



# DECISIONWISE

LEADERSHIP INTELLIGENCE®

## Depot™

### Online Employee Engagement Action Planner





Online Employee Engagement Action Planner

# Depot™

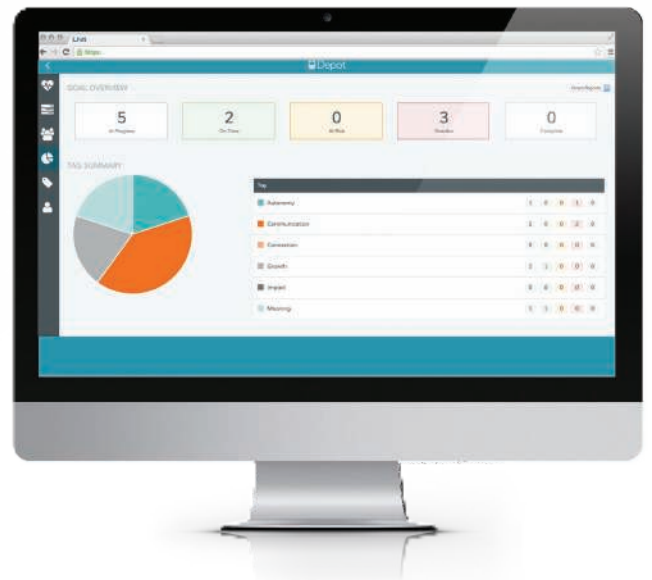
## Online Employee Engagement Action Planner

**de·pot** /'dēpō/ noun

a place for the storage of large quantities of information, equipment, or some other commodity.

Depot™ Online Employee Engagement Action Planner is the most robust, comprehensive, and interactive action planner in the industry. With the ability to set targeted goals, specific tasks, task deadlines, measuring metrics, and notes on needed support, the action planner meets any organization's employee engagement goal-setting needs.

Where the system excels is its ability to track progress and report to key stakeholders. Marking tasks as complete and comparing completion against expected deadlines enables leaders to become truly accountable.



### Action Plan Tracking

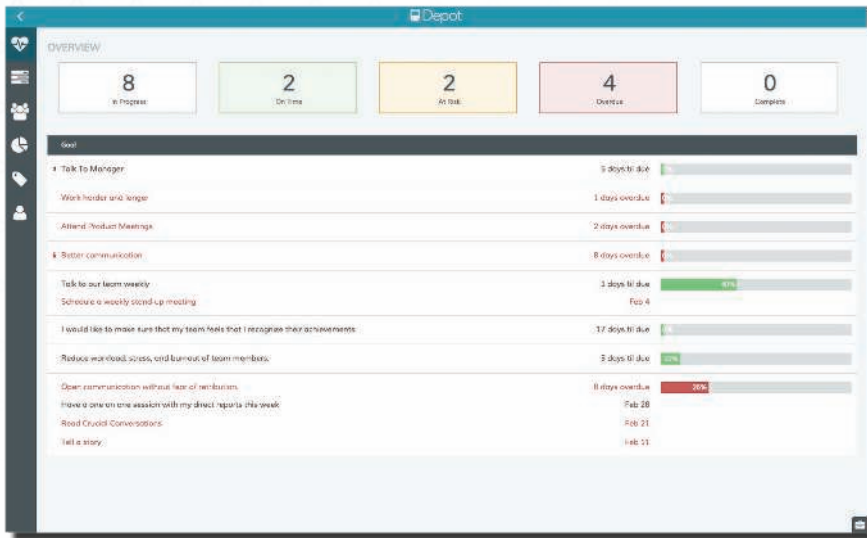
Any leader or HR manager can keep track of individual action plans by using the tracking feature. This allows visibility and creates accountability to make sure that leaders are using their feedback in productive ways to improve engagement levels throughout the organization.





