

REQUEST FOR PROPOSALS LAWN CARE AND LANDSCAPING SERVICES

The Township of Seneca seeks proposals for lawn care and landscaping please bid each item separately.

General Information and Requirements:

1. Mowing and trimming of The Porter Cemetery, aka Packard Cemetery, located on the south side of Packard Rd., west of Elliott Hwy. in Section 14 of Seneca Twp.
2. Mowing, trimming and landscape service for Township of Seneca Hall located 8709 Seneca Hwy, Seneca, MI 49256

Proposals will be accepted by the Seneca Township Clerk no later than 5 pm the Monday prior to the March Meeting each year. Every proposal must be enclosed in an envelope marked Lawn Care Proposal.

All questions and proposals must be submitted to the following:

Allison Ott, Clerk
Seneca Township
5732 W. Ridgeville Road
Sand Creek, MI 49279
517-458-7801
apickle@tc3net.com

Include at least three references of lawn maintenance agreements covering similar services as in the proposal. List company name, contact name and phone number.

The respondent should also include a work schedule for completion of project.

Insurance Requirements

Each respondent must submit current certificates of liability insurance. Contractor agrees to purchase and maintain liability insurance during the life of this contract.

Award of Contract

The Township of Seneca reserves the right to receive, accept, or reject any and all proposals for any, or all, reasons. All work as specified shall begin at a mutually agreed upon date. The contract will be for one year. Contractor warrants that pricing stated herein shall remain firm for a period of one (1) year from the first day of the contract period. Pricing shall include all charges that may be imposed to fulfill the terms of the contract. Termination is 30 days written notice.

Terms, conditions and specifications of this proposal will become part of the contract if the proposal is deemed approved and accepted by the Seneca Township Board.

Proposal Specifications

Request for proposal for lawn care and landscaping is to include care and maintenance of trees, plantings and shrubs on the grounds of the township.

Scope of Work

Specifications for services must include at minimum, but not limited to, the following:

Must pay special attention to holidays and elections.

Grass areas around the building and the Cemetery to be mowed in its entirety regularly during the growing season to maintain an average height of 2 1/2" to 3 1/2".

Trimming and edging around all landscaping / paved surfaces.

Clippings to be blown off walkways

Litter and debris to be removed from lawn prior to mowing and removal of all trash and debris from the property before departure

Tree and shrubbery trimming and trimmings removed

Consideration must be given to weather conditions so that lawn and plantings are not damaged.

Contractor will take all steps to protect the public from injury and nearby property from damage from their activities.