

Environmental Management Plan

June 2021

Viet Nam: Lotus Wind Power Project

Lien Lap, Phong Huy, and Phong Nguyen Wind Power Projects – Local Procurement Management Plan – Construction and Operation

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RENOVA

Local Procurement Management Plan – Construction and Operation Phase

Lien Lap, Phong Huy, Phong Nguyen Wind
Power Projects

8 June 2021

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Lien Lap, Phong Huy, Phong Nguyen Wind Power Projects



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Acronyms and Abbreviations

ADB	Asian Development Bank
CDP	Community Development Plan
CSR	Corporate Social Responsibility
DoNRE	Department of Environmental and Natural Resources
E&S	Environmental, Health, Safety, and Social
EIA	Environmental impact assessment
EHS	Environmental, Health and Safety
EHSS	Environmental, Health, Social, and Security
EMDP	Ethnic Minority Development Plan
EPC	Engineering, Procurement and Construction
FS	Feasibility Study
JSC	Joint Stock Company
GIIP	Good International Industry Practice
IESE	Initial Environmental and Social Examination
HR	Human Resource
LREMDP	Livelihood Restoration and Ethnic Minority Development Plan
LPMP	Local Procurement Management Plan
MoIT	Ministry of Industry and Trade
MP	Management Plan
O&M	Operation & Maintenance
PCC1	Power Construction JSC No.1
PC	People's Committee
PPC	Province People's Committee
SEP	Stakeholder Engagement Plan
UXO	Unexploded Ordnance
WTG	Wind Turbine Generator

1 OBJECTIVES AND SCOPE

1.1 Introduction

The Power Construction JSC No. 1 and Renova Renewables Vietnam 1 Pte. Ltd. (collectively referred to as the “Sponsor”) are developing the Projects located in the mountainous area of Huong Hoa District, Quang Tri Province with a total installed capacity of 144MW. To manage and operate the Projects, the Sponsors established three project subsidiary companies (individually referred to as the “Project Owner” or collectively as the “Project Owners”), which are described below.

No.	Project	Subsidiary Companies
1	Lien Lap Wind Power Project (“Lien Lap”)	Lien Lap Wind Farm Joint Stock Company (JSC) (“Lien Lap JSC”)
2	Phong Huy Wind Power Project (“Phong Huy”)	Phong Huy Wind Farm JSC (“Phong Huy JSC”)
3	Phong Nguyen Wind Power Project (“Phong Nguyen”)	Phong Nguyen Wind Farm JSC (“Phong Nguyen JSC”)

The Project Owner also has engaged its functional department as an Engineer – Procurement – Construction (EPC) Contractor (the “Site Management Team”) to undertake construction works of the Projects. Details of the Projects’ schedule are as follows:

- Construction phase:
 - Lien Lap: May 2020 – July 2021
 - Phong Huy: September 2020 – September 2021
 - Phong Nguyen: October 2020 – October 2021
- Commissioning phase:
 - Lien Lap: May 2021 – August 2021
 - Phong Huy and Phong Nguyen: July 2021 – October 2021
- Operation phase:
 - Lien Lap: August 2021
 - Phong Huy and Phong Nguyen: October 2021

The locations and key descriptions of the Projects are provided in Figure 1.1 and Table 1.1.

