



Request for Proposal (RFP)

For

Co-branding activities of PFC at Barakhamba Road Metro Station

INVITATION TO BIDS

Reference Number: 1/03/PR/19-20/DMRC/Co-branding dated 04th July 2019

POWER FINANCE CORPORATION LIMITED

(A Govt. of India Undertaking)

Corp. Office: Urjanidhi, 1 Barakhamba Lane, Connaught Place,

New Delhi-110001, India



No.: 1/03/PR/19-20/DMRC/Barakhamba

Date: 18.07.2019

To
All Empaneled Agencies/Pioneer Publicity Corporation Pvt. Ltd.

Subject: Appointment of an agency for Co-branding activities at Barakhamba Road Metro Station.

Dear Sir,

Power Finance Corporation Ltd., a Govt. of India Undertaking under the Administrative Control of Ministry of Power, intends to invite E-Tenders for “**Appointment of an agency for Co-branding activities at Barakhamba Road Metro Station**” as per para 5 (Scope of Work) as per details furnished below.

You are requested to submit your bids strictly conforming to the schedule and terms and conditions given in Annexures and formats attached.

Cost of Tender Document	-
Earnest Money Deposit in the form of DD	₹ 3,50,000/- (Rupees Three Lakh Fifty Thousand only)
Availability of RFP at https://www.mstcecommerce.com/eprochome/pfcl/	19 th July 2019
Date of commencement of sales of Offer Document	19 th July 2019
Last date of sale of RFP(from https://www.mstcecommerce.com/eprochome/pfcl/	05 th August 2019 upto 10:30 AM
Last date & time for receipt of Bid through e-portal (on https://www.mstcecommerce.com/eprochome/pfcl/	05 th August 2019 upto 11:00 AM
Date & Time of Opening of Technical Bids through e-procurement	05 th August 2019 at 11:30 AM
Date & time of Opening of Price Bids	To be intimated later on to eligible bidders.
Place of submission of Bids	https://www.mstcecommerce.com/eprochome/pfcl/
Address for communication	PFC Ltd. 1, Urjanidhi, Barakhamba Lane, CP, New Delhi
Contact No.	Tel. No. 011- 23456743

This tender is being called through e-tendering process; bidders are requested to register themselves at <https://www.mstcecommerce.com/eprochome/pfcl/> for participation in the tender and procure the tender documents from the above website before the last date of sale of



tender documents and submit the bid online through
<https://www.mstcecommerce.com/eprochome/pfcl/>

In order to ensure timely submission of bid along with requisite documents, bidders are advised to go through the tender in details (for which a free copy is available on www.pfcindia.com, www.eprocure.gov.in and further, in case, they wish to seek any information/enquiry relating to this tender they can contact the undersigned at 011-23456000/23456743 on any working day (Monday to Friday) between 10.00 AM and 04.00 PM or may contact e-tender helpdesk of MSTC for any assistance in regard to submission / upload of e-tenders at **03322901004, 01123212357, 01123215163, 01123217850** between 10 AM to 5:30 PM on all working days.

Changes, if any, in the date of opening of Technical Bid etc., will be intimated to the bidders. Please submit your competitive offer as per the details furnished above.

Physical copies of only the following shall be accepted in separate sealed envelopes:

1. EMD of ₹3,50,000/-
2. Pass Phrase for opening Technical Bid
3. Colored Hard Copy of station adaptations in 3D format
4. Pass Phrase for opening Financial Bid

The above hard copies are to be put in a sealed envelope and super-scribed as **“Appointment of an agency for Co-branding activities at Barakhamba Road Metro Station”** and submitted before the stipulated date/time as indicated above. The envelope will be addressed to:

AGM (PR),
Power Finance Corporation Ltd.
“Urjanidhi”, 1 Barakhamba Lane, Connaught Place,
New Delhi-110001

The above sealed envelope is to be dropped in the Tender Box, placed on the **Ground Floor**, PFC (near the Reception) before the last date /time as mentioned above.

Thanking you,

Yours faithfully,
Sd/-
(S.S. RAO)
AGM (PR)



ANNEXURE – I

GENERAL TERMS AND CONDITIONS

1.0 DEFINITION OF TERMS

- 1.1 PFC shall mean “POWER FINANCE CORPORATION LTD.” having its Corporate office at “**Urjanidhi**”, **1 Barakhamba Lane, Connaught Place, New Delhi-1**
- 1.2 Contractor/Agency/Firm means the bidder whose bid will be accepted by PFC and shall include such successful bidder / its legal representatives, successors, etc.
- 1.3 EMD shall mean Earnest Money Deposit.
- 1.4 Security Deposit shall mean Security Deposit against Contract awarded.
- 1.5 Bidder shall mean any applicant who is submitting the tender in reference to this document.
- 1.6 **Specification means the bid documents/standard that prescribes the requirement with which service has to conform.**

2.0 RECEIPT AND OPENING OF TENDERS

- 2.1 Tenders duly filled in, will be received up to and opened on the date and time indicated in the cover letter of this NIT. The tenders will be opened and the bidders or their authorized representative may, if they so desire be present at the time of opening of tenders.
- 2.2 If due date of receipt of tenders and/or that of opening of tender happens to be a closed day(s), the tenders would be received and opened on the next working day but the time of receipt and of opening will be remain the same.
- 2.3 PFC reserves the right to postpone and/or extend the date of receipt/opening of tenders or to withdraw the tender notice, without assigning any reason thereof. In such a case the bidders shall not be entitled to any form of compensation from the Corporation.

