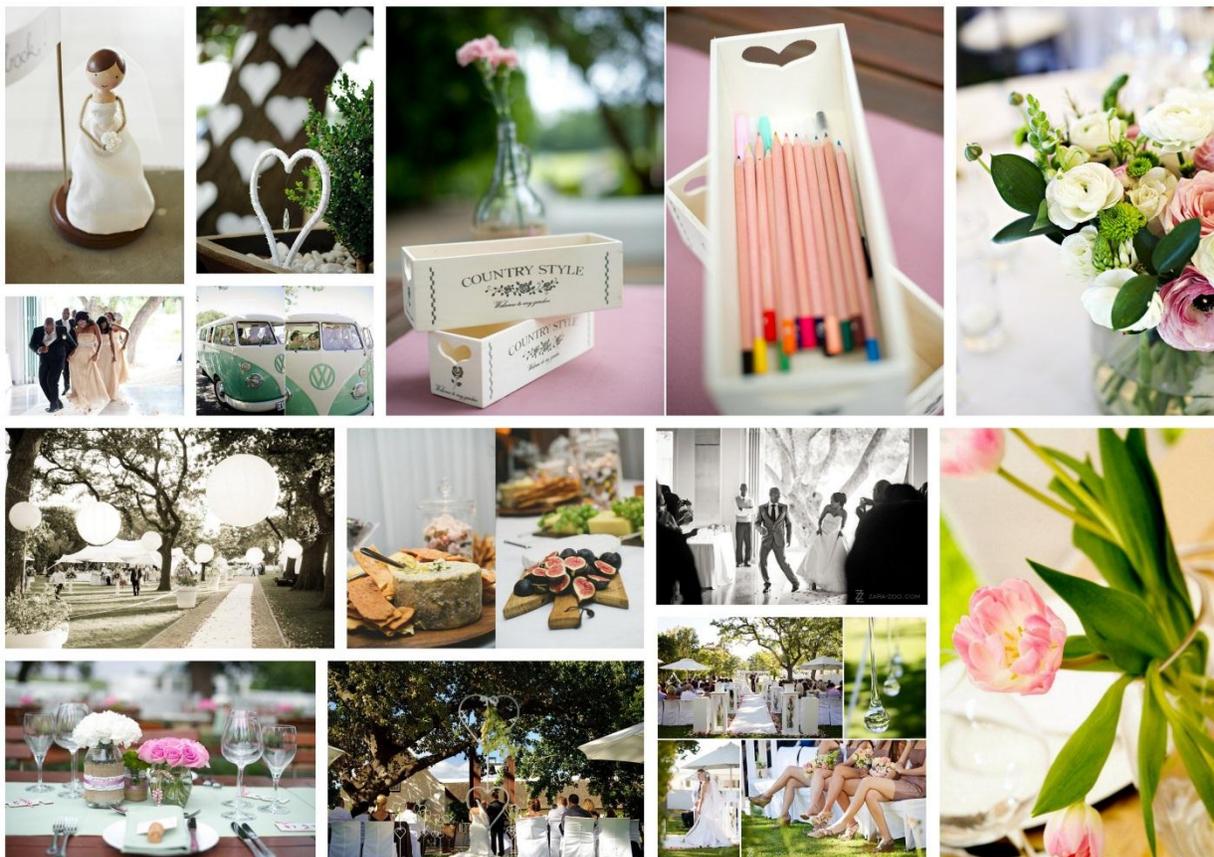




·ALLÉE·BLEUE·

# Wedding & Event Proposal



A place which is as unique as your love for each other, as unforgettable as your first encounter, and as varied as your plans for your future together.

*It lies in a picturesque location in the Franschhoek Valley – an area with distinct French influence.*

*In the unique surroundings of our wonderfully beautiful estate, we offer you warm hospitality and a comprehensive range of services.*

**DIRECTORS: \*FW DAUPHIN \*EE DAUPHIN \*AF DAUPHIN**  
PO Box 100 Groot Drakenstein 7680 South Africa [www.alleebleue.com](http://www.alleebleue.com)  
Telephone +27 21 874 1021/2/3 Facsimile +27 21 874 1850 E-mail [info@alleebleue.com](mailto:info@alleebleue.com)  
Allée Bleue Hospitality (Proprietary) Limited Reg. No. 2002/025240/07

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## LE GRAND HALL PACKAGE



Seating: 300 with dance floor  
350 without dance floor

Season: October – April	Off-Season: May – September
Weekdays (Monday – Thursday) R30 000	Weekdays (Monday – Thursday) R20 000
Weekends (Friday – Sunday) R45 000	Weekends (Friday – Sunday) R30 000

All venue prices are including VAT  
Le Grand Hall package is inclusive of:

### CEREMONY

Furniture:  
150 Ceremony Chairs  
4 Allée Bleue Parasols

### RECEPTION

Furniture:  
5 Cocktail tables with white covers  
150 White Tiffany Chairs  
5m x5m White Dance floor  
3 Champagne Bowls  
15 Round or Rectangular tables

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LE GRAND HALL PACKAGE ACCOMMODATION subject to availability