Table 1.1 Overview of the Projects

Project	Lien Lap Wind Farm Project	Phong Huy Wind Farm Project	Phong Nguyen Wind Farm Project
Subsidiary Companies	Lien Lap Wind Farm JSC	Phong Huy Wind Farm JSC	Phong Nguyen Wind Farm JSC
Project Location	Main project components are located in Tan Lap and Tan Lien Communes, while portions of the 35kV transmission line are situated in Khe Sanh town and Huong Tan Commune. All are in Huong Hoa District.	Main project components are located in Huong Tan and Tan Thanh communes, while the access road passes through Huong Phung Commune. All are in Huong Hoa District.	Main project components are located in Huong Phung and Tan Thanh communes, while the operations house, which will be shared with the other wind farms, is located in the Huong Tan commune. All are in Huong Hoa District.
Approval of Intention of Investment	Decision No. 254/UBND-CN dated on 02 Feb 2021 by Quang Tri Province People's Committee (PPC)	Decision No. 252/UBND-CN dated on 02 Feb 2021 by Quang Tri PPC by Quang Tri PPC	Decision No. 253/UBND-CN dated on 02 Feb 2021 by Quang Tri PPC by Quang Tri PPC
Approval of EIA/EPP	Decision No. 2690/GXN-STNMT dated 23 August 2019 by Department of Natural Resources and Environment of Quang Tri Province.	Decision No. 1017/QD-UBND dated 17 April 2020 by Quang Tri PPC	Decision No. 1016/QD-UBND dated 17 April 2020 by Quang Tri PPC
Project Key Components	<ul style="list-style-type: none"> ■ 12 wind turbines with total installed capacity of 48MW; ■ Internal road connecting turbines of 7,284m; ■ Transformers 0.72/35 kV; ■ Transmission line (T/L) 35kV: 10,330 m (i.e. 1,200 m 35 kV underground cable connecting turbines to overhead T/L, and 9,130 m 35 kV overhead T/L connecting to the Substation 35/110 kV); 	<ul style="list-style-type: none"> ■ 12 wind turbines with total installed capacity of 48MW; ■ Internal road connecting turbines of 7,659m; ■ Transformers 0.72/35 kV; ■ T/L 35kV: 1,963 m underground cables connecting transformers 0.72/35 kV at each turbine to overhead T/L 35 kV and 5,510 m overhead T/L connecting to 35/220 kV Huong Tan Substation; 	<ul style="list-style-type: none"> ■ 12 wind turbines with total installed capacity of 48MW; ■ Internal road connecting turbines of 10,892m; ■ Transformers 0.72/35 kV; ■ T/L 35kV: 1,174 m underground cables connecting transformers 0.72/35 kV at each turbines to the overhead T/L 35 kV and 9,750 m overhead T/L connecting to 35/220 kV Huong Tan Substation;

Project	Lien Lap Wind Farm Project	Phong Huy Wind Farm Project	Phong Nguyen Wind Farm Project
	<ul style="list-style-type: none"> ■ 2 Concrete batching areas (approximately 0.9 ha); ■ Access road with the total length of 1,018m; ■ Operation house for Lien Lap will be shared with Phong Nguyen and Phong Huy projects (approximately 0.94ha); ■ Material laydown area and crane installation area of 14.4ha; and ■ 10 soil disposal sites of 11.14ha. 	<ul style="list-style-type: none"> ■ 1 concrete batching plant (approximately 1.3 ha); ■ 9,368m of the existing inter-village road will be upgraded to access road (ancillary facility of Phong Huy project); ■ Operation house for Phong Huy will be shared with Phong Nguyen and Lien Lap projects; ■ Material laydown area and crane installation area of 1.76ha; and ■ 4 disposal sites with total area of 9.65 ha. 	<ul style="list-style-type: none"> ■ 1 concrete batching plant (approximately 1.3 ha) (shared with Phong Huy Project); ■ Access road is shared with Phong Huy project; ■ Operation house for Phong Huy will be shared with Phong Nguyen and Lien Lap projects; ■ Material laydown area and crane installation area of 4.9ha; and ■ 4 disposal sites with total area of 5.63 ha.
Total land use	<ul style="list-style-type: none"> ■ 39.71 ha 	<ul style="list-style-type: none"> ■ 31.65 ha 	<ul style="list-style-type: none"> ■ 21.88 ha