2.4 PROCEDURE FOR APPOINTMENT

“Offer Document” can be viewed at PFC's Website <http://www.pfcindia.com> or on www.eprocure.gov.in from 18th July 2019 onwards. Please note that this tender is being called through e-tendering process; bidders are requested to register themselves at <https://www.mstcecommerce.com/eprochome/pfcl/> for participation in the tender and procure the tender documents from the TCIL website before the last date of sale of tender documents and submit the bid online through <https://www.mstcecommerce.com/eprochome/pfcl/> Agency details (Technical Proposal) and Financial Proposal are to be submitted through E-tendering process.



3.0 PREPARATION OF TENDER

- 3.1 The Bidders are required to submit the completed tender documents only after satisfying each and every condition laid down in the tender documents.
- 3.2 In case of discrepancy between the words and the figures the rates indicated in words shall prevail. All overwriting/cutting, insertions shall be authenticated and attested.

4.0 SUBMISSION OF TENDERS

- 4.1 **Through E-tendering mode. Details of hard copies that are accepted through physical mode are already indicated in the cover letter of this NIT.**
- 4.2 Please note that PFC would not be responsible for any misplacement/loss/late receipt of a tender.
- 4.3 Only the complete tenders received on or before the due date and time shall be considered. Telegraphic/Fax offers/incomplete offers and offers received after due date and time shall not be considered.
- 4.4 Tenders should be submitted and signed by a duly authorized person, giving full name of the firm with its current business address.
- 4.5 PFC reserves the right to reject any or all tenders without assigning any reasons whatsoever.
- 4.6 The quotation shall be valid for a period of at least 6 (six) calendar months from the date of opening of the tenders.
- 4.7 The bidders should satisfy themselves before submission of the tender to PFC that they meet the qualifying criteria and capability as laid down in the tender documents.

5.0 COST

- 5.1 Bidders are required to quote firm prices. No cost escalation shall be accepted for payment of hiring of plants /services unless specifically mentioned by PFC in the Tender document.

6.0 EARNEST MONEY DEPOSIT (EMD)

- 6.1 Bidders shall submit, along with their technical envelope, **Earnest Money** of ₹3,50,000/- (Rupees Three Lakh Fifty Thousand only) as specified in Special Terms and Condition in the form of a Demand Draft/Banker's Cheque **in favor of Power Finance Corporation Ltd., payable at New Delhi**. Bidders are required to write their name and full address at the back of Bank Draft/Banker's Cheque submitted in support of Tender Document. **Tenders not accompanied by the EMD details / requisite amount of Earnest Money shall be rejected.**



6.2 Earnest Money shall be forfeited in case of the following:

- a. On revocation of tender or increase in rates after opening of the tender but before the validity of the quotation expires.
- b. On refusal to enter into contract after award of contract.
- c. Unsatisfactory performance and/or Non-performance of the Contract.

6.3 The EMD shall be returned without interest:

- a. To the unsuccessful bidders after the award of contract.
- b. In case bidding process is terminated by PFC for any reason.

7.0 SECURITY DEPOSIT

7.1 The Earnest Money will be converted into Security Deposit for the successful bidder.

7.2 The Security Deposit will be refunded on successful completion of the Contract

7.3 No interest shall be payable by the Corporation on Security Deposit.

8.0 TAX DEDUCTION AT SOURCE

8.1 Income Tax and any other taxes like 'Education Cess' etc. at prescribed rates from time to time during the currency of contract shall be deducted at source from the running bill (s).

9.0 DEVIATION

9.1 The contractor must comply with the Tender specification and all terms and conditions of contract. No deviation in the Terms & Conditions of the Contract shall be entertained unless specifically mentioned by the contractor in the bid and accepted by PFC.

10.0 AWARD OF CONTRACT

10.1 PFC shall not be bound to accept the lowest or any tender and reserves to itself the right to accept or reject any bidders' tender or to accept whole or a portion of tender, as it may deem fit, without assigning any reason thereof and without incurring any liability to the effected bidder(s) for the action of PFC.

10.2 The technical and financial scores secured by each bidder will be added with weightages of 70:30 respectively and a Composite Bid Score arrived at. The bidder securing the highest Composite Bid Score will be adjudicated as the Best Value Bidder for award of the contract. In the event the composite bid scores are 'tied', the bidder securing the highest technical score will be adjudicated as the Best Value Bidder for award of the Contract.



11.0 TERMS OF PAYMENT

- 11.1** The payment shall be made, subject to satisfactory completion of the job, through **E-Banking** within 15 working days from the date of receipt of bill in the Corporation. The requisite details to release payment through E-Banking will be asked for from the successful bidder at the time of award of contract.

12.0 TERMINATION OF CONTRACT

- 12.1** In case of any default by the Contractor and in any of the terms & conditions (whether General or Special), PFC may without prejudice to any other right/remedy which shall have accrued or shall accrue thereafter, terminate the contract, in whole or in part, by giving 7 working days' notice in writing to the Contractor and without incurring any financial liability whatsoever towards the Contractor.
- 12.2** All instructions, notices and communications etc. under the contract given in writing and if sent to the last known place of business, shall be deemed to be given and received, if delivered by hand, upon delivery, if sent by mail (UPC/Registered Post/Speed Post) the 5th day following the date of mailing.

13.0 ARBITRATION

- 13.1** Any dispute or difference whatsoever arising between the parties out of or relating to the construction, meaning, scope, operation or effect of this contract or the validity or the breach thereof shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties.

14.0 JURISDICTION OF COURTS ETC.

- 14.1** The Courts/any other Tribunal or Forum in Delhi/New Delhi alone shall have exclusive jurisdiction with regard to any matter/dispute relating to or arising out this contract.

15.0 INSURANCE

- 15.1** The insurance cover protecting the agency against all claims applicable under the Workmen's Compensation Act, 1948 shall be taken by the Contractor. The contractor shall arrange necessary insurance cover for any persons deployed by him even for short duration. A copy of policy covering the insurance of the persons deployed, if any, at PFC is to be submitted to PFC. PFC shall not entertain any claim arising out of mishap, if any, that may take place. In the event of any liability/claim falling on PFC, the same shall be reimbursed/indemnified by the Contractor.