Online Employee Engagement Action Planner

# A Deeper View into the Organization

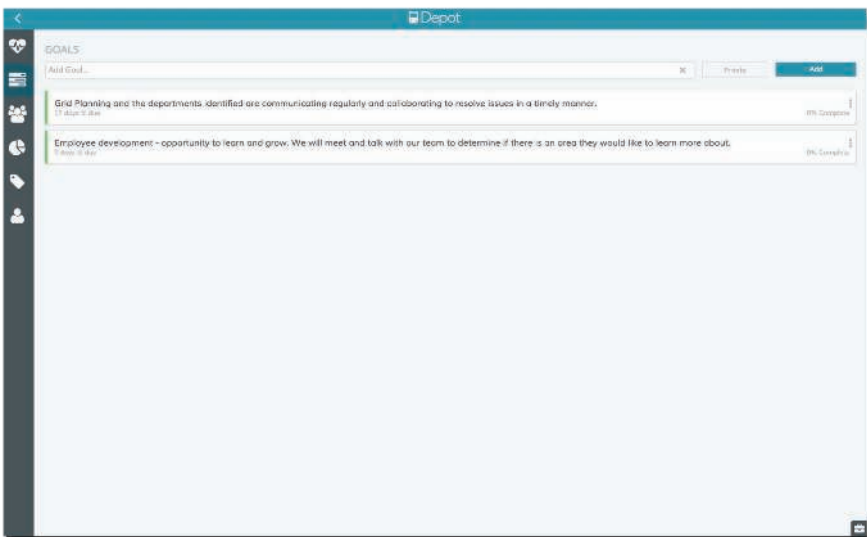


**Build goals, manage progress, and create change.**

All effective action planners start with an overall goal. Team leaders evaluate engagement feedback and identify overall goals to engage their teams.

**Create action-oriented tasks.**

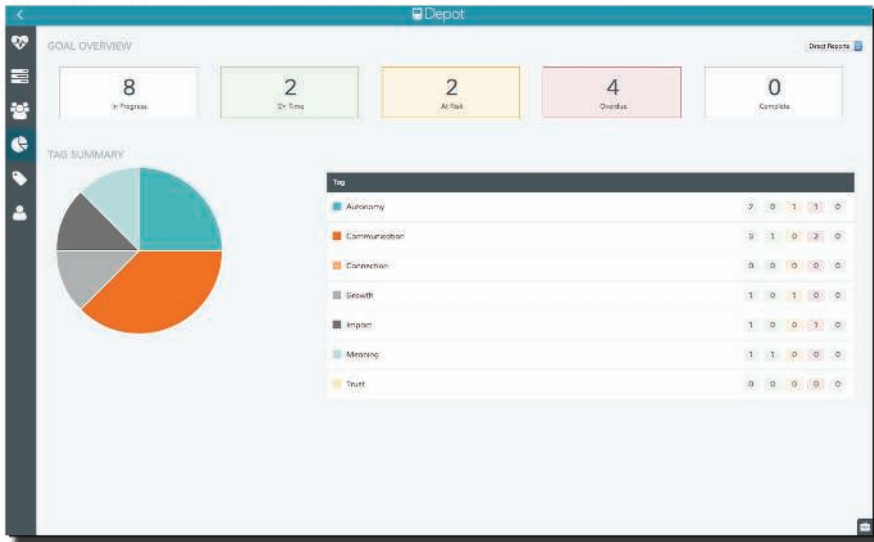
No general goal is effective without the accompaniment of specific, action-oriented tasks. For example, what specific activities are you going to complete as you strive to increase the levels and frequency of recognition in your team? Tasks allow you to apply deadlines. Without a time-sensitive completion milestone, accountability suffers. By applying date ranges to each task, leaders themselves can identify the specific tasks that deserve their strongest efforts each day of work. Each task requires specific, action-oriented focus accompanied by a clear timeline for deliverables.