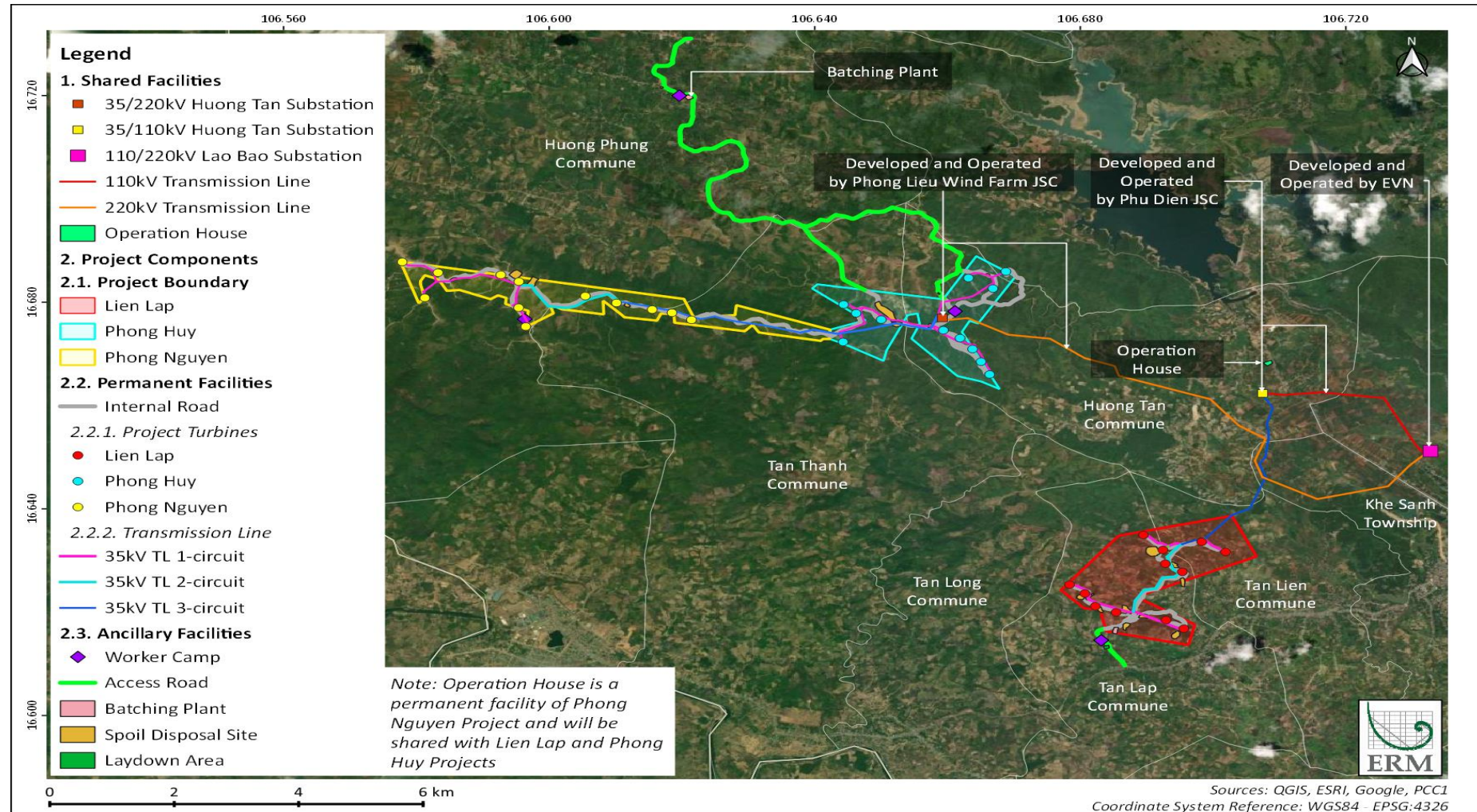


Figure 1.1 Locations of the Projects

1.2 Purpose

This Local Procurement Management Plan (LPMP) (the “Plan”) is intended to set out responsibilities and the management practices associated with the management of procurement during construction and operation of the Projects. The Plan is developed to:

- Assist in the implementation of the CDP, LREMDP and EMDP through enabling the development of sustainable local business that will contribute to the economic development of local communities in the Project area;
- Increase the proportion of goods and services that are sourced from the Project area;
- Enable the Project Owner to meet its local content obligations in respect to project agreement and other legislative and regulatory requirement; and
- Ensure that all personnel involved in the construction and operation phase of the Projects, including Site Management Team, subcontractors, and O&M contractors fully understand the Project Owner’s expectations on local procurement management; and
- Implement applicable Good International Industry Practices (GIIPs) to manage procurement related issues in an appropriate manner.