17.0 CORRECTION OF ERRORS

17.1 Bids determined to be sub-sequentially responsive will be checked by the Purchaser for any arithmetic errors in computation and summation, Errors will be corrected by the Purchaser as follows:

- a) where there is discrepancy between amounts in figures and in words, the amount in words will govern.
- b) where there is a discrepancy between the unit rate and the total amount derived from the multiplication of the unit rate and the quantity, the unit rate as quoted will govern, unless in the opinion of the Purchaser there is an obviously gross misplacement of the decimal point in the unit rate, in which event the total amount as quoted will govern and the unit rate will be corrected.

17.2 The amount stated in the Bid Form will be adjusted by the Purchaser in accordance with the above procedure for the correction of errors and shall be considered as binding upon the bidder. If the bidder does not accept the corrected amount of Bid, his Bid will be rejected and the Bid Guarantee forfeited.

18.0 Preference to purchase from MSEs:

18.1 Purchaser reserves the right for providing preference to SSI/ NSIC/ MSME Industries in terms of "Public Procurement Policy for Micro and Small Enterprises (MSEs) Amendment Order 2018". Purchase preference for these SMEs will operate as follows:

- a. This Public Procurement policy shall apply to Micro and Small Enterprises registered with District Industries Centers or Khadi and village Industries Commission or Khadi & Village Industries Board or Coir Board or National Small Industries Corporation or Directorate of Handicrafts and Handloom or any other body specified by Ministry of Micro, Small and Medium Enterprises.
- b.
 - 1) If the L-1 Agency is MSE vendor, than complete order will be awarded to this agency only.
 - 2) If any MSE vendor quotes within price band of L1+15% and if L1 price is from someone other than a Micro and Small Enterprise then the complete order will be awarded to such MSE agency if they ready to match the L-1 price, subject to b(3) below.
 - 3) In case of more than one such MSEs as explained above, the complete order will be awarded to agency who quoted lowest bid amount among them at L-1 Price. Further, preference will be given to such MSE owned by Women/SC/ST Entrepreneur if they ready to match L-1 price respectively.
 - 4) In case none of the MSEs qualified in above, complete order will be placed on L-1 agency.



18.2 Specifications as described in Scope of Work in Annexure-II are mandatory requirement and will not be relaxed for any reason.

18.3 Above preferences shall be applicable to only those vendors, whose SSI/NSIC/MSME certificate contains the item(s) as listed in this tender.



ANNEXURE II

INSTRUCTION TO BIDDERS

1.0 SCOPE OF WORK:

PFC has taken Barakhamba Road Metro station from Delhi Metro Rail Corporation (DMRC) on lease for a period of 10 years for co-branding. As part of this, PFC has been given outdoor advertisement space of 100 sq.m, inside advertisement of 10 sq meters, retail space of 10 sq.m, suffix of the brand name to the existing name of station & inside & outside coloring under scope of work for co-branding.

The above scope of work for co-branding of Barakhamba Road Metro Station under the contract has to be completed to the satisfaction of PFC within 02 months from the date of contract and **has to be maintained for two (02) years** from date of completion. The scope of work could be enlarged / redefined at bid stage / after contract. The scope of work shall be, but not limited to, the following:

1. Develop concept, create designs, graphics, drawings, adaptations, suggest structures, etc. for co-branding of Barakhamba Road metro station. Suffixing of PFC name & logo (both in English & Hindi) at all places (outdoor & indoor) wherever name of Barakhamba Road station is displayed / to be displayed. The created design after being approved by PFC & DMRC has to be fabricated & installed as per specifications of DMRC/PFC.
2. The agency shall do all liaison work and shall obtain all approvals, permits, etc. from all competent and required authorities, including DMRC and different tiers of government, statutory, local, civic authorities, etc. at its own cost.
3. The scope also includes installing logo and neon sign of suitable sizes on top of the entrance & exit gates of the selected station.
4. Entire painting & coloring including floor & roof (using paints / films / any other suitable medium as permissible) of outside & inside infrastructure of Barakhamba Road Metro Station (including exit and entry gates) by PFC approved brand colors. This also includes painting of beam / affixing of 3M vinyl pasting at station to enhance the look and feel and of brand PFC.
5. Creation of PFC approved designs, fabrication & installation of 100 sq.m advertisement signage on outdoor structures/façade of the station including glass/ walls/ aluminum panels etc. as permissible by DMRC. The periodical make over / change of advertisements shall be done as per the content approved by PFC.



6. Creation of PFC approved designs, fabrication & installation of indoor advertisements signage of 10 sq.m. size (2Nos. Backlit signages of Size 10 feet in width and 5 feet in height) IP-65 including fabrication and installation complete in all respect.
7. Creation of PFC approved structure / design for one health zone of 10 sq.mt including its fabrication & completion to the satisfaction of PFC as a CSR initiative by PFC.
8. The Agency shall provide illumination to all the panels, neons, backlit signages and retail space as per DMRC specification and quantity as given in the BOQ.
9. The agency shall perform the role of designer, developer, executer and maintenance for **Two (02) years**.
10. The agency shall be responsible for taking warranties of all electrical, electronic items, signages, boards, displays, color & paint (both indoor & outdoor), electrical installations, panels, equipment, LEDs, Neon, etc. installed under scope of work of a period of Two years.
11. Agency shall ensure that agency and its employees or other persons involved in the execution of the work does not in any way impinge on the safety and security of metro operations, safety & convenience of commuter, safety of metro properties and its assets. In case of any serious accident caused due to negligence of agency, resulting in injury, death to commuters or DMRC employees or loss to DMRC property, it shall constitute Material Breach of Contract and considered agency's Event of Default that shall entitle PFC to recover the loss from agency.
12. The agency shall carry out branding advertisement on DMRC station to give aesthetic and pleasing appearance to PFC brand. The agency shall study the terms and conditions of allotment by DMRC which includes understanding the scope of the contract with opinion of interpretations of the terms and conditions. The agency shall abide by the terms and conditions of allotment by DMRC. The agency shall visit the site with various teams to analyze the branding spaces available as per the contract and to check feasibility/workability. It shall visualize architectural concept and create adaptations of various branding options & get it approved by PFC.
13. The agency shall prepare electrical layouts as per site conditions and requirements & get them vetted by Registered Electrical Contractor of DMRC.
14. The agency shall submit architectural drawings, structural design/adaptations of various branding options and electrical layouts to DMRC & get it approved.
15. The agency shall liaise with various departments of DMRC such as civil engineering department, design department, architect department, electrical engineering department and property development for various approvals.