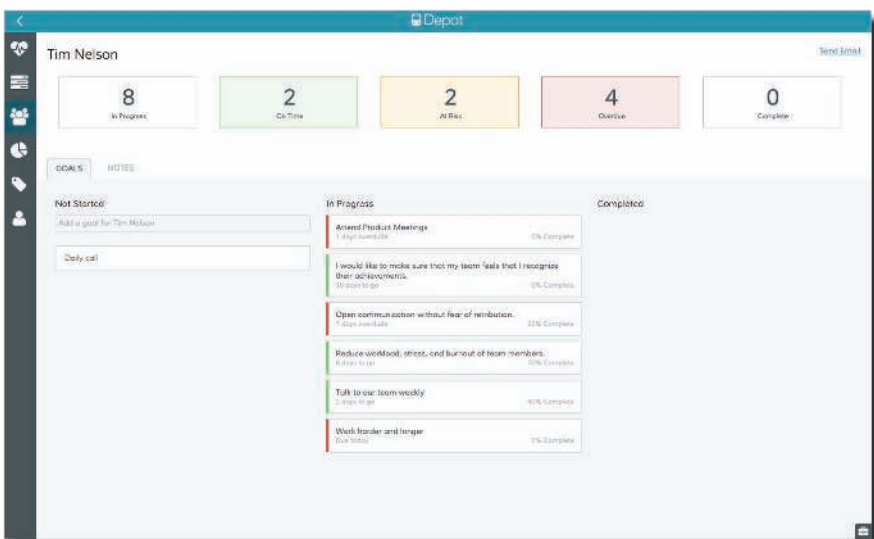
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# Plan and Create Action



**Sort, apply filters, choose graph types, export your view.**

After settings tasks, the team leader identifies how he or she will measure success. What will change when the goal is beginning to be met? How will the tasks, as they come to fruition, change the dynamic of the team?



**Outline Needed Resources and Support**

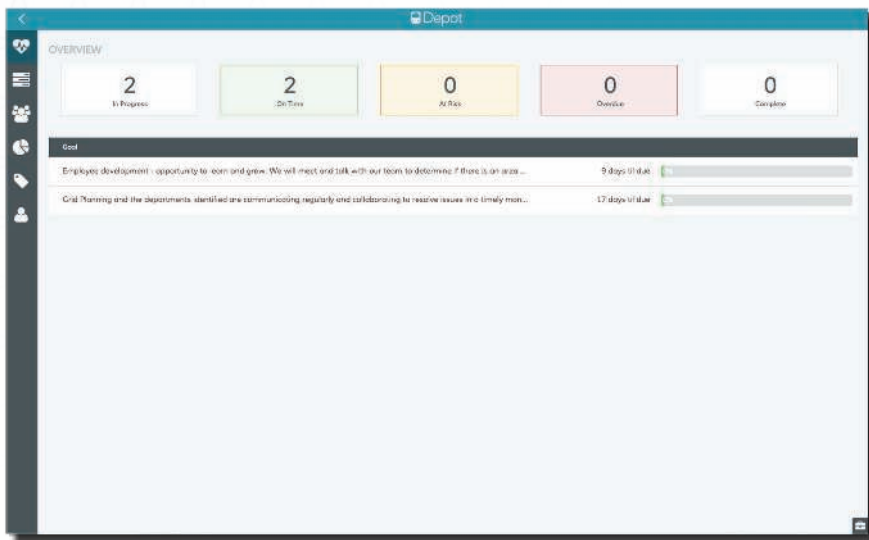
Before submitting the action planner, team leaders outline specific resources needed to achieve the overall goal. By identifying the specific things the organization's HR leader needs to provide to the team leader, the leader makes his or her action plan more relevant and transparent.





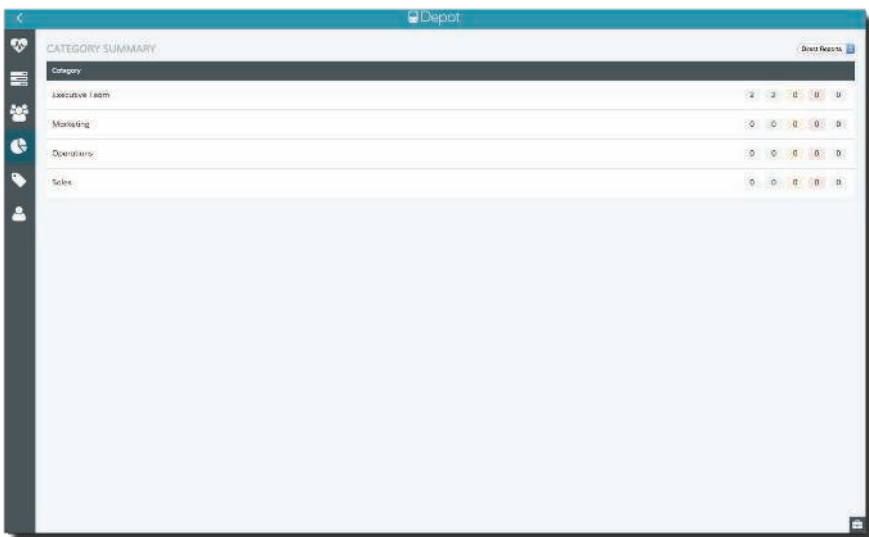
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# Measuring and Tracking



## Submit Action Plan

Once a manager has input the goals and accompanying tasks, he or she can submit the action plan to be reviewed by his or her manager.