1.3 Scope

This Plan applies to all parties, including the Site Management Team, contractors, and subcontractors involved in the construction and operation of the Projects.

Failure to comply with the requirements of this Plan may lead to disciplinary action and remediation actions based on company rules.

2. REFERENCES

This Plan will be applied systematically in conjunction with the following related management plans and programs.

- The Projects' Initial Environmental and Social Examinations (IESEs);
- Livelihood Restoration and Ethnic Minority Development Plans (LREMDPs) for Lien Lap and Phong Huy;
- Ethnic Minority Development Plan (EMDP) for Phong Nguyen;
- The Project Owner's Environmental & Social Management Plans, including:
 - Labor Management Plan including Influx Management;
 - Stakeholder Engagement Plan (SEP);
 - Community Development Plan (CDP);
 - Community Grievance Mechanism (CGM).

3. APPLICABLE REQUIREMENTS AND STANDARDS

All employees, the Site Management Team, subcontractors, and O&M contractors are required to comply with applicable E&S requirements and standards that are defined in this section for local procurement during the construction and operation of the Projects. These requirements will also be incorporated into commercial contracts with Site Management Team, subcontractors and O&M contractors. In addition, where standards referred to below are inconsistent or contradictory, the approach is to apply the most stringent standard unless otherwise agreed by the EHSS Manager of Project Owner.

3.1 Commitment to Local Procurement

As mentioned in the IESE reports, the Project Owner has committed as follows:

“Project Owner should apply local procurement during construction and operation of the Project. In particular, the Project Owner should use local foods/products and local supply to enhance benefiting to the local communities”.

Also from IESE reports, it was noted that local people living close to the Project area have very limited commercial activities, mainly with mobile traders who are from Khe Sanh Town, Huong Hoa District which is approximately 9 km from the Project area. Therefore, the above-mentioned commitment may be implemented with local business from Khe Sanh Town. The business may include sands and rocks suppliers, excavator and bulldozer equipment suppliers, restaurants, and lodging providers. Moreover, grocery suppliers and food catering services from local-based businesses might be expected.

3.2 National Legislation

Table 3.1 List of National Legislation

Classification	Titles
Law	<ul style="list-style-type: none"> ■ Law on Commercial No.36/2005/QH11 dated 14 June 2005; ■ Law on Bidding No.43/2013/QH13 dated 26 November 2013; ■ Law on Enterprises No.59/2020/QH14 dated 17 June 2020; ■ Law on Support for small and medium-sized enterprises No. 04/2017/QH14 dated 12 June 2017
Decree	<ul style="list-style-type: none"> ■ Decree No. 38/2018/ND-CP on Guidelines for Law on Support for small and medium-sized enterprises dated 11 March 2018

3.3 International Good Practice Standards Consulted

- ADB Procurement Policy (2017);
- Procurement Regulation for ADB Borrowers (2017);

4. DEFINITIONS

Term	Definition
Local businesses	Being businesses owned by people defined as local for the purposes of this plan and located in the Project area
Procurement	The process or the act of sourcing or obtaining services or goods
Project Owner	Power Construction JSC No.1 and Renova Renewables Vietnam 1 Pte. Ltd.
Site Management Team	The Project Owner's functional department that also acts as an EPC Contractor
Small and medium-sized enterprise ¹	Having annual average number of employees who participate in social insurance is not greater than 200 and satisfying one of the following criteria: <ul style="list-style-type: none">■ The total capital is not greater than 100 billion Vietnam Dong;■ The enterprise's revenue of the previous year is not greater than 300 billion Vietnam Dong;
Tendering	The process for getting a contractor and agreeing on a price

¹ Law on Provision of assistance for small and medium-sized enterprises No.04/2017/QH14, Article 4

5. ROLES AND RESPONSIBILITIES

In order to implement this Plan, the organization chart of the Projects is presented in Figure 5.1 and Figure 5.2 as follows.