16. The agency shall on receipt of approvals/comments from DMRC, incorporate the suggestions from DMRC and resubmit the revised drawings/designs/ adaptation/ electrical layouts for approval of DMRC.
17. The agency shall apply for electrical load and connections and work permissions to DMRC on behalf of PFC. The agency shall also submit meter test report/ cable test report/ cable layout plan and other related documents for release of electrical supply.
18. After completion of the branding concept the Agency shall maintain the Branding to the satisfaction of PFC for a period of **02 (Two) years**. However all costs towards replacement, vandalism, change of design/color shall be charged on unit rate basis to be quoted in a separate bill of rates as per **Annexure V**.
19. The agency shall ensure the branding display plan prepared must be in compliance to technical parameters of Delhi Outdoor advertisement policy/any other relevant state policy/EPCA guidelines/Directives given by Hon'ble courts, or any other prevailing policy.
20. The agency shall ensure timely completion of assignment and discharge all obligations as per contract / agreement.
21. The agency shall ensure that station building including walls, floor, roof etc. is not damaged in any manner and all installation, operation, maintenance and removal of advertisement billboards, creatives etc. shall be done after taking prior written permission of DMRC.

2.0 VALIDITY

The bids shall be **valid for a period of 6 (six) calendar months** from the date of opening.

3.0 COMPLETION PERIOD

The co-branding job has to be completed to the satisfaction of PFC within 2 months from the date of award of contract. The scope of work could be enlarged / redefined at bid stage / after contract.

4.0 PENALTY

The schedule of work once accepted will be guiding factor and any slippage in the schedule by the agency after date of completion will attract penalty of ½% of the total lump-sum contract price for each calendar week of delay or part thereof subject to a maximum of 10% of the contract value.

5.0 SELECTION METHODOLOGY

- 5.1 Evaluation of the bids will be done on “**Quality and Cost Based Selection (QCBS) Method**” in two stages.



5.2 **In the first Stage**, one best cover design submitted by the bidders will be rated on the basis of the following parameters (i) Concept Visualization and Architectural Conceptualization (ii) Quality/creative appeal of Design/adaptation (iii) Thematic approach and its relevance to PFC operations and (iv) Visual appeal and usage of colour scheme. The marks assigned to each parameter will be as under:

i) Concept Visualization and Architectural Conceptualization	-	25 marks*
ii) Quality/creative appeal of Design/adaptation	-	25 marks*
iii) Thematic Approach & relevance to PFC operations	-	25 marks*
iv) Visual Appeal and & usage of colour scheme	-	25 marks*

**Marking Parameters: Outstanding – 25 Marks, Very Good – 20 Marks, Good – 15 Marks and Average – 10 Marks*

Agencies scoring 70% marks or more in the Technical Evaluation (i.e. 70 out of 100), will be considered for opening of financial bids. 70% weightage will be given to the first Stage evaluation.

5.3 **In the Second Stage**, i.e. the financial evaluation would carry a weightage of 30%. It shall be based in accordance with the following criteria.

- The bidder quoting the lowest total cost (L1) in financial bid in Annexure-IV will be awarded a 100% score.
- Scores of other bidders will be evaluated using the following formula.
Score of a Bidder = {lowest total cost of L1/ total cost of the bidder} X 100} (adjusted to 2 decimals).

5.4 The technical and financial scores secured by each bidder will be added with weightages of 70:30 respectively and a Composite Bid Score arrived at. The bidder securing the highest Composite Bid Score will be adjudicated as the Best Value Bidder for award of the contract. In the event the composite bid scores are 'tied', the bidder securing the highest technical score will be adjudicated as the Best Value Bidder for award of the Contract.

5.5 **FINAL EVALUATION** - For the final evaluation, proposals will be ranked according to their combined Technical (Ts) and Financial (Fs) scores, using the weights given to Ts and Fs (T=0.70, the weight given to the Technical Proposal; F=0.30, the weight given to the Financial Proposal). Thus, the total score of a bid, $H = Ts \times 0.70 + Fs \times 0.30$. The firm achieving the Highest score (H1) with combined technical and financial scores will be declared as the successful bidder.

6.0 **COMPLIANCE IN OBTAINING APPROVALS/ PERMISSIONS/LICENSES:**

The Bidder shall promptly and timely obtain all such consents, permissions, approvals, licenses, etc., as may be necessary or required for any of the purposes of this project or for the conduct of their own business under any applicable Law, Government Regulation/Guidelines and shall keep the same valid and in force during the term of



the project, and in the event of any failure or omission to do so, shall indemnify, keep indemnified, hold harmless, defend, protect and fully compensate the PFC and its employees/ officers/ staff/ personnel/ representatives/agents from and against all claims or demands of liability and all consequences that may occur or arise for any default or failure on its part to conform or comply with the above and all other statutory obligations arising there from and the PFC will give notice of any such claim or demand of liability within reasonable time to the bidder.



