Arts			10,466.21
CCIM Social Studies			
Grade 3			
*Time for Kids 3rd grade	90	4.95	445.50
			-
Grade 4			-
*Time for Kids 4th grade			-
*TCI Social Studies Alive! Regions of our Country 2016 edition Online Teacher Subscription item #7417-01	90	4.95	445.50
*TCI Social Studies Alive! Regions of our Country 2016 edition Online Student Subscription item #7424-01	5	114.00	570.00
	90	23.00	2,070.00
			-
Grade 5			-
Scholastic News	87.00	4.95	430.65
*TCI Social Studies Alive! America's Past 2016 edition Online Teacher Subscription item #9923-01	5.00	114.00	570.00
*TCI Social Studies Alive! America's Past 2016 edition Online Student Subscription item #9930-01	87.00	23.00	2,001.00
			-
*Time for Kids	98	4.95	485.10
			-
Junior Scholastic Magazine http://classroommagazines.scholastic.com/products/junior-scholastic?promo_code=3272&appesp=CM/intraapp/	60	7.00	420.00
			-
No Shipping on products with asteriks *			-
Sub-Total CCIM Social Studies			7,437.75
CCIM Math			
Grade 3			
Pacon Blank Flash Cards assorted colors 2X3 in, Pack of 1000, 006489, School Specialty	15.00	13.17	197.55
The Pencil Grip Book Ring, 1 inch diameter metal, assorted colors, pack of 50, 1428641, School Specialty	5.00	3.74	18.70
Double Sided Graph Paper 8.5x11, 1/2 inch ruling, 500 sheets, 085279, School Specialty	8.00	7.95	63.60
Math Tri-Fold 3 Pocket Folders Math, 12 pack, 162870, Really Good Stuff	8.00	27.59	220.72
Elementary Math Journals, Set of 10, 533820, EAI Education	9.00	19.95	179.55
12" ShatterProof Ruler: Assorted Colors- Set of 100 in Tub, 532128, EAI Education	1.00	38.95	38.95
Math and Focus upgrade (per Christine Elliott and Steve Greenberg)	1.00	13,077.10	13,077.10
Grade 4			-
The Pencil Grip Book Ring, 1 inch diameter metal, assorted colors, pack of 50, 1428641, School Specialty	4.00	3.74	14.96
Pacon Blank Flash Cards assorted colors 2x3 in., Pack of 1000, 006489, School Specialty	5.00	13.17	65.85

Appendix : **H**

School: **Howe-Manning School**

Account Name: **Consumable Curriculum Instruction Materials & Supplies (Non-Sp. Ed)**

TOTAL BUDGET LINE ITEM REQUEST

97,329

Check below which apply:

- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
- REPLACEMENT/REPLENISHMENT OF INVENTORY
- NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
			-
			-
			-
			-
Sub-Total CCIM Early Childhood Supplies			-
CCIM Health Supplies			
			-
			-
			-
			-
Sub-Total CCIM Health Supplies			-
Music Supplies			
General/Instrumental Music Budget			-
K& C Music Co. (instrumental repairs/maintenance)	1.00	250.00	250.00
Charles Becker (piano tuner)	3.00	100.00	300.00
NRT Transporation (bus) - Transporation to Board of Trade chorus performance	1.00	200.00	200.00
Theme and variations co - online subscription to music play	1.00	149.00	149.00
West Music			-
WESTCO PA7101-20 20' parachute	1.00	108.95	108.95
Remo et-7110-00 - 10" lollipop drums	5.00	16.95	84.75
Basic Beat BBYB - bass bar mallets	3.00	15.00	45.00
Global Beat BGWEST-5 (replacment orff instruments)	1.00	1,223.10	1,223.10
MMEA - Treble Chorus registrations	5.00	25.00	125.00
JW Pepper - see order	1.00	487.48	487.48
Amazon - general classroom fruit for student composing	5.00	14.99	74.95
			-
HM Musical			-
MTI			-
Royalty A	1.00	129.00	129.00
Material Sales Fee	1.00	516.00	516.00
Shipping charge	1.00	53.80	53.80
additional actor's tenpack	1.00	75.00	75.00
props/sets/supplies	1.00	750.00	750.00
			-
			-
			-
			-
			-
			-
			-
Sub-Total Music Supplies			4,572.03
Art Supplies			
Art Supplies - School Speciality	1.00	2,627.00	2,627.00
Artovation supplies			-
Makerboard Activity Table 1497077-030	1.00	225.95	225.95
Dial Flip Storage Box 5x3 5x2.75	3.00	3.66	10.98
3D Doodler - Start 12 Pen Learning Pack	2.00	599.00	1,198.00
B&H Photography			-
Artista EDU Ultra graded RC Paper AR179254	2.00	36.79	73.58
2x55yd Black Gaffers Tape PRGTR255B	2.00	19.95	39.90
			-
MakeyMakey.com			-
Makey Makey Classic	6.00	49.95	299.70
Earmark: additional innovation and Hardware materials per teacher reimbursement not to exceed		500.00	500.00
C&PG 40x40 corrugated sheets			138.37
			-
Sub-Total Art Supplies			5,113.48

Appendix :

School:

Account Name

TOTAL BUDGET LINE ITEM REQUEST

Check below which apply:

- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
- REPLACEMENT/REPLENISHMENT OF INVENTORY
- NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost

Appendix :

TOTAL BUDGET LINE ITEM REQUEST

School:

Check below which apply:

- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
- REPLACEMENT/REPLENISHMENT OF INVENTORY
- NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Account Name:

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
----------------------	--------------------	----------------	------------

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE CONSEQUENCE/IMPACT OF NOT HAVING THE ITEM(S) REQUESTED:

OTHER COMMENTS:

Appendix : X

TOTAL BUDGET LINE ITEM REQUEST

103,550

School: **Howe-Manning School**

Account Name **Facilities (Merged)**
Maintenance of Grounds
Planned Maintenance of Buildings
Maintenance of Buildings Supplies
Maintenance of Buildings
Building Security System
Maintenance of Equipment
Extraordinary Maintenance
Network and Telecommunications

- Check below which apply:
- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
 - REPLACEMENT/REPLENISHMENT OF INVENTORY
 - NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
			-
			-
			-
			-
			-
			-
Sub-Total Extraordinary Maintenance			-

Appendix : X

TOTAL BUDGET LINE ITEM REQUEST 103,550

School: **Howe-Manning School**

- Account Name **Facilities (Merged)**
- Maintenance of Grounds
 - Planned Maintenance of Buildings
 - Maintenance of Buildings Supplies
 - Maintenance of Buildings
 - Building Security System
 - Maintenance of Equipment
 - Extraordinary Maintenance
 - Network and Telecommunications

- Check below which apply:
- CRITICAL REQUIREMENT FOR PROGRAM/OPERATION
 - REPLACEMENT/REPLENISHMENT OF INVENTORY
 - NEW INITIATIVE/GOOD TO HAVE FOR PROGRAM ENHANCEMENT

Descriptive/Comments	Quantity Requested	Cost per Unit:	Total Cost
Network & Telecommunications			
Phone System Software License Renewal & Maintenance	1.00	3,000.00	3,000.00
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
			-
Sub-Total Network & Telecommunications			3,000.00
Sub-Total:			103,550.00

Shipping: -
NOTE: IF SHIPPING COST UNKNOWN PLEASE CALCULATE 11% OF SUB-TOTAL
GRAND TOTAL 103,550.00

PLEASE PROVIDE A BRIEF DESCRIPTION/REASON WHY THE ITEM(S) ARE REQUIRED FOR THE OPERATION/EDUCATIONAL PROGRAM:

PLEASE PROVIDE A BRIEF DESCRIPTION OF THE CONSEQUENCE/IMPACT OF NOT HAVING THE ITEM(S) REQUESTED:

OTHER COMMENTS:

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Appendix A: Capital Plan Schedule

Tri-Town School Union – FY21 Fifteen Year Capital Plan Overview

Boxford, Middleton, & Topsfield Elementary Schools – Fifteen Year Capital Plan

The Tri-Town School Union Capital Plan is a proposed fifteen year schedule for the renovation or replacement of capital expenditures for each of the elementary schools in Boxford, Middleton, and Topsfield. The reason why we use this model is to assist the member Towns with reasonable planning for capital expenses in the short-term and long-term.

This document will provide specific details about the various capital categories and the reason(s) behind the renovation and/or replacement. It is important to keep in mind that it is very difficult to estimate costs for capital items over a long-term period. Under these circumstances, the proposal amount functions like a placeholder and reminder that a particular capital item will be coming to the end of its useful life.

In addition, the Capital Plan and corresponding schedule is a fluid document. The presented capital plan is based on estimated end of life, educational mandates, and curriculum update schedules. The Capital Plan is vulnerable to the economic, political, financial, and local environmental factors and constraints. Each of these factors have a strong influence with each of the districts' abilities to maintain the Capital Plan Schedule. Therefore while this document functions as a desirable schedule, it is more like a guide for all stakeholders when you take into consideration the external influences.