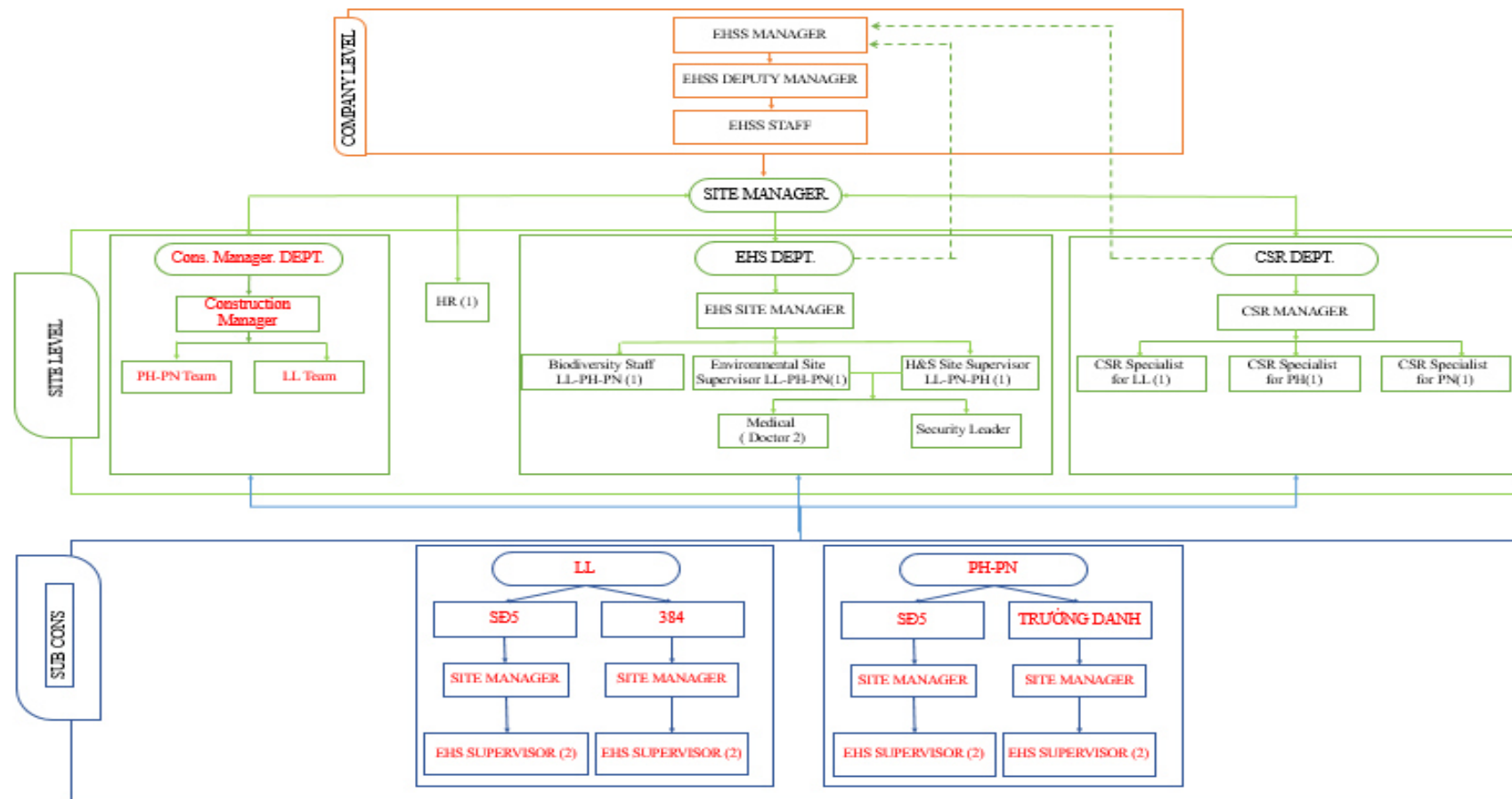


Figure 5.1 Organization Chart for Construction Phase

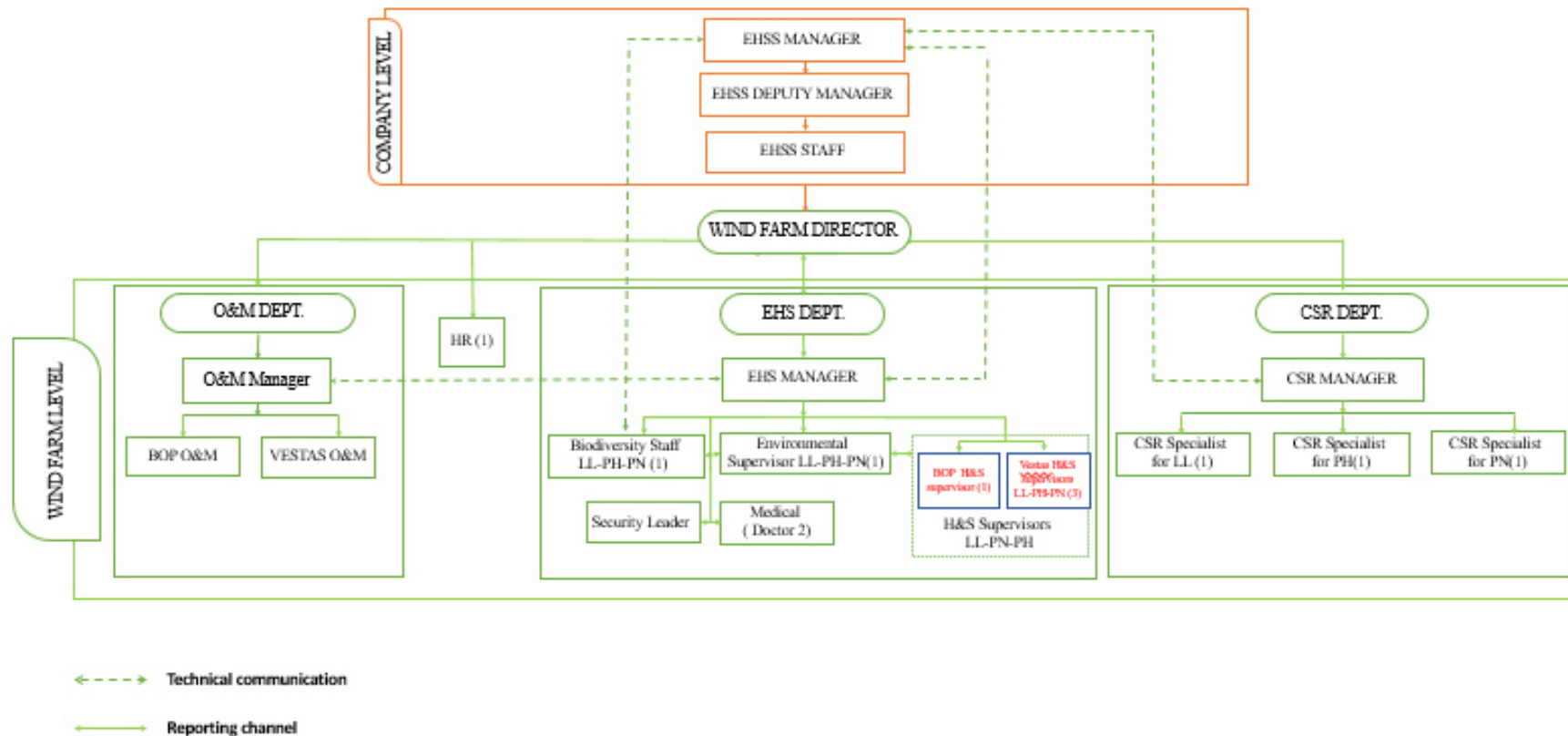


Figure 5.2 Organization Chart Applied for Operation Phases

Within this Plan, roles and responsibilities in relation to local procurement management are provided in Table 5.1.