ANNEXURE III

BILL OF QUANTITY (BOQ) BRANDING

Particulars	Area	Unit	Rate (₹/Sft)	Total
1. MS Pipe Grill Used in all Gates Front pipe grill used, size 2"x1" ISI 2 MM Back pipe used, size 2.5x 2.5 ISI 3 MM With 10mm plate & fixing Hilti fasteners				
Gate wise break up				
Gate No 1: MS Grill With Angles Size 35x9	315			
Gate No 3 : MS Grill With Angles Size 35x8 ,37x8, 37x8 ,32x15, 32x15, 32x15	2312			
Gate No.4: MS Grill With Angles Size 14x8 , 25x8, 14x8	424			
Gate No.5: MS Grill With Angles Size 33x14	462			
Gate No.6: MS Grill With Angles Size 35x8x4Nos., 33x17x4Nos.,	3364			
SUB TOTAL	6877	Sft		
2. ACP signage (12 * 4) Approved Colour 4MM ACP grouped on 1.5" MS pipe (Pipe Wight 8 kg) cut from front in shape of logo with CNC router 20mm solid letters at the front. (Samsung Modules GOQ 1.08 Watt) with (union power supply With 1 years warranty): 6 Gates x 12 Boards size 12x4	576	Sft		
3. Enamel Paint work in all Gates Grills & walls, Gate 1 to 6 & Gate Roof shed	85000	Sft		
4. Channel letters Details 3D sign system all angle visible in day time, front covered with highly durable poly carbonate sheet along with aluminium trim & Aluminium back with aluminium channel made by automatic CNC channel bending machine. Samsung LED package (Samsung Modules GOQ 1.08 Watt high brightness)-High flux output and low thermal resistance. LED module. ABS casing, silicon moulded, AC 220V, 84 to 100 LM, 1.1 watt, stable brightness with unstable power, beam angle 140 degree, Union power supply 300 W, 2MM Havells / Finolex wire				
Break up for letters installed				
Gate No 1 letters 1200 RI				
Gate No 3 letters 3 set 3200 RI				
Gate No 4 letters 3 Set 2200 RI				
	10400			



Gate No 5 letters 1 set	1600 RI		Running Inch (RI)		
Gate No 6 letters 3 set	2200 RI				
5. Gate No 2 only Vinyl will be installed, and letters LG Make vinyl used in lift no 2 size. 15x19 x4 site 1140 ft. LG Vinyl 9000 series	1140	Sft			
6. Branding on inside/Platform signage 4'x4'-8Nos.	128	Sft			
7. Led Power Supply 300 watt	60	Nos.			
8. Fabrication and commissioning of Health Zone (Max area 10 sq. mtr.)	1	L.S.			
9. Fabrication & installation of indoor advertisements signage of 10 sq.m. size Backlit signages of Size 10 feet in width and 5 feet in height IP-65 including fabrication and installation complete in all respect					
10. Charges for preparation of Architectural & Electrical drawings and its being vet by a chartered Civil engineer, approval from DMRC design and Civil Department and liasoning charges with all the departments of DMRC-PB/Architecture/Operations/ Electrical/Stations	1	L.S.			
11. Miscellaneous and other charges	1	L.S			
Total Branding Cost					



ANNEXURE IV

BILL OF QUANTIRY (BOQ) ELECTRICALS

S.N	PARTICULARS	QTY	UNIT	RATE (₹/Unit)	COST INR
1	Supply of Design, Manufacturing, Installation: Testing and Commissioning of Three Phase METER BOX Double Door Made of 1.6 mm thick CRCA Sheet Consisting of the Following	3	Nos.		
	INCOMING :				
	(i)20/100 Amp TOD Energy Meter (Secure)				
	(ii) 63 Amp. MCB/4 Poll				
	(iii) 63 Amp. / 30 MA ELCB / Four Poll				
	OUTGOING :				
	(i) MR 11 Amp. Contractor				
	(ii) 24 Hours FMQT Timer				
	(iii) 32/40/63 Amp./ 4 Poll MCB				
	Make- ABB, Hager, Legrand, Havells, Schneider				
2	Design, Manufacturing, Installation, Testing and Commissioning of Three Phase Distribution Panel Double door ,Made out of 1.6 mm thick CRCA Sheet Steel Consisting of the following :	6	Nos.		
	(i) 40 amp / 30 MA ELCB /4 Ploe (1 Nos)				
	(ii) 40 amp MCB / 4 Pole (1 Nos)				
	(iii) 20 amp SP (12 Nos)				
	(iv) 16 mm Copper bus bar				
	Make- ABB, Hager, Legrand, Havells, Schneider				
3	Supply of DP MCB Box With 16 Amp DP MCB Make- ABB, Hager, Legrand, Havells, Schneider	20	Nos.		



4	Supply Of 25/32 mm G I Pipe Make - AKG	200	Mtrs.		
5	Supply Of 25/32 mm Flexible Pipe Make- AKG	200	Mtrs.		
6	Supply of 8 No SWG Copper earth Wire	400	Mtrs.		
7	40x300x40mm Cable Tray	100	Mtrs.		
8	Supply of 4 core x 16 sq mm Copper Armoured FRLS Cable At DMRC Electric Panel To Meter Box	90	Mtrs.		
9	Supply of 4 core x 10 sq mm Aluminium Armoured FRLS Cable At Meter Box to Distribution Panel	200	Mtrs.		
10	Supply of 3 core x 2.5 sq mm Copper Armoured FRLS Cable At Distribution Panel to Add Board	1500	Mtrs.		
11	Fixing Of Three Phase Meter Box With All Termination	3	Nos.		
12	Fixing Of Three Phase Distribution Board With All Termination	6	Nos.		
13	Fixing of DP MCB Box With All Termination	20	Nos.		
14	Fixing G I Pipe	200	Mtrs.		
15	Fixing of G I Flexible Pipe	200	Mtrs.		
16	Laying of Cable	1940	Mtrs.		
17	Supply of 25 x 6 mm Copper strip from DMRC PAP Panel to meter box	60	Mtrs		
		TOTAL ELECTRICALS COST			
		GRAND TOTAL (Annexure III + IV)			