The threshold that would trigger a capital request in each town is listed below:

- Boxford = ALL capital items from ALL departments – both school and non-school – that “... involve a major non-recurring tangible asset with a useful life of at least 5 years and a total cost of at least \$5,000”
- Middleton = \$5,000 Guideline
- Topsfield = (Proposed policy) must have a useful life of five or more years and must exceed \$10,000

Areas of capital that are communicated (per School) in this document include:

- I. Educational Capital (Curriculum Purchases & Technology)
- II. Technology Infrastructure
- III. Furniture
- IV. Internal Building Capital:
 - a. ADA Campus Work

- b. Building Interior
 - c. Bathrooms
 - d. Flooring
 - e. Floor Care Equipment
 - f. Large Scale Painting
 - g. Kitchen Equipment
- V. External Building Capital:
- a. Grounds & Playground Equipment
 - b. Roofs
 - c. Building Exterior & Windows
- VI. Building Systems & Building Equipment
- a. Boilers & Boiler Controls
 - b. Classroom HVAC
 - c. Large HVAC Equipment
 - d. Telephone Systems, Security Systems, P/A & Master Clock Systems
 - e. Water
 - f. Electrical
 - g. Septic Systems
 - h. Emergency Generators
- VII. Aaron Wood Building

Boxford Elementary Schools Harry Lee Cole School Overview

Building Square Footage: 71,000 square feet

1954 - Original wood frame two story, CMU walls, brick exterior face building built. Building consisted of (8) Classrooms, Cafe/Gym combination space and kitchen. (2) Oil fired steam boilers with local radiation.

1986 - Addition built for expansion. Two Story brick faced, steel frame with CMU, gypsum wallboard and GCMU wall construction.

Classrooms on two levels, small instruction spaces, admin/principal suite with conference room, new gymnasium, computer lab, library, elevator and relocation of schools main entrance. This project added a second boiler room on the west side of the school that consisted of (2) hot water gas fired boilers, single loop hot water heat system with (2) 3HP pumps. Pneumatic HVAC controls for boilers/ CRUV's/ exhaust fans were introduced. (3) Constant volume heating & ventilation units were installed on the roof along with exhaust fans for bathroom, kitchen and classroom exhaust. Potable well storage and controls were relocated to this space. (1) Domestic

hot water heater and temperature reducing station. A 30KW N.G. emergency generator was added along with new switchgear, electrical distribution fed by a relocated building sub grade service feeder via transformer. New telephone and fire control were also incorporated. Replacements of most of the original section windows with Anderson vinyl clad awning windows to match the new construction windows were installed. Replacement of classroom unit ventilators (CRUV) in the old section with to match units installed in new addition. Flooring is mostly VCT in halls with carpet/VCT combination floors in classrooms and maple wood in gymnasium. Steam boilers located in the east boiler room were converted to burn CNG.

1996 - Addition built for expansion. (12) Classrooms. Two story Brick / block exterior faced, steel frame construction with CMU, gypsum wallboard interior construction. Roof is ballasted built up asphalt. Aluminum window systems installed throughout. A third natural gas fired boiler was added to the west boiler room. The addition was served by a single hot water heating loop served by (1) pump. (1) Reznor RTU constant volume make up air unit serving upper and lower hallways, bathroom and classroom exhaust. Flooring is VCT-hallways and carpet/VCT combination in classrooms.

2012 - Completed roof replacement under MSBA's Green Repair Program.

Lighting retro-fit and parking lot completed in 2010 - 2012.

2013 - Installed category 6A cabling, 30 Aerohive 330 WAPs, and updated the core switches.

P/A and Master Clock updated in 2010. Phone system updated in 2014. Access control is scheduled for 2015. Added two cameras and replaced DVR in 2014.

2014 – Harry Lee Cole Playground and Pre-School Playground were replaced.

2015 – Timer controls for steam units one and two were replaced. This program was 100% reimbursed by National Grid.

2018 – Floor surface replacement in the main corridors of the lower level and first level.

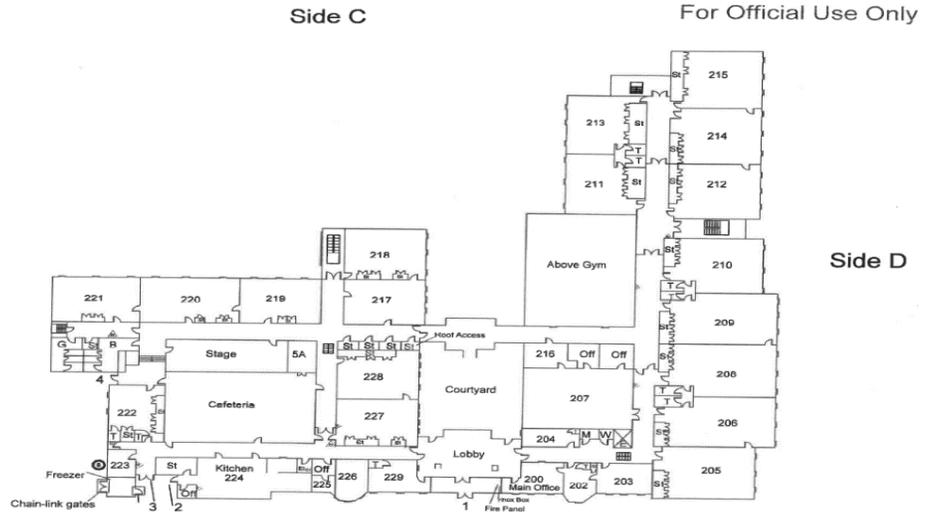
District:	Boxford
School Name:	Cole Elementary School
Address:	26 Middleton Rd. Boxford, MA 01921
School Hours:	
In-session Contact:	
Off-Hours Contact:	Steve Clifford (978) 887-0771 x225 Cell: (978) 479-7713
Approach Hazards:	
Notes:	

1st Floor

Side B

Legend

- Single Door
- Double Door
- Window
- Stairs
- Ramp
- Elevator
- Fire Extinguisher
- Gas Shut-Off
- Electrical Shut-Off
- Water Shut-Off
- Chair Lift
- Sprinkler Shutoff
- Generator
- Camera
- Fire Standpipe



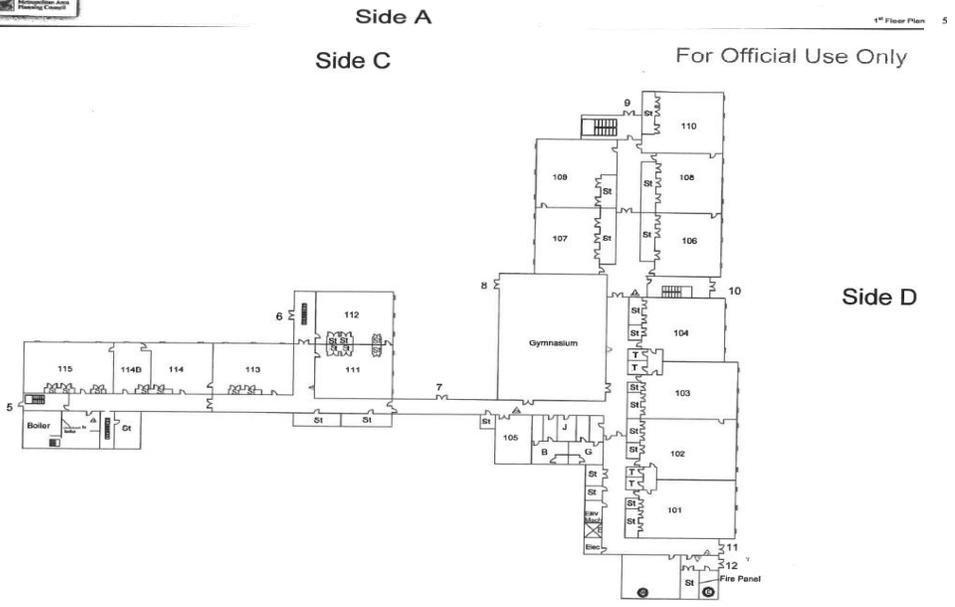
District:	Boxford
School Name:	Cole Elementary School
Address:	26 Middleton Rd. Boxford, MA 01921
School Hours:	8:55 am - 3:10 pm
In-session Contact:	
Off-Hours Contact:	
Approach Hazards:	
Notes:	

Basement

Side B

Legend

- Single Door
- Double Door
- Window
- Stairs
- Ramp
- Elevator
- Fire Extinguisher
- Gas Shut-Off
- Electrical Shut-Off
- Water Shut-Off
- Chair Lift
- Sprinkler Shutoff
- Generator
- Camera
- Fire Standpipe



Harry Lee Cole School Proposed Future Capital Requests

Tri-Town School Union
 Appendix A: Capital Plan Schedule
 Updated: 1/13/2020
 Proposed Fiscal Year 2021

Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change

	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
Harry Lee Cole Curriculum - Op Budget	41,994	10,000	10,000		10,000		15,000								
Harry Lee Cole (In the Op. Budget) End-User Technology															
Harry Lee Cole Technology Infrastructure		40,000								150,000					
Harry Lee Cole Furniture															
Harry Lee Cole ADA Building Work - In Op. Budget			25,000												
Harry Lee Cole Building Interior															
Harry Lee Cole Bathrooms				20,000	300,000										
Harry Lee Cole Flooring			60,000	90,000	90,000										
Harry Lee Cole Floor Care Equipment		13,000													
Harry Lee Cole Large Scale Painting															
Harry Lee Cole Grounds															
Harry Lee Cole Septic System															
Harry Lee Cole Playground Equipment & Parking Lot	200,000	2,000,000													
Harry Lee Cole Roofs			78,750	650,000											
Harry Lee Cole Building Exterior															
Harry Lee Cole Windows															
Harry Lee Cole Kitchen Equipment									500,000						
Harry Lee Cole Boilers & Boiler Control			78,750	750,000											
Harry Lee Cole Classroom HVAC			300,000	650,000											
Harry Lee Cole Large HVAC Equipment															
Harry Lee Cole Telephone Systems							200,000								
Harry Lee Cole Security Systems		150,000													
Harry Lee Cole Public Address Systems															
Harry Lee Cole Master Clock Systems															
Harry Lee Cole Water															
Harry Lee Cole Electrical	20,000	200,000													
Harry Lee Cole Emergency Generator						15,000	200,000								

The School Department along with the Board of Selectmen Town Administration, Town Departments and The Edward J. Collins, Jr. Center for Public Management partnered to develop a comprehensive Five-Year Capital Plan that schedules repair (renovation or replacement) for all capital items with a value of \$5,000 (or more).