Table 5.1 Roles and Responsibilities

Roles	Responsibilities
Company Level	
General Director	<ul style="list-style-type: none"> ■ Responsible for overall project monitoring and ensure compliance with requirement/ commitment established in this Plan; ■ Review and approve the Plan, if required
Environmental, Health, Safety and Social (EHSS) Manager	<ul style="list-style-type: none"> ■ Support General Director in overseeing performance and compliance of the Projects with requirements of this Plan; ■ Review and update the Plan, if required
EHSS Staff	<ul style="list-style-type: none"> ■ Review quarterly monitoring report; ■ Support the EHSS Manager in monitoring the Plan
Procurement Manager (*)	<ul style="list-style-type: none"> ■ As an advisor, participate in the process of assessment of local businesses as per request by the General Director; ■ Coordinate with the Site Manager / Wind Farm Director for any concerns related to local procurement
Site Management Team – Site Level	
Site Manager/ Wind Farm Director	<ul style="list-style-type: none"> ■ Support the Project Owner in monitoring and managing the implementation of local procurement ■ Set the target and promote local procurement of local goods and services ■ Encourage Site Management Team, subcontractors, and O&M contractors in working with local businesses ■ Maintain list of local businesses and assessments ■ Involve in audits and approve the resources for implementation
Community and Social Relatins (CSR) Manager	<ul style="list-style-type: none"> ■ Monitor the implementation of this Plan ■ Review monthly procurement opportunities and quarterly monitoring report ■ Review and approve monthly disclosure report of upcoming procurement activities ■ Be responsible for grievance resolution (if any) ■ Involve in audit program, monitor the implementation of action plan ■ Supervise CSR Specialists to support and promote local vendors in packaging, showcasing/marketing, quality improvement of their products/services or bringing them at par to the standards/ technical specifications required by the project.
CSR Specialists	<ul style="list-style-type: none"> ■ Implement and follow up with implementation of this Plan ■ Ensure that subcontractors and O&M contractors are aware of this Plan and encourage their collaboration

Roles	Responsibilities
	<ul style="list-style-type: none"> ■ Prepare monthly procurement opportunities and quarterly monitoring report ■ Update list of local businesses and conduct local business assessment on a regular basis as indicated in Table 7.1; ■ Disclose upcoming procurement activities of the Projects to local communities ■ Provide training to the employees ■ Conduct internal audit; support and prepare for external audit; implement and follow up action plan; ■ Be in charge for grievance follow up (collect/ investigate/ respond) (if any) ■ Support and promote local vendors in packaging, showcasing/marketing, quality improvement of their products/services or bringing them at par to the standards required by the project. This may include trainings, eye opener trips to other projects/markets and arranging meetings between the vendor and project/subcontractors/contractors
Subcontractors and O&M Contractors	
Subcontractors and O&M Contractors	<ul style="list-style-type: none"> ■ Responsible for complying with the Plan's requirements set out by Project Owner ■ Support local procurement activities and promote reliable local businesses ■ Follow legal law and regulations while developing business connections with local businesses ■ Encourage their employees in consuming and using local goods and services ■ Disclose their upcoming procurement activities and expected quality standards/technical specifications to local communities
All employees	<ul style="list-style-type: none"> ■ Participate in related trainings ■ Support local procurement activities

Note: () This position may be involved the process upon the request from the General Director.*

6. LOCAL PROCURMENT MANAGEMENT

6.1 Preference for Local Businesses

When soliciting tenders for goods and services, preference (where in compliance with local bidding laws) will be given to local businesses that meet the necessary legal, technical, commercial and environmental and social requirements as defined by the Project Owner and included within the relevant bid documentation. The focus here will be providing the Project Owner with linkages to small and medium enterprises (SMEs) that are either pre-existing, or are being fostered and developed through the CDP, LREMDPs and EMDP. Where local businesses are not able to be sourced, preference is to be given through the applicability hierarchy as defined in Figure 6.1.