ANNEXURE V

RATES FOR REPLACEMENT/ ADDITIONAL ITEMS

S. No.	Particulars	Unit	Rate / unit	Total
1	Channel Letters including LED modules	PRInc h		
2.	Enamel Paint	PSFT		
3.	Vinyl (Self Adhesive)	PSFT		
4.	Normal Flex	PSFT		
5.	Acrylic sheet with transparent printed vinyl	PSFT		
6.	ACP Signages	PSFT		
7.	O&M of Health Zone at Station which includes employment of staff (for 12-15 hrs) , maintenance & refilling of water dispenser/sanitary pad vending machine etc.	Monthly		

NOTE:

The rates for the above items will be valid for the period of two years and can be extended for one more year on mutual consent.



Bidder's guide for PFCL portal:

1. Use browser to go to <https://www.mstcecommerce.com/eprochome/pfcl/>

Digital Signatures

To login into the portal both Users (PFCL Officials) and Bidders will require a Class 2 or 3 Digital Signature. Bidders should have at least Signing type Digital Signatures.

A digital signature can be obtained from any Certifying Authority (CA) as per the List of CAs issued by Controller of Certifying Authorities, Ministry of Electronics and Information Technology. The list is available at http://www.cca.gov.in/cca/?q=licensed_ca.html.

The list is as under:

1. Safescrypt
2. IDRBT
3. National Informatics Centre
4. TCS
5. GNFC
6. e Mudhra CA
7. CDAC CA
8. Capricorn CA
9. NSDL e-Gov CA

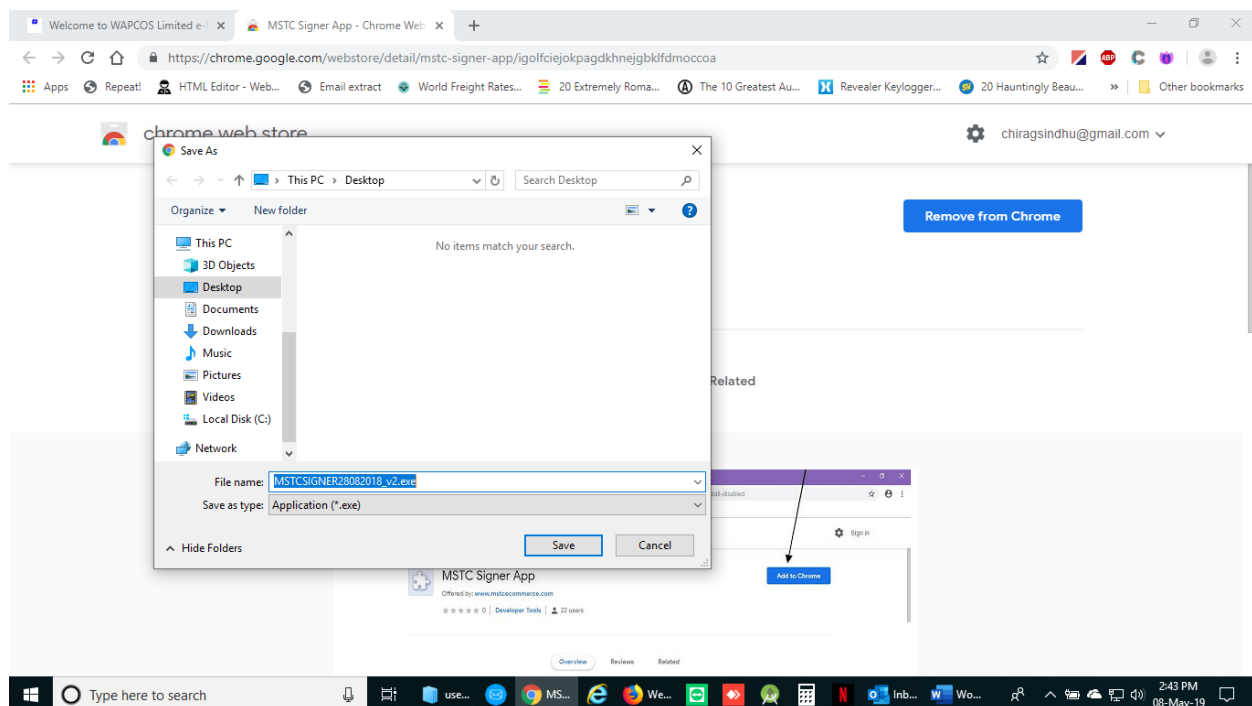


System Settings

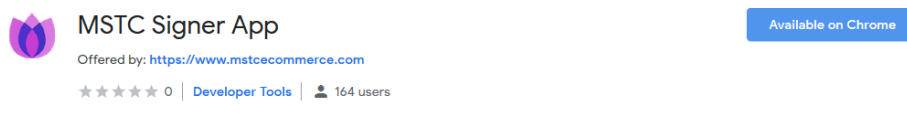
1. This portal is compatible with multiple browsers (Google Chrome, Mozilla Firefox, Internet Explorer, Opera etc.)
2. On the system where this portal is being used, the user may open the portal and click on Install Components button on the left side as shown below:

Install Component all Component Guide - For

3. On clicking the button, a new window will open as shown below:



4. In this window, please save the MSTCSIGNER28082018_v2.exe file and install it.
5. Additionally, please click on Add to chrome button, to add the chrome extension, as shown below:



For other browsers please install the extension as applicable.