## Category Summary and Department Tracking

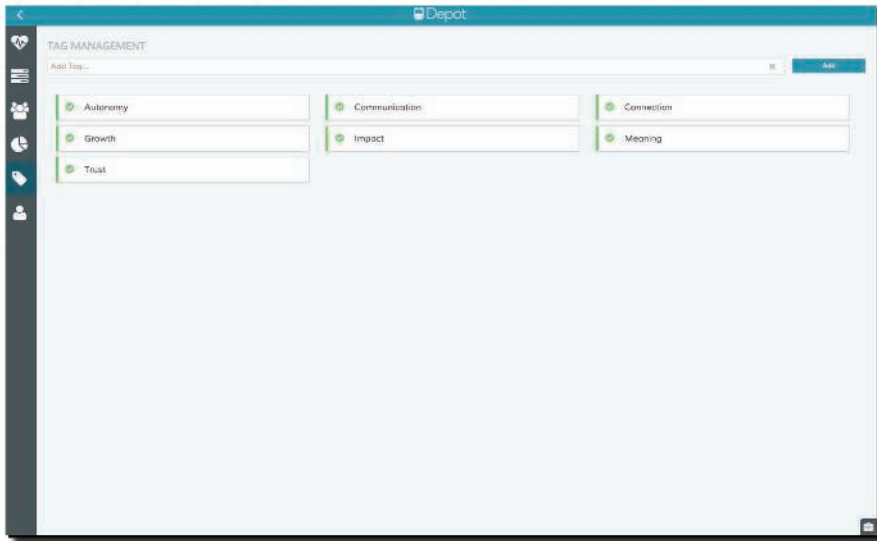
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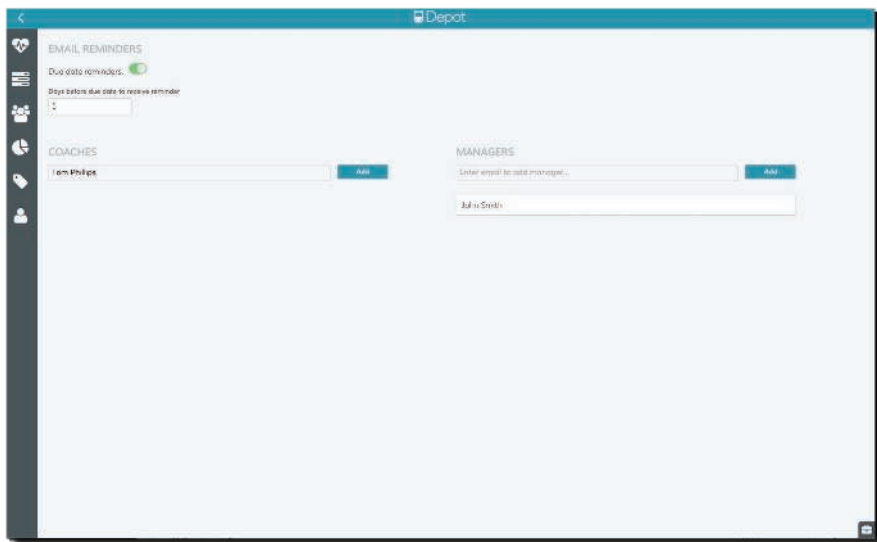
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# Managing Resources



## Tag Management

Track goals and tasks with tagged keywords for simple organization. Create tags to organize your goals by topic. Tags can be set by HR or managers to make sure everyone is working toward the same organization objectives. Tags allow goals to be sorted by topic for reporting and tracking.



## Email Reminders

Stay on top of your tasks. Set up email reminders for goals and tasks to stay on target.





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250+ clients in 70 countries and 30 languages

Over 20 million survey responses

Coach executives around the world

Train leaders on coaching skills

"Turn Feedback into Results"



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