The School Department is excited to be part of this initiative and look forward to working with the Town on the deliberation and implementation of this plan.

Both the Harry Lee Cole School and Spofford Pond School Capital Plans have been updated to coincide with the schedule presented by the Town Administration on January 6, 2020.

In FY2020 the School Department had to address a complaint filed with the Architectural Access Board (AAB) with regard to ADA compliance and exterior deficiencies at the Harry Lee Cole School. The School Department did participate in the AAB hearing and was granted a time variance so that we may properly address the exterior campus ADA violation in 2021 and 2022. Currently we are completing the ADA feasibility studies at the Harry Lee Cole School and Spofford Pond School. For FY2021 we will request funding for specific design for both campuses that will address campus design, exterior ADA compliance, drainage, grade, pier review, storm drainage, and bidding. Our goal will be to start and complete construction in the summer for 2021 (or FY2022).

Curriculum FY2021, FY2022, FY2023, FY2025, & FY2027: Curriculum review and program enhancements and/or modifications will continue to be investigated and evaluated. For FY2021 we will be requesting funds for the Math in Focus upgrade. Investments in curriculum at the amounts projected will be presented in the operating budget. We are communicating this information in the capital plan for informational purposes and future discussion.

Technology Infrastructure FY2022 & FY2030

: The technology infrastructure will be at the end of its useful life by 2023 and will be in excess of ten years old. We are projecting that we will need to replace the existing switches and wireless access points with more powerful switches and wireless access points in order to handle the increase in internet traffic and web-based activity.

ADA Stage Lift FY2023: The District is planning to design and install an appropriate lift system so that students with physical challenges may easily access the stage at the Harry Lee Cole School. The projected cost is projected at \$25,000.

The objective is to provide campuses that allow independent access to all areas without limitations or physical restrictions. ADA enhancements will be implemented in a phased approach over a several year period.

Bathrooms FY2024 & FY2025: The student bathrooms located in the old wing of the building are original and are due for a renovation as well as outfitting them with water efficient equipment. We have maintained this capital request since 2009. The update of these bathrooms would address existing ADA deficiencies.

Flooring FY2023, FY2024, FY2025: We will implement a phased floor replacement initiative with a focus on classrooms from FY2023 – FY2025. Budgeted cost is \$60,000 for FY2023, \$90,000 for FY2024, and \$90,000 for FY2025.

Floor Care Equipment FY2022: The current floor scrubber will come to the end of its extended life. The facilities staff go to great effort to preserve the equipment so that they may extend the useful life beyond industry recommendations.

Parking Lot FY2021 & FY2022: In FY2020 the School Department commissioned SMMA to complete a feasibility study for the replacement of the campus parking lot. The study focuses on ADA issues, grade, and drainage. Upon completion of the study, the School Department will request funding for design for FY2021. The scope of work will include complete design through the bidding phase. In addition, the scope of work will include necessary services that include but are not limited to peer review, drainage, and preservation items. In FY2022 our goal will be to start and complete construction during the June – August 2021 timeframe.

Roofs FY2023 & FY2024: Replace the 1995 portion of the Harry Lee Cole School Roof. We will submit a Statement of Interest to partner with the MSBA for this project.

Kitchen Equipment FY2029: The proposal involves feasibility study, design, installation, and renovation of the kitchen, kitchen equipment, and walk in freezer.

Boilers & Boiler Controls FY2023 & FY2024: Our goal will be to partner with the Massachusetts School Building Authority and the Accelerated Repair Program to replace the boiler system and controls.



Classroom Unit Ventilators and Large HVAC Equipment FY2023, & FY2024: This proposed capital expense would be to replace end of life unit ventilators and large volume HVAC equipment. The capital request would include engineering study and design along with appropriate equipment and ancillary building work.

Telephone System FY2027: By FY2027 the phone system will come to the end of its useful life. The proposal includes feasibility and system design and turn-key installation.

Security System FY2022: We will be proposing the replacement and upgrade of the video surveillance system for the Harry Lee Cole School. The proposal will include engineering, design, and turnkey installation.

Electrical FY2022 & FY2023: We are recommending the replacement of the Fire Control Panel and the field devices (smoke detectors, heat detectors, horns, strobes, pull stations, tamper switches, flow switches, and other related hardware). The panel is thirty plus years old. The design phase is proposed for FY2022 with the renovation and installation occurring in FY2023.

Emergency Generator FY2026 & FY2027: This proposed capital expense would be to replace end of life emergency generator. The capital request would include engineering study and design and turn-key installation.

Spofford Pond Overview

Building Square Footage: 76,895 square feet

The Spofford Pond School was built in 1962/63. Single story steel frame, CMU walls with brick veneer. The building contained approximately eleven classrooms, administration area, kitchen Cafe and Gym. Hot water heating through CRUV's by gas fired boilers. Potable water provided by on site well and sewerage by onsite septic system. All CRUV's in this wing were replaced in 2003/2004. Exhaust systems not replaced. HVAC remains pneumatically controlled.

The 1996 roof was a tar & gravel Tremco System replaced in 2017 with a Sarnafil Roof System.

Classroom flooring is combination carpet and VCT. Hallways are VCT, lavatories are tile.

1967/1968 - A single story twelve classroom wing was added due to district expansion. Steel frame, CMU walls with brick veneer. The mechanicals are similar to original wing. Utilities are the same as original wing.

The tar & gravel Tremco System was replaced in 2017 with a Sarnafil Roof System.

CRUV were replaced in 2012. HVAC controls for this wing were upgraded to DDC from pneumatic. Classroom flooring is combination carpet and VCT. Hallways are VCT, lavatories are tile.

1990 - A nine classroom wing was built. Steel frame, CMU walls with brick veneer. This wing included an Art Room, Music Room and six regular classrooms. Utilities are the same as other wings. Roof is a 2017 Sarnafil Roof System. Mechanicals are classroom CRUV/Roof Exhaust that is pneumatically controlled original to the construction. Flooring is VCT in hallways and classrooms original to construction.

1996 - A five room classroom wing was added to include a science lab. This addition also expanded the cafe, added a library, small conference room and computer lab. Construction is steel frame, CMU walls with brick and decorative concrete block veneer. Roof is a 2017 Sarnafil Roof System. Utilities are the same as original wing. Site transformer was upsized to serve additional load. Flooring is carpet/VCT combination floors in the classrooms and all VCT in the hallways and science lab. The library, small conference and computer lab are full carpet. Cafe is all VCT with hardwood on stage. Mechanicals in classrooms are CRUV's with hot water coils and pneumatic controls. Classroom roof top exhaust and hallway makeup via gas fired 100% OA RTU. Library, computer lab and small conference have separate RTU's for each, hot air gas fired heat and DX cooling. The Cafe is heated with a 100% OA gas fired RTU. All RTU's are stand-alone controlled. All mechanicals, plumbing and electrical are original to construction.

2017 – Completed roof replacement under MSBA's Accelerated Repair Program.

2018 – Completed window replacement under MSBA's Accelerated Repair Program.