Dressing Facilities on the morning of the wedding  
Accommodation Manor House for the Bride and Groom on the evening of the wedding  
Accommodation in Kendall Cottage for 2 couples on the evening of the wedding

## COURTYARD PACKAGE



Seating: 120 with a dance floor

Season: October – April	Off-Season: May – September
Weekdays (Monday – Thursday) R15 000	Weekdays (Monday – Thursday) R15 000
Weekends (Friday – Sunday) R25 000	Weekends (Friday – Sunday) R20 000

All venue prices are including VAT

The Courtyard package is inclusive of:

### CEREMONY

Furniture:

150 Ceremony Chairs with white chair cover

4 Allée Bleue Parasols

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## RECEPTION

### Furniture:

- 5 Cocktail tables with white covers
- 2 White Lounge Sets
- 4m x 4m white Dance floor
- 80 White Tiffany Chairs
- 3 Champagne Bowls
- 15 round or rectangular tables

## COURTYARD PACKAGE ACCOMMODATION – subject to availability

Dressing Facilities on the morning of the wedding

Accommodation Manor House for the Bride and Groom on the evening of the wedding

Accommodation in Kendall Cottage for 2 couples on the evening of the wedding

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## **MANOR HOUSE PACKAGE**



Seating: 50 guests

Rates for Manor House are to be confirmed based on client's requirements.

The Manor House is inclusive of:

## CEREMONY

### Furniture:

- 50 Ceremony Chairs with white chair cover
- 4 Allée Bleue Parasols

## RECEPTION

### Furniture:

- 5 Cocktail tables with white covers
- 3 Champagne Bowls

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MANOR HOUSE PACKAGE ACCOMMODATION – subject to availability

Dressing Facilities on the morning of the wedding  
Accommodation Manor House for the Bride and Groom on the evening of the wedding  
Accommodation in Kendall Cottage for 2 couples on the evening of the wedding

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Site Inspections

Site inspections are by appointment only.  
Monday to Friday 13h00-16h00  
Saturday and Sunday 09h00-12h00

Kindly contact the coordinator today to setup your personalized site visit.

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All Allée Bleue venues fees are inclusive of:

Cutlery, Crockery, Glassware:

150 sets of cutlery for starters, mains and dessert  
150 sets of crockery for starters, mains and dessert  
150 sets of glassware for white wine, red wine, sparkling wine and water  
150 White napkins  
20 White Table cloths (round/rectangular)  
10 Ice buckets and Ice bucket stands  
150 Chairs with white chair covers for ceremony

Should your wedding exceed 150 guests, additional stock would need to be hired in which will be added to your total invoice

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Allée Bleue fees Do Not include:

Full Coordination/planner services  
Food and Beverage  
Waiters and barmen  
Sound and Music  
Flowers and décor  
Wedding Cake  
Bar setup –please see bar set up costs listed under bar facilities

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## STAFFING

- 1 Allée Bleue Venue Manager for set up and during wedding and event
- 2 Allée Bleue waiters for set up

Allée Bleue makes use of professional waiters for all weddings and events. This service is provided by an outsourced company. Please note to keep service levels at a high level 1 waiter is required for every 10 guests (or 1 waiter per table) and 1 barman for every 30 guests.

Waiters: R70 per waiter, per hour, for roughly 12 hour shift  
Barmen: R75 per barman, per hour, for roughly 12 hour shift

An administration fee of R250 is standard  
Transport cost is a set fee of R200.

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## ADDITIONAL HIRING OF WEDDING FURNITURE

- Tiffany Chairs R 22.00 per chair
- Additional Dance squares meter for dance floor R 95.00
- Carpet (red) for ceremony R500.00 (00m)
- Ottomans for Pre Drinks for R 1000.00 which consists of consists of the following
  - 1 x White square cube ottoman
  - 1 x White rectangular cube ottoman
  - 1 x oval white ottoman
  - 1 x White snake ottoman

Alternatively, chat to your coordinator for other options available

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## CATERING

Allée Bleue will arrange all catering. A selection of menus is available and our chefs are flexible to compile menu options should you require changes to be made. Please note that the final number of guests and menus have to be confirmed 14 days prior to the wedding date.

Please note that prices are subject to change due to seasonal fluctuations.

We do not allow outside caterers to be used, with the exception of weddings that are strictly Kosher or strictly Halaal. Should this be the case, an additional fee of R9000 will be applicable for using the Allée Bleue kitchen facilities. Outside caterers will be liable for any damages to kitchen equipment during period of usage.

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## BAR FACILITIES

Allée Bleue is fully licensed and will meet all your beverage requirements, including the fine Allée Bleue wines.

The bar facility will only be arranged and managed by Allée Bleue. This service is included in the venue fee and includes ice, hi-ball, tumbler, water and shooter glasses.

**A mandatory set up cost of R 2000 including VAT, will be charged to the client account. This fee includes 1 Barman for the duration of the event.**

The option of cash bar or open bar is to be confirmed by the client. The client needs to pay a deposit before the wedding or event for an open bar. Allée Bleue requires the credit card details of the client for this option.

Please note that final bar arrangements have to be confirmed 14 days prior to the event. Confirmation of current bar prices has to be signed off by the client.