2. On the right side of the page click on Register as a Vendor:



A screenshot of a 'Vendor Login' form. It has a blue header with the text 'Vendor Login' in yellow. Below the header, there are two input fields: 'Username' and 'Password'. Below these fields are two buttons: 'Login' and 'Reset'. At the bottom of the form, there are two links: 'Reset Password?' and 'Register as Vendor'.

3. Fill the form that appears to create username and password.

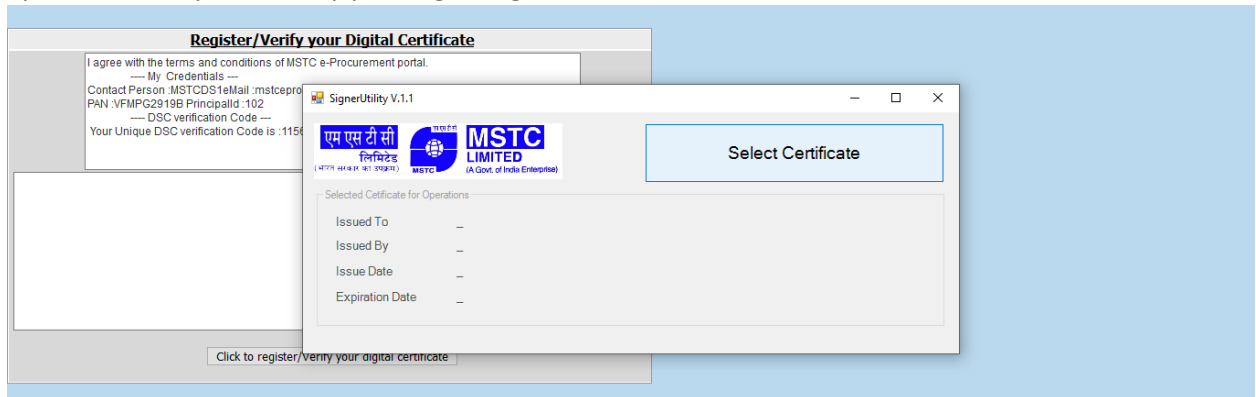
A screenshot of the 'MSTC Limited e-Procurement' 'New Registration' form. The form is divided into several sections: 'Personal Information', 'User Preferences', 'Your Contact Details', and 'Your Contact Address'. The 'Personal Information' section includes fields for 'Company Name*', 'Contact Person*', and 'Company Type*'. The 'User Preferences' section includes fields for 'Choose a Username*', 'Choose a Password*', and 'Retype Password*'. The 'Your Contact Details' section includes fields for 'Email Id*', 'Mobile Phone No.', 'Day Phone*', and 'Fax No.'. The 'Your Contact Address' section includes fields for 'Street*', 'City*', 'Pin*', 'District*', 'Country*', and 'State*'. There are also checkboxes for 'Other' and 'Field Disabled'.

4. Once the registration is done, login with your user name and password:

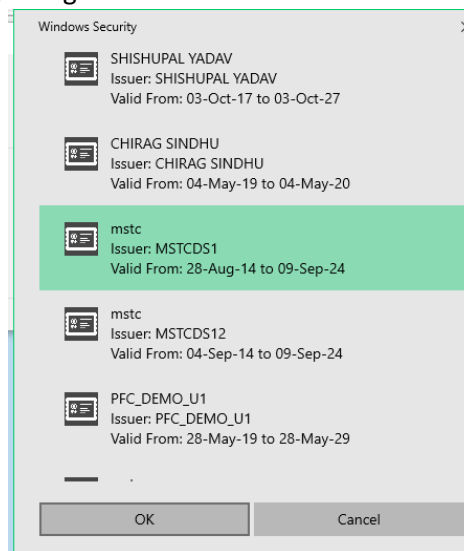
A screenshot of the 'Vendor Login' form, similar to the one above, but with the 'Username' field filled with 'pfclvendor1' and the 'Password' field filled with a series of dots. The 'Login' and 'Reset' buttons are still present, along with the 'Reset Password?' and 'Register as Vendor' links.



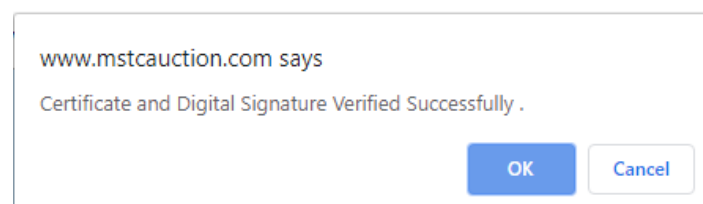
5. System will ask you to verify your digital signature



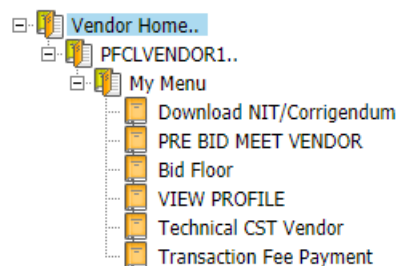
6. Press Ok and select your digital signature from the List:



7. Your digital signature will be verified



8. Once login is complete, a bidder can access My Menu through the left side of the page:





9. Here click on Download NIT/Corrigendum button to download the NIT/Corrigendums. Select Event number and click on download to download the files:

Download NIT/Corrigendum	
SELECT EVENT NO :	RECTPCL/17-18/ET/3(3605) ▼
SELECT NIT/CORR./Other Docs :	Select File ▼
<input type="button" value="Download"/>	

10. To submit the bid a bidder can proceed to Bid Floor through the left side My menu. In Bid Floor click on live events to view a list of Live events. In live events select the tender number where you wish to submit a bid.

e-Procurement Event Listing For Future e-Procurement Events		
e-Procurement Event No.	e-Procurement Event Start Date	e-Procurement Event Close Date

11. On clicking the event number, if the bidder has not paid transaction fee, system will prompt them to pay the transaction fee. They can pay the transaction fee by going to Transaction Fee payment link in their login, and pay the same through online payment (debit card, credit card, net banking etc) or RTGS/NEFT (Challan).