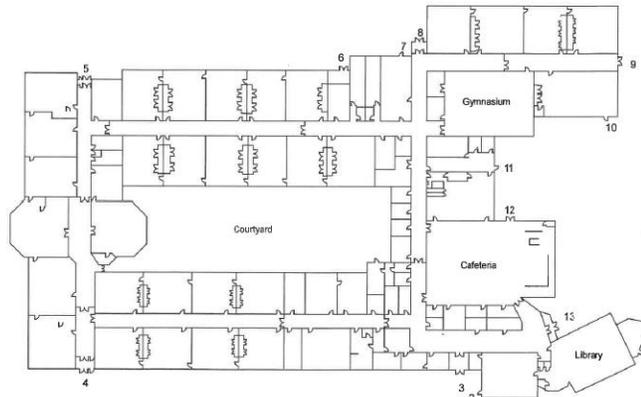
District:	Boxford
School Name:	Spofford Pond Elementary School
Address:	31 Spofford Road Boxford, MA 01921
School Hours:	
In-session Contact:	
Off-Hours Contact:	
Approach Hazards:	
Notes:	

For Official Use Only

Side C

Footprint

Side B



Side D

Legend

- Single Door
- Double Door
- Window
- Stairs
- Ramp
- Elevator
- Fire Extinguisher
- Gas Shut-Off
- Electrical Shut-Off
- Water Shut-Off
- Chair Lift
- Sprinkler Shutoff
- Generator
- Camera
- Fire Standpipe

Side A



Building Footprint 4

Spofford Pond School Proposed Future Capital Requests

Tri-Town School Union

Appendix A: Capital Plan Schedule

Updated: 1/13/2020

Proposed Fiscal Year 2021

Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change

	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
Spofford Pond Curriculum - Op Budget	62,665	10,000	10,000		10,000		20,000								
Spofford Pond (In the Op. Budget) End-User Technology															
Spofford Pond Technology Infrastructure		40,000								150,000					
Spofford Pond Furniture															
Spofford Pond ADA Building Work - In Op. Budget															
Spofford Pond Building Interior															
Spofford Pond Bathrooms				20,000	350,000										
Spofford Pond Flooring			60,000	90,000	90,000										
Spofford Pond Floor Care Equipment		13,000													
Spofford Pond Large Scale Painting															
Spofford Pond Grounds															
Spofford Pond Septic System															
Spofford Pond Playground Equipment & Parking Lot	200,000	2,000,000													
Spofford Pond Roofs															
Spofford Pond Building Exterior															
Spofford Pond Windows															
Spofford Pond Kitchen Equipment										500,000					
Spofford Pond Boilers & Boiler Control			78,750	750,000											
Spofford Pond Classroom HVAC				400,000			300,000								
Spofford Pond Large HVAC Equipment							200,000								
Spofford Pond Telephone Systems		150,000													
Spofford Pond Security Systems															
Spofford Pond Public Address Systems															
Spofford Pond Master Clock Systems															
Spofford Pond Water			20,000									750,000			
Spofford Pond Electrical			60,000												
Spofford Pond Emergency Generator				15,000	200,000										

Curriculum FY2021, FY2022, FY2023, FY2025, & FY2027: Curriculum review and program enhancement and/or modifications will be investigated and evaluated. For FY2021 we will be requesting funds for the Math in Focus upgrade. Investments in curriculum at the amounts projected will be presented in the operating budget.

Technology Infrastructure FY2022 & FY2030: The technology infrastructure will be at the end of its useful life by 2023 and will be in excess of ten years old. We are projecting that we will need to replace the existing switches and wireless access points with more powerful switches and wireless access points in order to handle the increase in internet traffic.

Bathrooms FY2024 – FY2025: The bathrooms will be due for renovation as well as outfitting them with water efficient equipment. Capital proposal includes design, engineering, construction, and renovation.

Flooring FY2023, FY2024, FY2025: We will implement a phased floor replacement initiative with a focus on classrooms from FY2023 – FY2025. Budgeted cost is \$60,000 for FY2023, \$90,000 for FY2024, and \$90,000 for FY2025.

Floor Care Equipment FY2022: The current auto scrubber will come to the end of its extended life. The facilities staff go to great effort to preserve the equipment so that they may extend the useful life beyond industry recommendations.

Parking Lot FY2021 & FY2022: In FY2020 the School Department commissioned SMMA to complete a feasibility study for the replacement of the campus parking lot. The study focuses on ADA issues, grade, and drainage. Upon completion of the study, the School Department will request funding for design for FY2021. The scope of work will include complete design through the bidding phase. In addition, the scope of work will include necessary services that include but are not limited to peer review, drainage, and preservation items. In FY2022 our goal will be to start and complete construction during the June – August 2021 timeframe.

Kitchen Equipment FY2030: The proposal involves feasibility study, design, installation, and renovation of the kitchen and kitchen equipment.

Boilers & Boiler Controls FY2023 & FY2024: Our goal will be to partner with the Massachusetts School Building Authority and the Accelerated Repair Program to replace the boiler system and controls.

Classroom Unit Ventilators and Large HVAC Equipment FY2024 & FY2027: This proposed capital expense would be to replace end of life unit ventilators and large volume HVAC equipment. The capital request would include engineering study and design along with appropriate equipment and ancillary building work.

Telephone System FY2027: By FY2027 the phone system will come to the end of its useful life. The proposal includes feasibility and system design and turn-key installation.

Security System FY2022: We will be proposing the replacement and upgrade of the video surveillance system for the Spofford Pond School. The proposal will include engineering, design, and turnkey installation.

Water FY2023& FY2032: For FY2023 we will plan to replace the green media in the water plant filtration system (filtration, pumps, and instrumentation). For FY2032 we will propose a

total overhaul of the water treatment plant. This capital proposal will involve engineering, design, turnkey installation and staff training.

Electrical FY2023: We are recommending the replacement of the field devices and associated wiring (smoke detectors, heat detectors, horns, strobes, pull stations, tamper switches, flow switches, and other related hardware).

Emergency Generator FY2024 & FY2025: This proposed capital expense would be to replace end of life emergency generator. The capital request would include engineering study and design and turn-key installation.

Middleton Elementary Schools

Fuller Meadow School Overview

Building Square Footage: 58,700 square feet

1964 – Fuller Meadow School opened. The original building is approximately 27,000 square feet, exterior faced masonry brick over CMU interior walls. Exposed web steel interior framing with exposed Tectum roof panel ceilings. Double insulated awning style classroom windows with stationary glazing clear panels above. The roof is a new Sarnafil Roof System Roofing.

The school consisted of (10) Classrooms, administration, nurse and support areas. Cafetorium / Gymnasium combination space with kitchen.

HVAC, (2) Hot water cast iron sectional boilers with hot water circulation throughout feeding classroom unit ventilators (CRUV), perimeter radiation and an air handler for Café/Gym . In 1997 – A 30,000 square foot addition was opened to address a growing school population. This addition consists fifteen classrooms, a library/media center, (3) small specialist spaces and a gymnasium.

Exterior construction is a combination of decorative concrete precast and masonry brick. Roofing is a Sarnafil Roof System and a minor area that is .045 EPDM.

HVAC for this addition is an expansion of the hot water circulating loop feeding CRUV's, perimeter radiation and a heating/ventilation air handler serving the gymnasium. All HVAC controls are pneumatic. Classroom CRUV's in the original section of the building were also replaced at this time. The administration and nurse sections are air conditioned with roof mounted heat pump package units installed in the early 1980's.

In 2006 a modular building addition was added on the southeast corner of the 1964 wing to ease an increasing district student population. This 2,700 square foot addition has (2) classroom size spaces and (3) small instructional support spaces. HVAC is by roof top package units with DX cooling and electric heat. Roofing is .060 EPDM. All flooring throughout the school is a mixture of nylon wall to wall carpet and VCT tile.

The gymnasium has a synthetic urethane sports floor. The building is served by a 40KW emergency diesel generator installed inside the building.

The original building roof was replaced in 2016 in partnership with the MSBA.

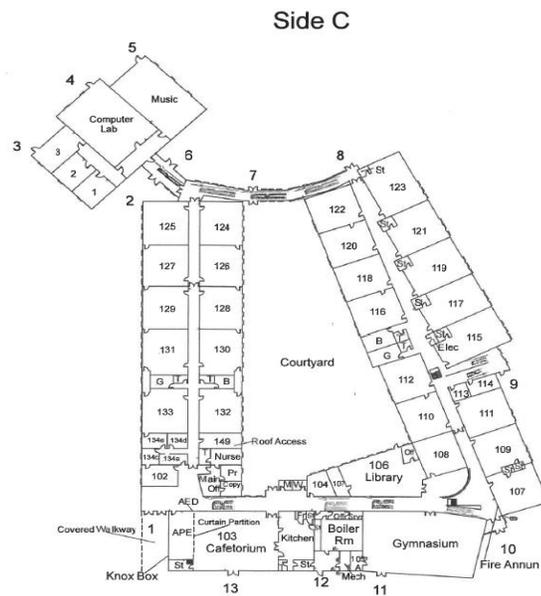
In FY2019 the District installed an extensive security surveillance system that addresses internal and external coverage.

District:	Middleton
School Name:	Middleton Fuller Meadow Elementary School
Address:	143 South Main Street Middleton, MA 01970
School Hours:	
In-session Contact:	
Off-Hours Contact:	
Approach Hazards:	
Notes:	

Main Floor

Legend

- Single Door
- Double Door
- Window
- Stairs
- Ramp
- Elevator
- Fire Extinguisher
- Gas Shut-Off
- Electrical Shut-Off
- Water Shut-Off
- Chair Lift
- Sprinkler Shutoff
- Generator
- Camera
- Fire Standpipe



For Official Use Only



Fuller Meadow School Proposed Future Capital Requests

Tri-Town School Union		Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change														
Appendix A: Capital Plan Schedule		FY2020	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034
Updated: 1/3/2019																
Proposed Fiscal Year 2020																
Fuller Meadow	Curriculum		10,000	10,000	10,000		10,000		15,000							
Fuller Meadow	End-User Technology	34,198	50,000	50,000	50,000	50,000	150,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Fuller Meadow	Technology Infrastructure	15,000			100,000										150,000	
Fuller Meadow	Furniture															
Fuller Meadow	ADA Building Work		5,000	15,000	15,000											
Fuller Meadow	Building Interior	22,500														
Fuller Meadow	Bathrooms					10,000	130,000	150,000								
Fuller Meadow	Flooring		80,000	85,000	90,000											
Fuller Meadow	Floor Care Equipment		12,000													
Fuller Meadow	Large Scale Painting															
Fuller Meadow	Grounds															
Fuller Meadow	Septic System															
Fuller Meadow	Playground Equipment & Parking Lot	120,000	2,000,000													
Fuller Meadow	Roofs			1,700,000												
Fuller Meadow	Building Exterior															
Fuller Meadow	Windows					2,000,000										
Fuller Meadow	Kitchen Equipment															
Fuller Meadow	Boilers & Boiler Control								500,000							
Fuller Meadow	Classroom HVAC															
Fuller Meadow	Large HVAC Equipment			135,000												
Fuller Meadow	Telephone Systems															
Fuller Meadow	Security Systems															
Fuller Meadow	Public Address Systems															
Fuller Meadow	Master Clock Systems															
Fuller Meadow	Water															
Fuller Meadow	Electrical															
Fuller Meadow	Emergency Generator		350,000													

Curriculum FY2021, FY2022, FY2023, FY2025, & FY2027: Curriculum review and program enhancement and/or modifications will be investigated and evaluated. For FY2021 we will be requesting funds for the Math in Focus upgrade that we will capture in a warrant article. Normally, investments in curriculum at the amounts projected are presented in the operating budget.