Corkage will be charged at R40 per 750ml bottle of wine or sparkling wine other than Allée Bleue wines.

*All prices for beverages are subject to change at any stage.*

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## TIMES OF EVENTS

Day Functions:                      08:00 to 16:00  
Evening Functions:                15:00 to 24:00

Should the client extend the duration of the event an additional fee of R2000 per hour will be charged to the client account. Please note that the venue will close no later than 02:00. All guests have to depart at this time.

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## SET UP OF WEDDING OR EVENTS

Set up times are dependable on venue availability. Arrangements for set up have to be confirmed in writing with the venue.

Final floor layouts have to be confirmed with venue no later than 5 days prior to the wedding or event. Please note that floor layouts are dependable on weather. Allée Bleue does not take responsibility for any costs should a drastic change in weather affect the wedding or event.

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On the day of event Allée Bleue staff cannot assist the client with any additional décor set up.

Should any of the lawn areas are chosen for your wedding venue an additional fee of R4000 per day for setup and breakdown will be applicable. If an outside reception is decided upon note that no set menu options will be available to you.

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### GENERAL TERMS AND CONDITIONS

Please note that all prices for food and beverages are subject to change at any stage due to economic changes. Please ensure that you have been in contact with your coordinator to double check any possible price changes.

Allée Bleue does not allow provisional bookings to be made. We work on a first come, first serve basis. Only upon receiving your deposit and signed contract, will your booking be confirmed.

In order to confirm your booking with Allée Bleue, a deposit of R 15 000 will be required to secure your booking. Bank deposit slip or EFT as proof of payment is to be emailed to [functions@alleebleue.com](mailto:functions@alleebleue.com).

#### Banking details

**Allée Bleue Hospitality (Pty) Ltd**

**Standard Bank**

**Account Number – 24 333 8643**

**Branch – 033012**

**Branch Name – Helderberg**

### USE NAME AND SURNAME AND DATE OF WEDDING AS REFERENCE

The balance of the invoice will need to be settled with the final invoice sent prior to the function day.

Full payment must be made no later than 14 days prior to the function date.

Any outstanding amounts from the bar bill, overtime and other extras that may be recorded on the day of the function should be settled no later than one week subsequent to your function.

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## DAMAGES

The host shall be held responsible for any damage caused to the venue, furnishing, utensils, glasses, crockery or any other movable or immovable property and equipment therein, by any act of the host, any other person attending the function or being involved in hosting or setting up the function.

## LIABILITY

As far as allowed in law the Owners, Management and Staff members do not take any responsibility or accept liability for any of the guests or host's belongings or any injury, damage or loss suffered by any persons

All decorations to be discussed with management to ensure no damage are done to the venue Allée Bleue only allows Rose Petals, Bubbles or streamers as confetti. NO paper confetti or rice is allowed.

ANY damage to the venue, cutlery, crockery, linen and furniture will be charged directly to the client. Any tablecloths damaged by candle wax will be charged for. Candles should be placed in appropriate containers to prevent the wax from dripping onto table linen.

Allée Bleue Wine Estate does NOT accept responsibility for loss or damage of personal or hired equipment (including gifts) left in the venue after the function.

All Allée Bleue venues will not be held liable for any poor weather conditions and consequences thereof.

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## CANCELLATIONS

If the function should be cancelled less than 6 months prior to the date of the event, the deposit will be retained.

If the function should be cancelled less than 3 months prior to the date of the event, 75% of the quoted price will be invoiced.

Should the function be cancelled less than 1 month prior to the date of the event, 100% of the full and final invoice is to be settled, as well as any additional hiring goods agreed upon.

Bookings will only be cancelled upon receipt of a written notice only.

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FUNCTION RESERVATION FOR  
ALLÉE BLEUE HOSPITALITY (Pty) Ltd  
P.O. Box 100, Groot Drakenstein 7680  
On acceptance of the quote

Please complete the following and fax or email to  
[functions@alleebleue.com](mailto:functions@alleebleue.com) or fax to : 021 874 1021

Thank you for taking an interest in Allée Bleue Estate. We look forward to hosting you and your guests and we will do our utmost to ensure a memorable day. **Each of the above pages must be initialed by the client and emailed back along with the completed form.**

DATE \_\_\_\_\_

EVENT DESCRIPTION : \_\_\_\_\_

FUNCTION DATE : \_\_\_\_\_

BRIDE AND GROOM  
NAME AND SURNAME: \_\_\_\_\_

VENUE PACKAGE SELECTION : \_\_\_\_\_

CEREMONY AREA : \_\_\_\_\_

POSTAL ADDRESS : \_\_\_\_\_

\_\_\_\_\_

CONTACT PERSON : \_\_\_\_\_

CONTACT TEL NO. : \_\_\_\_\_

EMAIL : \_\_\_\_\_

ESTIMATED NO OF GUEST ADULTS : \_\_\_\_\_

ESTIMATED NO. OF CHILDREN : \_\_\_\_\_

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Signature Allée Bleue \_\_\_\_\_

Date \_\_\_\_\_

Signature Client \_\_\_\_\_

Date -----

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