Select a Event :	Select Event Number ▼
Transaction fee :	1180.0
Select Payment Type:	<input checked="" type="radio"/> NEFT/RTGS <input type="radio"/> Online Payment
<input type="button" value="Proceed To Payment"/>	
Note:	
1. Payment should be made within 3 days after generating the Challan for NEFT/RTGS otherwise the challan shall become invalid.	
2. For making payment through Online Payment option, please make sure that your website address has https and you have enabled "access data sources across domains" under Miscellaneous tab. (Tools --> Internet Options --> Security --> Custom Level --> Miscellaneous).	
3. Bidders are advised not to combine different challans (in NEFT/RTGS option) while making payment towards transaction fee for different e-tenders. For every challan generated from the system, separate payment should be made; else such combined payment for two or more e-tenders won't be considered.	
4. Online Payment option can be used in IE version 9 and above only.	

12. Tender can be of multiple types with price bid uploading in Excel or Technical-Price type. The bid floor for each type of event will change automatically.

On clicking the tender number one of the following screens will appear:

For 2 cover with price bid in excel



EVENT INFO						
Events Details	Current Server Time: 18.3.2019 16:48:59 IST					
Event No	Event Type					
IGL/11/18-19/ET/30	2Cover_Price_Bid_Upload_in_Excel					
Event Start Time	Event Close Time					
05.02.2019 12:55:00	18.03.2019 18:00:00					
Technical Bid Upload Docs						
ITEM NO	ITEM Name	Price Bid	Final Submission	Withdraw Bid	Delete Bid	Bid Status
1	BUILDING	Download Upload Price	Final Submission	Withdraw Bid Submit regret letter with	Delete Bid	No Bid Saved

E-Tender Technical Cum Price Bid

EVENT INFO						
Events Details	Current Server Time: 18.3.2019 16:50:6 IST					
Event No	Event Type					
IGL/abc/18-19/ET/77	E-Tender Technical Cum Price Bid					
Event Start Time	Event Close Time					
16.03.2019 13:36:00	19.03.2019 00:00:00					
Common Terms Upload Documents						
Lot No/Lot Name	Cover 1	Cover 2	Final Submission	Withdraw Bid	Delete Bid	Bid Status
1	test 1	Techno-Commercial	Price	Final Submission	Withdraw Bid	Price Saved
2	test 2	Techno-Commercial	Price	Final Submission	Withdraw Bid	No Bid Saved

13. For each type of event the event details including start time and close time the details will be given on the top of the page.
14. To submit the tender the bidder has to start from top left and submit the details one by one.
15. For 2 cover with price bid in excel, the bidder has to submit technical bid, by filling the details and clicking the save button.

Purchaser's Specification			Agree
<input checked="" type="checkbox"/> 1 Technical Terms			
1.1	a		<input type="button" value="Agree"/> Agree with remarks
1.2	a		<input type="text" value="Remarks"/>
1.3	a		<input type="button" value="AGREE"/>
1.4	a		<input type="button" value="Agree"/> Agree
1.5	a		<input type="button" value="AGREE"/>

- a) After the technical bid is saved, a bidder can proceed to uploading documents through the link upload docs:

UPLOAD DOCUMENTS	
Select Cover :	Technical Bid
spec	<input type="button" value="Browse..."/>
<input type="button" value="Upload"/>	
<input type="button" value="Back To Floor"/>	

- b) Please note that under no circumstance the price bid excel has to be uploaded here.



- c) After the documents have been uploaded, the bidder can click on download excel to download the excel format.
- d) Fill up the excel sheet as per the details given therein and tender document.
- e) To upload the filled up excel click on Upload Price Button, click on browse to select the file and then click on Upload and Save encrypt file.

Upload Price Bid File : 17-18-ET-19-5312-38840-Book2.xls

• Browse File :

Uploaded File Details

• File Name : File Size[bytes] : Encrypted File Size[bytes] :

• File Size % Increase After Encryption :

• Uploaded And Encrypted Bid File:

- f) The bidder can then click on final submit to finally submit the bid. In case of any amendments after final submit, click on delete bid button to delete the techno-commercial and price bids and resubmit the same. Please note that at the end the bid must be final submit, otherwise the same will not be considered.

16. For E-Tender Technical Cum Price Bid:

- a. In the manner similar to above the bidder has to fill up Common terms, then press save button to submit.
- b. Then the bidder has to upload documents as per the list shown therein.
- c. Once the documents are uploaded the bidder has to submit the Technical and Price bids.
- d. The bidder can then click on final submit to finally submit the bid. In case of any amendments after final submit, click on delete bid button to delete the techno-commercial and price bids and resubmit the same. **Please note that at the end the bid must be final submit, otherwise the same will not be considered.**

Bidder's may note that in each case using the Delete bid button will only delete the bids and then the bidder can resubmit upload tender closing time.

Using the withdraw button the bid will be withdrawn and the bidder will not be allowed to submit any further bid in that event.

For any assistance regarding the Tender Document and/or term and conditions the bidders may contact at PFCL:



For any assistance during bid submission, system settings etc. bidders may contact at MSTC:

Phone Number

03322901004, 01123212357, 01123215163, 01123217850

Email

mstcnro@mstcindia.co.in

Please mention "Helpdesk" as subject while sending emails

Availability

10 AM to 5:30 PM on all working days.