End User Technology FY2021-: End User Technology part of the everyday instruction. It is an everyday tool of teaching and learning. New and replacement technology is part of the proposed capital plan and warrant process. The dollar amount varies from year to year based upon existing inventory, changes in education, and changes in technology.

Every year we review our inventory, look at our program needs, and determine the best method to fulfill that need. End user technology is part of that process and is subject to change from year to year.

Technology Infrastructure FY2023 & FY2033: The technology infrastructure will be at the end of its useful life by 2023 and will be in excess of ten years old. We are projecting that we will need to replace the existing switches and wireless access points with more powerful switches and wireless access points in order to handle the increase in internet traffic.

We are investigating options concerning building servers and off-site options. Our goal is to move away from onsite servers and move to a secure offsite solution. We believe this will be a cost and budget friendly plan for our future educational technology needs.

Bathrooms FY2024, FY2025, & FY2026: The bathrooms will be due for renovation as well as outfitting them with water efficient equipment. We propose the upper level bathrooms in the original wing would be renovated in FY2025 and the lower level bathrooms in the new wing would be renovated in FY2026. The capital proposal includes design, engineering, and turnkey installation.

Flooring FY2021 – FY2023: For FY2021 we will be proposing a multi-year/phased floor replacement program. The proposal will be to replace VCT and carpet flooring over a three year period.

Floor Care Equipment FY2021: The current Auto Scrubber will come to the end of its extended life. The facilities staff go to great effort to preserve the equipment so that they may extend the useful life beyond industry recommendations.

Playground Equipment & Parking Lot FY2021 & FY2022: Depending on the results of the campus feasibility study, we will propose the engineering design and replacement of the parking lot for the Fuller Meadow campus. The study will include an evaluation of options for dual entrance and exit from the campus.

Roof FY2022: For FY2022 we will file a SOI to participate/partner with the MSBA in the ARP to replace the last remaining older portion of the roof.



Kitchen Equipment FY2027: The proposal involves feasibility study, design, installation, and renovation of the kitchen walk-in freezers and refrigerators.

Boilers & Boiler Controls FY2027: Our goal will be to partner with the Massachusetts School Building Authority and the Accelerated Repair Program to replace the boiler system and controls. This capital expense will include engineering, design, and turnkey installation.

Large HVAC Equipment FY2022: We will propose the engineering, design, and turnkey installation of roof top unit number three as it will have come to the end of its useful life.

Emergency Generator FY2022: This proposed capital expense would be to replace end of life emergency generator. The capital request would include engineering study, design and turn-key installation.

Howe Manning Elementary School Overview

Building Square Footage: 80,000 square feet

Built in 2012, Howe Manning is a three story building constructed in partnership with the MSBA with a reimbursement of 51+% for eligible costs.

District Name:	MIDDLETON PUBLIC SCHOOLS
Building Name:	Howe - Manning Elementary School
Address:	28 Central Street Middleton, MA 01970

Side D

For Official Use Only



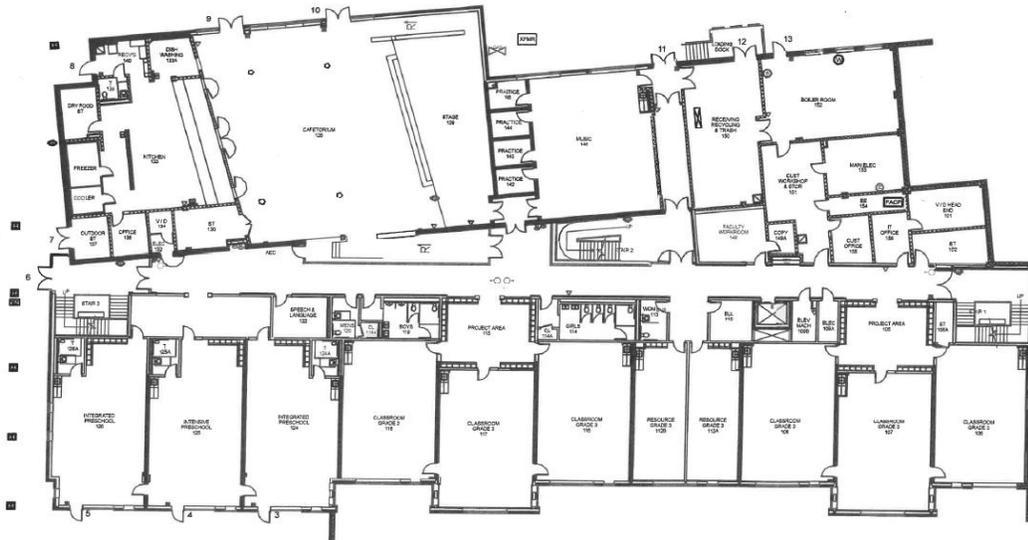
1st Floor Plan

1st Floor

Side C

Legend

- Camera
- Chair Lift
- MWFT Bathrooms: Mens, Womens, Unisex
- Storage
- Overhead Door
- Elevator
- Emergency Phone
- Knob Box
- Water Shutoff
- Sprinkler Shutoff
- Electrical Shutoff
- Gas Shutoff
- Ramp
- Emergency Generator
- Fire Alarm Control Panel
- Fire Dept. Connection
- Fire Extinguisher



Side A

Side B

1st Floor Plan

6

District Name:	MIDDLETON PUBLIC SCHOOLS
Building Name:	Howe - Manning Elementary School
Address:	28 Central Street Middleton, MA 01970

Side D

For Official Use Only

2nd Floor Plan

2nd Floor

Side C

Legend

- Camera
- Chair Lift
- MWFT Bathrooms: Mens, Womens, Unisex
- Storage
- Overhead Door
- Elevator
- Emergency Phone
- Knob Box
- Water Shutoff
- Sprinkler Shutoff
- Electrical Shutoff
- Gas Shutoff
- Ramp
- Emergency Generator
- Fire Alarm Control Panel
- Fire Dept. Connection
- Fire Extinguisher



Side A

Side B

2nd Floor Plan

7

District Name:	MIDDLETON PUBLIC SCHOOLS
Building Name:	Howe - Manning Elementary School
Address:	26 Central Street Middleton, MA 01870

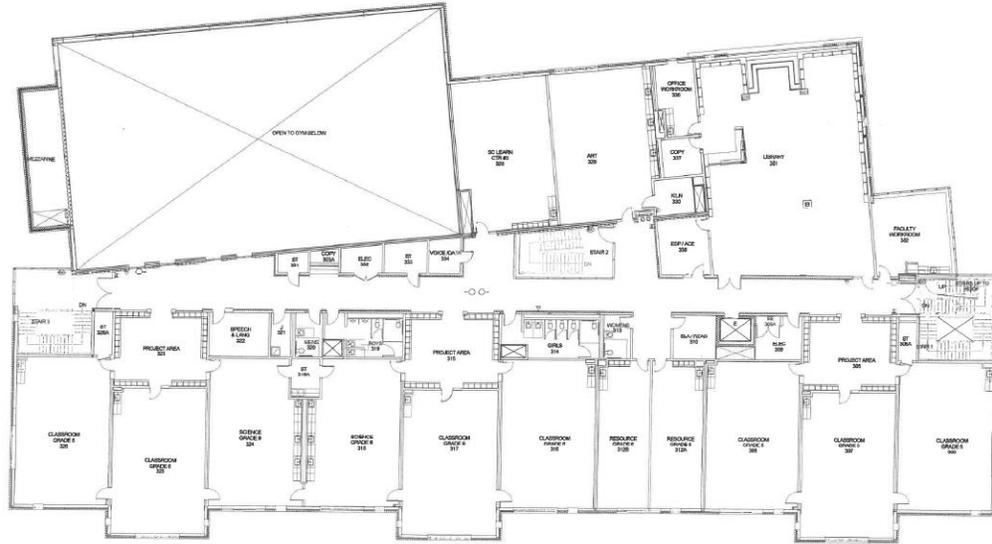
Side D

For Official Use Only

3rd Floor

Side C

- Legend**
- Camera
 - Chair Lift
 - MWT Bathrooms: Mens, Womens, Unisex
 - ST Storage
 - CHD Overhead Door
 - Elevator
 - Emergency Phone
 - Knock Box
 - Water Shutoff
 - Sprinkler Shutoff
 - Electrical Shutoff
 - Gas Shutoff
 - R Ramp
 - Emergency Generator
 - FACP Fire Alarm Control Panel
 - Fire Dept. Connection
 - Fire Extinguisher



