

SPECIAL EVENTS & WEDDING VENUE CONTRACT

SEASIDE PEARL FARMGATE WINERY

This Agreement is made effective as of _____, by and between and Seaside Pearl Farmgate Winery.

(names of clients) _____

The Clients represent that they desire to hold a special event on (date)_____

with the arrival time at _____ on the date of_____.

and a check out time of _____ on the date of _____.

1) VENUE RENTAL FEE(S):

(a) The Clients or Representative for the Client (s), agree to pay an initial non-refundable deposit of 50% of the total of all fees. This payment serves to hold the venue for the specified date of event or wedding and is payable at the time of contract signature. A \$500.00 refundable security deposit will be returnable to the client (s) up to two weeks after the event has been held once the property has been inspected for any potential damage from the event or wedding.

(b) The remaining agreed upon VENUE RENTAL FEES will be due 30 days prior to the date of the event or wedding. The agreed upon date of payment will be the following: _____.

(c) Payments may be made via (cash delivery, certified cheque, or credit card.)

2) DATE CHANGES:

In the event, the Client (s) is forced to change the date of the event or wedding every effort will be made by Seaside Pearl Farmgate Winery to transfer reservations to support the new date. The Client(s) agrees that in the event of a date change any expenses including but not limited to deposits and fees that are non-refundable and non-transferable are the sole responsibility of the Client(s). The Client(s) further understands that last minute changes can impact the quality of the event and that Seaside Pearl Farmgate Winery is not responsible for these compromises in quality.

3) CANCELLATIONS:

In the event of a cancellation of a special event or wedding, all payments made to date are non-refundable and all outstanding payments will be due immediately. We understand that sometimes it is necessary to change or cancel a reservation. All cancellations or reservation changes must be made in writing. The guest is responsible for verifying that Seaside Pearl Farmgate Winery have received their cancellation letter. We cannot refund any advance payment for a canceled reservation unless the Seaside Pearl Farmgate Winery is re-rented for the entire period and prepayment has cleared. We will make every effort to re-book the house; however, if it is not re-booked, you forfeit all monies paid. If a cancellation is successfully re-rented, all of the rent, taxes and damage/security deposit will be refunded, less a \$100 cancellation fee.

4) RULES AND REGULATIONS:

The following is a list of rules and regulations to be upheld by Client(s), which includes all EVENTS PLANNERS, WEDDING COORDINATORS, and VENDORS who are involved in the planning and execution of the special event on the premises of Seaside Pearl Farmgate Winery.

(a) Parking: All vehicles associated in any way with the event or wedding must be parked in the parking area or the drive. No vehicles shall be parked on any other lawn surface unless granted permission by the owners.

(b) Barbecues/Grills: Barbecues and grills are to be used outside only. No fires are to be started directly on the grounds of the venue.

c) Candles: All candles must be contained or enclosed in glass. The flame must not reach higher than 2 inches below the height of the glass.

5) EVENT ENDING TIMES:

All events must end by 8 pm on Wednesday - Sunday evenings to comply with sound ordinances and in order to allow for cleanup and closure of the site by 9PM.

6) DECORATIONS:

Decorations may not be hung with tape, wire, nails or screws in the Seaside Pearl Farmgate Winery venue. All decorations must be removed without leaving damages directly following the departure of the last guest unless special arrangements have been made between the Client(s) and the venue. Any decorations which will be done through rentals & party suppliers, must be approved by the Seaside Pearl Farmgate Winery and must be removed the night of the event, by 9PM.

Note: The use of birdseed and blowing bubble is permitted only outside for wedding and reception farewells. Rice, confetti, flower petals, balloons, glitter, pyrotechnics, and sparklers are not permitted inside or outside the facility.

8) INSURANCE:

Client(s), through Event Planner or Caterer, shall maintain Commercial General Liability Insurance including Host Liquor liability, in an amount not less than \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage. Such Insurance shall name Seaside Pearl Farmgate Winery as additional insured, and a certificate of insurance with an endorsement must be provided 30 days prior to the event.

9) LIQUOR/BEVERAGES/ILLEGAL SUBSTANCES:

All liquor must be served by an Insured Licensed Bartender. Alcohol may not be served to minors. Illegal substances are not allowed at any time on the premise. Drunken/Violent disturbances are prohibited and subject to immediate removal from the premise and possible termination of event without refund.

10) SECURITY DEPOSIT: A \$500.00 security deposit will be returned 15 days after the event as long as there is no damage. If any damages that exceed the amount of the security deposit shall be the responsibility of the person financially responsible for the event.

11) MUSIC:

All music must end by 8 pm to comply with sound ordinances.

12) SMOKING:

Seaside Pearl Farmgate Winery is a non-smoking venue. Smoking will be permitted only in designated areas outside.

13) CHILDREN:

All children under the age of 16 MUST be supervised at all times!

14) PHOTOGRAPHY: This venue uses live, video and still photography to assist with promotion of the venue. All photos taken at Seaside Pearl Farmgate Winery by your Photographer will also be the property of the estate also and will be used for promotional purposes. **NO** boudoir or nude photography is permitted anywhere on Seaside Pearl Farmgate Winery.

SIGNATURES:

Party providing services:

(Name of Event Planner, Wedding Coordinator, Florist, Photographer, Catering Company Here)

By: _____ Date: _____ Certificate of Insurance _____

Party receiving services:

Wedding couple, Client(s) or agent of couple: Financially responsible for all the above.

By: _____ Date: _____

By: _____ Date: _____

By: _____ Date: _____

Seaside Pearl Farmgate Winery Special Events Venue:

By: _____ Date: _____

By: _____ Date: _____