Side B

3rd Floor Plan 8

Howe Manning School Proposed Future Capital Requests

Tri-Town School Union		Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change														
Appendix A: Capital Plan Schedule		FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
Howe Manning	Curriculum	45,258	15,000	10,000		10,000		20,000								
Howe Manning	End-User Technology	144,048	50,000	50,000	50,000	200,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Howe Manning	Technology Infrastructure			100,000	1,000,000									900,000		
Howe Manning	Furniture															
Howe Manning	ADA Building Work - Op Budget	5,000	15,000	15,000												
Howe Manning	Building Interior															
Howe Manning	Bathrooms								150,000	200,000						
Howe Manning	Flooring															
Howe Manning	Floor Care Equipment		14,000	14,000												
Howe Manning	Large Scale Painting															
Howe Manning	Grounds															
Howe Manning	Septic System															
Howe Manning	Playground Equipment & Parking Lot															
Howe Manning	Roofs															
Howe Manning	Building Exterior															
Howe Manning	Windows															
Howe Manning	Kitchen Equipment															
Howe Manning	Boilers & Boiler Control															
Howe Manning	Classroom HVAC															
Howe Manning	Large HVAC Equipment															
Howe Manning	Telephone Systems															
Howe Manning	Security Systems	50,000				100,000										
Howe Manning	Public Address Systems															
Howe Manning	Master Clock Systems															
Howe Manning	Water															
Howe Manning	Electrical															
Howe Manning	Emergency Generator															

Curriculum FY2021, FY2022, FY2023, FY2025, & FY2027: Curriculum review and program enhancement and/or modifications will be investigated and evaluated. For FY2021 we will be requesting funds for the Math in Focus upgrade that we will capture in a warrant article. Normally, investments in curriculum at the amounts projected are presented in the operating budget.

End User Technology FY2021-: End User Technology is part of the everyday instruction. It is an everyday tool of teaching and learning. New and replacement technology is part of the proposed capital plan and warrant process. The dollar amount varies from year to year based upon existing inventory, changes in education, and changes in technology.

Technology Infrastructure FY2023, FY2024 & FY2033: The technology infrastructure will be at the end of its useful life by 2023 - 2024 and will be in excess of ten years old. We are projecting that we will need to replace the existing servers, switches, and wireless access points. This proposed capital expense will be quite involved as it includes the technology that manages all building systems as well as the educational support technology. The proposal will include engineering, design, turnkey installation of equipment, and training.

We are investigating options concerning building servers and off-site options. Our goal is to move away from onsite servers and move to a secure offsite solution. We believe this will be a cost and budget friendly plan for our future educational technology needs.

Floor Care Equipment FY2022 & FY2023: The current T-5 and T-3 Floor Scrubbers will come to the end of their extended lives, respectively. The facilities staff go to great effort to preserve the equipment so that they may extend the useful life beyond industry recommendations.

Security System FY2021 & FY2025: We will be proposing the replacement and upgrade of the video surveillance system for the Howe Manning School. The proposal will include engineering, design, turnkey installation, and training.

Topsfield Elementary Schools

Steward Elementary School Overview

Building Square Footage: 58,216 square feet

Steward School is a single story elementary school serving grades PK - 3rd grade. The campus is set in a rural residential setting bordering conservation land to the west and south and other municipal recreation property to the north. Residential housing is located to the east across the street from the campus.

Steward School is a single story school building constructed with brick / concrete exterior, wood / metal fascia, steel framing, CMU, Glazed Ceramic Block and GWB interior walls. Windows are double pane insulated units with predominant aluminum framing, some steel. EPDM roofing with a small section of standing seam metal roofing.

The school is heated by (2) gas fired sectional boilers through a primary / secondary hydronic loop system using (7) HWH circulating pumps. Interior offices, classrooms and library are heated and ventilated with CRUV's that are pneumatically controlled. Gymnasium and Cafetorium are heated and ventilated by dedicated CV AHU units with HW coils. The Kitchen is heated and ventilated through a dedicated RTU with HW coil. Exhaust for the whole building is through local RTE units.

The building has CMU, GCMU and GWB interior walls. Flooring is VCT throughout classrooms and hallways, carpet in Library. Ceilings are ACT throughout. Lighting is T-8/28W throughout with exception of Gymnasium which is T5/25W. Exterior doors are metal and wood.

The Building is fed with 208V, 3 phase, 1000A service. Interior distribution is 208 3 phase for mechanical equipment and 208V/120V single phase for equipment, plug power and lighting. The entire building load is backed up with an onsite 150KW diesel generator.

District:	Topfield
School Name:	Steward Elementary School
Address:	261 Perkins Row Topfield, MA 01983
School Hours:	
In-session Contact:	
Off-Hours Contact:	
Approach Hazards:	
Notes:	

Side C

For Official Use Only

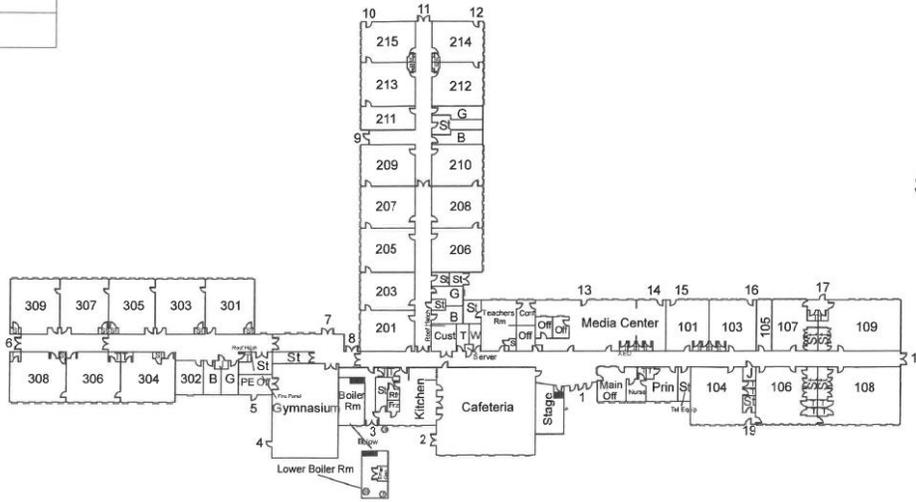
Main Floor

Side B

Side D

Legend

- Single Door
- Double Door
- Window
- Stairs
- Ramp
- Elevator
- Fire Extinguisher
- Gas Shut-Off
- Electrical Shut-Off
- Water Shut-Off
- Chair Lift
- Sprinkler Shutoff
- Generator
- Camera
- Fire Standpipe



Side A



Main Floor Plan 5

Steward School Proposed Future Capital Requests

Tri-Town School Union

Appendix A: Capital Plan Schedule

Updated: 1/13/2020

Proposed Fiscal Year 2021

Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change

	FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
Steward Curriculum	46,560	15,000	10,000		10,000		20,000								
Steward End-User Technology															
Steward Technology Infrastructure			100,000										150,000		
Steward Furniture		177,410	138,330	136,850											
Steward ADA Building Work						5,000	15,000	15,000							
Steward Building Interior															
Steward Bathrooms															
Steward Flooring			10,000	10,000	10,000										
Steward Floor Care Equipment															
Steward Large Scale Painting									200,000						
Steward Grounds															
Steward Septic System															
Steward Playground Equipment & Parking Lot	20,000	500,000													
Steward Roofs															
Steward Building Exterior															
Steward Windows						3,000,000									
Steward Kitchen Equipment									400,000						
Steward Boilers & Boiler Control									800,000						
Steward Classroom HVAC									2,000,000						
Steward Large HVAC Equipment															
Steward Telephone Systems						100,000									
Steward Security Systems															
Steward Public Address Systems															
Steward Master Clock Systems															
Steward Water	35,000														
Steward Electrical															
Steward Emergency Generator															

Curriculum FY2021, FY2022, FY2023, FY2025, & FY2027: Curriculum review and program enhancements and/or modifications will be investigated and evaluated. For FY2021 we will be requesting funds for the Math in Focus upgrade. Investments in curriculum at lower amounts will be presented in the operating budget.

Technology Infrastructure FY2023 & FY2033: The technology infrastructure will be at the end of its useful life by 2023 and will be in excess of ten years old. We are projecting that we will need to replace the existing switches and wireless access points with more powerful switches and wireless access points in order to handle the increase in internet traffic.

Furniture Replacement FY2022 – FY2025: The District will be proposing the replacement of educational furniture over a multi-year phased approach to support 21st century teaching and learning.

Flooring FY2023 – FY2025: For FY2023 we will be proposing a multi-year/phased floor replacement program. The proposal will be to replace flooring over a three year period in the classrooms, assembly area, and hallways. The process will consist of design, specification and bid development, site preparation, and installation.

Large Scale Painting FY2029: We will propose large scale exterior painting at the school. The proposed capital expense will include specification development, labor, and materials.

Parking Lot FY2021 & FY2022: We will propose the complete replacement of the school parking lot as it has come to the end of its useful life as well as addressing deficiencies in ADA compliance.

Windows FY2026: For FY2026 we will file a SOI to participate/partner with the MSBA in the ARP to replace the windows. The project will consist of a study, design, engineering, and installation.

Kitchen Equipment FY2029: The proposal involves feasibility study, design, installation, and renovation of the kitchen and kitchen equipment.

Boilers & Boiler Controls FY2029: For FY2029 we will file a SOI to participate/partner with the MSBA in the ARP to replace the Boilers and Boiler Controls. The project will consist of a study, design, engineering, and installation.

Classroom Unit Ventilators Equipment FY2029: This proposed capital expense would be to replace end of life classroom unit ventilator equipment. The capital request would include engineering study and design along with appropriate equipment and ancillary building work.

Telephone System FY2026: By FY2026 the phone system will come to the end of its useful life. The proposal includes feasibility and system design and turn-key installation.

Master Clock/PA System FY2021: We will propose the replacement of the existing Master Clock/PA System. The capital expense includes design and turnkey installation.

Proctor Elementary School Overview

Building Square Footage: 56,144 square feet

Proctor School was constructed in 1932 with additions for expansion in 1952, 1958, 1973 and 1994. A renovation and expansion of several classrooms was completed in 1998 - 1999. The exterior of the building is brick with wood trim. The wood trim was re-painted in 2015.

The building exterior walls are brick with metal and wood trim. Interior walls are CMU and GWB. The roof was replaced in 2018 with new slate on the original 3 story Georgian building with copper gutters and downspouts. Sarnafil surfacing with new insulation was installed on classroom wings, Media Center and Kitchen with internal drains. New asphalt shingles and insulation was installed on Gymnasium with aluminum gutters and PVC downspouts. The cupola and historical bell have been refurbished and installed to continue the proud history of the Proctor School.

Variety of windows throughout the building. Georgian 3 story building has double hung fiberglass insulated units. Majority of single story building is aluminum frame awning style with insulated units. Kitchen/café have steel frame single pane.

Interior of building is a mixture of painted CMU and Painted GWB walls. Ceilings are ACT throughout. Flooring is VCT throughout classrooms and hallways with the exception of Gymnasium (wood) and Media Center (carpet). Bathrooms are a mixture of VCT and ceramic tile. Doors are maple HC with poly finish or painted solid wood. Exterior doors are FRP. Lighting is all T-8/28W with exception of Gymnasium, T-5.

Classrooms heated and ventilated through CRUV's, pneumatically controlled with HW coils. Exhaust via roof top mushroom exhaust. HWH via (2) Gas Fired sectional boilers through a primary/secondary circulation loop using 9 circulation pumps. Administration, Media Center and office area via DX CV RTU with HW reheat coils. Gymnasium served by (2) CV AHU with HW coils. Kitchen served by CV AHU with HW coil.

Electrical service is 1000A Main Service with main distribution to local power and lighting circuit panels. All panels using circuit breaker protection throughout. All interior lighting retrofitted in 2011 to T-8 and exterior retrofitted in 2013 to LED. Backup power provided by on site 300KW Diesel Generator.

The 1996 Renovation project consisted of classrooms partitions, flooring, interior finishes and accessories, replacement of boilers, HWH pumps and DHW heater. Kitchen rehab with new equipment.

District:	Topsfield
School Name:	Proctor Elementary School
Address:	60 Main Street Topsfield, MA 01983
School Hours:	
In-session Contact:	
Off-Hours Contact:	
Approach:	
Hazards:	
Notes:	

Side C

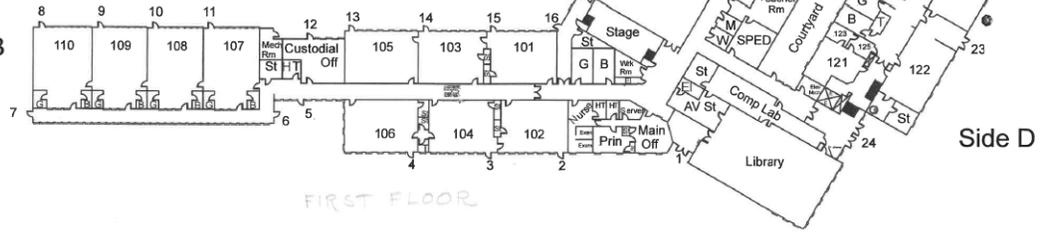
For Official Use Only

First Floor

Legend

- Single Door
- Double Door
- Window
- Stairs
- Ramp
- Elevator
- Fire Extinguisher
- Gas Shut-Off
- Electrical Shut-Off
- Water Shut-Off
- Chair Lift
- Sprinkler Shutoff
- Generator
- Camera
- Fire Standpipe

Side B



Side A



Produced by: MASSACHUSETTS DEPARTMENT OF EDUCATION, NORTHEAST HIGHLAND SECURITY REGIONAL ADVISORY COUNCIL, Massachusetts Area Planning Council

First Floor Plan 5

Proctor School Proposed Future Capital Requests

Tri-Town School Union		Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change														
Appendix A: Capital Plan Schedule		FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
Proctor	Curriculum	36,116	10,000	10,000		10,000		15,000								
Proctor	End-User Technology															
Proctor	Technology Infrastructure			100,000										150,000		
Proctor	Furniture		144,440	146,280	123,970											
Proctor	ADA Building Work						5,000	15,000	15,000							
Proctor	Building Interior															
Proctor	Bathrooms									1,000,000						
Proctor	Flooring			10,000	10,000	10,000			16,000							
Proctor	Floor Care Equipment									200,000						
Proctor	Large Scale Painting															
Proctor	Grounds															
Proctor	Septic System															
Proctor	Playground Equipment & Parking Lot	20,000	500,000													
Proctor	Roofs															
Proctor	Building Exterior															
Proctor	Windows		175,000	1,500,000												
Proctor	Kitchen Equipment									400,000						
Proctor	Boilers & Boiler Control									800,000						
Proctor	Classroom HVAC									2,000,000						
Proctor	Large HVAC Equipment															
Proctor	Telephone Systems						100,000									
Proctor	Security Systems															
Proctor	Public Address Systems															
Proctor	Master Clock Systems	35,000														
Proctor	Water															
Proctor	Electrical															
Proctor	Emergency Generator									250,000						

Curriculum FY2021, FY2022, FY2023, FY2025, & FY2027: Curriculum review and program enhancements and/or modifications will be investigated and evaluated. For FY2021 we will be requesting funds for the Math in Focus upgrade. Investments in curriculum at lower amounts will be presented in the operating budget.

Technology Infrastructure FY2023 & FY2033: The technology infrastructure will be at the end of its useful life by 2023 and will be in excess of ten years old. We are projecting that we will need to replace the existing switches and wireless access points with more powerful switches and wireless access points in order to handle the increase in internet traffic.

Furniture Replacement FY2022 – FY2024: The District will be proposing the replacement of educational furniture over a multi-year phased approach to support 21st century teaching and learning.

Bathrooms FY2029: The bathrooms are due for renovation as well as outfitting them with water efficient equipment. We propose the Georgian wing would be renovated in FY2029. The capital proposal includes design, engineering, and turnkey installation.

Flooring FY2023 – FY2025: For FY2023 we will be proposing a multi-year/phased floor replacement program. The proposal will be to replace flooring over a three year period in the classrooms, assembly area, and hallways.

Floor Care Equipment FY2028: The current Auto Scrubber will come to the end of its extended life. The facilities staff go to great effort to preserve the equipment so that they may extend the useful life beyond industry recommendations.

Large Scale Painting FY2029: We will propose large scale exterior painting at the school. The proposed capital expense will include specification development, labor, and materials.

Parking Lot FY2021 & FY2022: We will propose the complete replacement of the school parking lot as it has come to the end of its useful life as well as addressing deficiencies in ADA compliance.

Windows FY2022 & FY2023: For FY2022 we will file a SOI to participate/partner with the MSBA in the ARP to replace the windows. The project will consist of a study, design, engineering, and installation.

Kitchen Equipment FY2029: The proposal involves feasibility study, design, installation, and renovation of the kitchen and kitchen equipment.

Boilers & Boiler Controls FY2029: For FY2029 we will file a SOI to participate/partner with the MSBA in the ARP to replace the Boilers and Boiler Controls. The project will consist of a study, design, engineering, and installation.

Classroom Unit Ventilators Equipment FY2029: This proposed capital expense would be to replace end of life classroom unit ventilator equipment. The capital request would include engineering study and design along with appropriate equipment and ancillary building work.

Telephone System FY2026: By FY2026 the phone system will come to the end of its useful life. The proposal includes feasibility and system design and turn-key installation.

Master Clock/PA System FY2021: We will propose the replacement of the existing Master Clock/PA System. The capital expense includes design and turnkey installation.

Emergency Generator FY2030: This proposed capital expense would be to replace end of life emergency generator. The capital request would include engineering study, design and turn-key installation.

Tri-Town School Union

Appendix A: Capital Plan Schedule

Updated: 1/13/2020

Proposed Fiscal Year 2021

Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change

		FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
Educational Capital																
Curriculum																
Harry Lee Cole	Curriculum - Op Budget	41,994	10,000	10,000		10,000		15,000								
Spofford Pond	Curriculum - Op Budget	62,665	10,000	10,000		10,000		20,000								
Fuller Meadow	Curriculum	39,162	10,000	10,000		10,000		15,000								
Howe Manning	Curriculum	45,258	15,000	10,000		10,000		20,000								
Steward	Curriculum	46,560	15,000	10,000		10,000		20,000								
Proctor	Curriculum	36,116	10,000	10,000		10,000		15,000								
End-User Technology																
Harry Lee Cole (in the Op. Budget)	End-User Technology															
Spofford Pond (in the Op. Budget)	End-User Technology															
Fuller Meadow	End-User Technology	80,833	50,000	50,000	50,000	150,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Howe Manning	End-User Technology	144,048	50,000	50,000	50,000	200,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Steward	End-User Technology															
Proctor	End-User Technology															
Technology Infrastructure																
Harry Lee Cole	Technology Infrastructure		40,000								150,000					
Spofford Pond	Technology Infrastructure		40,000								150,000					
Fuller Meadow	Technology Infrastructure			100,000										150,000		
Howe Manning	Technology Infrastructure			100,000	1,000,000									900,000		
Steward	Technology Infrastructure			100,000										150,000		
Proctor	Technology Infrastructure			100,000										150,000		
Furniture																
Harry Lee Cole	Furniture															
Spofford Pond	Furniture															
Fuller Meadow	Furniture															
Howe Manning	Furniture															
Steward	Furniture		177,410	138,330	136,850											
Proctor	Furniture		144,440	146,280	123,970											
Internal Building Capital																

Tri-Town School Union

Appendix A: Capital Plan Schedule

Updated: 1/13/2020

Proposed Fiscal Year 2021

Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change

		FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
ADA Building Work																
Harry Lee Cole	ADA Building Work - In Op. Budget			25,000												
Spofford Pond	ADA Building Work - In Op. Budget															
Fuller Meadow	ADA Building Work - Op Budget	5,000	15,000	15,000												
Howe Manning	ADA Building Work - Op Budget	5,000	15,000	15,000												
Steward	ADA Building Work						5,000	15,000	15,000							
Proctor	ADA Building Work						5,000	15,000	15,000							
Building Interior																
Harry Lee Cole	Building Interior															
Spofford Pond	Building Interior															
Fuller Meadow	Building Interior															
Howe Manning	Building Interior															
Steward	Building Interior															
Proctor	Building Interior															
Bathrooms																
Harry Lee Cole	Bathrooms				20,000	300,000										
Spofford Pond	Bathrooms				20,000	350,000										
Fuller Meadow	Bathrooms				10,000	130,000	150,000									
Howe Manning	Bathrooms							150,000	200,000							
Steward	Bathrooms															
Proctor	Bathrooms								1,000,000							
Flooring																
Harry Lee Cole	Flooring			60,000	90,000	90,000										
Spofford Pond	Flooring			60,000	90,000	90,000										
Fuller Meadow	Flooring	80,000	85,000	90,000												
Howe Manning	Flooring															
Steward	Flooring			10,000	10,000	10,000										
Proctor	Flooring			10,000	10,000	10,000										
Floor Care Equipment																
Harry Lee Cole	Floor Care Equipment		13,000													
Spofford Pond	Floor Care Equipment		13,000													
Fuller Meadow	Floor Care Equipment	12,000														

Tri-Town School Union

Appendix A: Capital Plan Schedule

Updated: 1/13/2020

Proposed Fiscal Year 2021

Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change

		FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
Howe Manning	Floor Care Equipment		14,000	14,000												
Steward	Floor Care Equipment															
Proctor	Floor Care Equipment								16,000							
External Building Capital																
Large Scale Painting																
Harry Lee Cole	Large Scale Painting															
Spofford Pond	Large Scale Painting															
Fuller Meadow	Large Scale Painting															
Howe Manning	Large Scale Painting															
Steward	Large Scale Painting									200,000						
Proctor	Large Scale Painting									200,000						
Grounds/Parking Lot/Sidewalks																
Harry Lee Cole	Grounds															
Spofford Pond	Grounds															
Fuller Meadow	Grounds															
Howe Manning	Grounds															
Steward	Grounds															
Proctor	Grounds															
Septic System																
Harry Lee Cole	Septic System															
Spofford Pond	Septic System															
Fuller Meadow	Septic System															
Howe Manning	Septic System															
Steward	Septic System															
Proctor	Septic System															
Playground Equipment & Parking Lot																
Harry Lee Cole	Playground Equipment & Parking Lot	200,000	2,000,000													
Spofford Pond	Playground Equipment & Parking Lot	200,000	2,000,000													
Fuller Meadow	Playground Equipment & Parking Lot	200,000	2,000,000													
Howe Manning	Playground Equipment & Parking Lot															
Steward	Playground Equipment & Parking Lot	20,000	500,000													
Proctor	Playground Equipment & Parking Lot	20,000	500,000													

Tri-Town School Union

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Updated: 1/13/2020

Proposed Fiscal Year 2021

Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change

		FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
Roofs																
Harry Lee Cole	Roofs			78,750	650,000											
Spofford Pond	Roofs															
Fuller Meadow	Roofs		1,700,000													
Howe Manning	Roofs															
Steward	Roofs															
Proctor	Roofs															
Building Exterior																
Harry Lee Cole	Building Exterior															
Spofford Pond	Building Exterior															
Fuller Meadow	Building Exterior															
Howe Manning	Building Exterior															
Steward	Building Exterior															
Proctor	Building Exterior															
Windows																
Harry Lee Cole	Windows															
Spofford Pond	Windows															
Fuller Meadow	Windows					2,000,000										
Howe Manning	Windows															
Steward	Windows						3,000,000									
Proctor	Windows		175,000	1,500,000												
Building Systems & Building Equipment																
Kitchen Equipment																
Harry Lee Cole	Kitchen Equipment									500,000						
Spofford Pond	Kitchen Equipment										500,000					
Fuller Meadow	Kitchen Equipment															
Howe Manning	Kitchen Equipment															
Steward	Kitchen Equipment									400,000						
Proctor	Kitchen Equipment									400,000						
Boilers / Pumps & Controls																
Harry Lee Cole	Boilers & Boiler Control			78,750	750,000											
Spofford Pond	Boilers & Boiler Control			78,750	750,000											

Tri-Town School Union

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Updated: 1/13/2020

Proposed Fiscal Year 2021

Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change

		FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
Fuller Meadow	Boilers & Boiler Control							500,000								
Howe Manning	Boilers & Boiler Control															
Steward	Boilers & Boiler Control									800,000						
Proctor	Boilers & Boiler Control									800,000						
Classroom HVAC																
Harry Lee Cole	Classroom HVAC			300,000	650,000											
Spofford Pond	Classroom HVAC				400,000			300,000								
Fuller Meadow	Classroom HVAC															
Howe Manning	Classroom HVAC															
Steward	Classroom HVAC									2,000,000						
Proctor	Classroom HVAC									2,000,000						
Large HVAC Equipment																
Harry Lee Cole	Large HVAC Equipment															
Spofford Pond	Large HVAC Equipment															
Fuller Meadow	Large HVAC Equipment		135,000													
Howe Manning	Large HVAC Equipment															
Steward	Large HVAC Equipment															
Proctor	Large HVAC Equipment															
Telephone Systems																
Harry Lee Cole	Telephone Systems							200,000								
Spofford Pond	Telephone Systems							200,000								
Fuller Meadow	Telephone Systems															
Howe Manning	Telephone Systems															
Steward	Telephone Systems							100,000								
Proctor	Telephone Systems							100,000								
Security/Video Systems																
Harry Lee Cole	Security Systems		150,000													
Spofford Pond	Security Systems		150,000													
Fuller Meadow	Security Systems															
Howe Manning	Security Systems	50,000				100,000										
Steward	Security Systems															
Proctor	Security Systems															

Tri-Town School Union

Appendix A: Capital Plan Schedule

Updated: 1/13/2020

Proposed Fiscal Year 2021

Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change

		FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
Public Address Systems																
Harry Lee Cole	Public Address Systems															
Spofford Pond	Public Address Systems															
Fuller Meadow	Public Address Systems															
Howe Manning	Public Address Systems															
Steward	Public Address Systems															
Proctor	Public Address Systems															
Master Clock Systems																
Harry Lee Cole	Master Clock Systems															
Spofford Pond	Master Clock Systems															
Fuller Meadow	Master Clock Systems															
Howe Manning	Master Clock Systems															
Steward	Master Clock Systems	35,000														
Proctor	Master Clock Systems	35,000														
Water																
Harry Lee Cole	Water															
Spofford Pond	Water			20,000									750,000			
Fuller Meadow	Water															
Howe Manning	Water															
Steward	Water															
Proctor	Water															
Electrical																
Harry Lee Cole	Electrical		20,000	200,000												
Spofford Pond	Electrical			60,000												
Fuller Meadow	Electrical															
Howe Manning	Electrical															
Steward	Electrical															
Proctor	Electrical															
Emergency Generator																
Harry Lee Cole	Emergency Generator						15,000	200,000								
Spofford Pond	Emergency Generator				15,000	200,000										
Fuller Meadow	Emergency Generator		350,000													

Tri-Town School Union

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Updated: 1/13/2020

Proposed Fiscal Year 2021

Dollar Place Holder (Estimated) - Note: Amounts and scheduling years are subject to change

Howe Manning	Emergency Generator
Steward	Emergency Generator
Proctor	Emergency Generator

FY2021	FY2022	FY2023	FY2024	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030	FY2031	FY2032	FY2033	FY2034	FY2035
									250,000					

Aaron Wood Building