Preference will be given to businesses that have been developed and nurtured through various programmes administered by the Project Owner through the development of CDP, LREMDPs and EMDP. However, it is important to note that this policy does not entitle local businesses to contracts associated with the Projects without the assessment of their capacity to undertake the role. They will be subject to the same procurement processes, and where they are noted to be of equal value and capacity to another provider (either local or non-local) they will be selected.

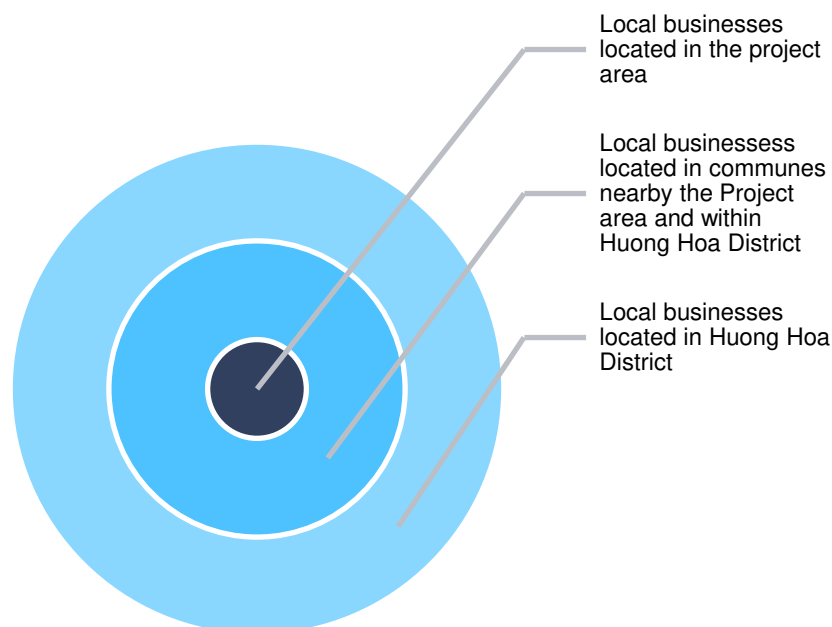


Figure 6.1 The Applicability Hierarchy

6.2 Local Businesses Assessment

In order to provide guidance to the Project Owner on available local businesses, CSR Specialists will collect and update a list of local businesses semi-annually or when a new business is identified based on pre-identified procurement needs (Appendix A) which are available from various sources including from social media, business profile, and introduction from local authorities. Based on this list, the Site Management Team will invite all identified locally based businesses to participate in a pre-qualification process (Appendix B). The information gathered and assessment during this process will include, but not limited to, the following:

- Business registration and ownership status to determine if they qualify as a business based on the Project area as per requirement of Vietnam legal document as prescribed in Section 3;
- Total number of employees;

- General overview of services provided, capacity to provide such services and history of businesses;
- Environmental and social systems/permits in place and compliant with labor laws and regulations; and
- Quality assurance processes in place;

It is recognized that not all locally-based businesses participating within the pre-qualification process will be initially selected. In these instances, Site Management Team will develop a range of rectification measures that the business will be required to follow in order to secure future inclusion. This may also include a range of measures in which the Project Owner can provide direct assistance through the CDP, LREMPDs and EMDP.

Based upon this information, Site Management Team will develop and retain ownership of a database of all locally based businesses who have achieved pre-qualification status. This will be updated every quarter based upon monitoring of the CDP, LREMPDs and EMDP programmes, input from the Project Owner, performance of the various parties already within the supplier management system and the developing needs of the Project.

6.3 Site Management Team's Obligations

Tender documents will require the Site Management Team to outline a plan identifying which goods and services can be progressively sourced (Appendix C). Subcontractors and O&M Contractors will be required to develop a similar but detailed plan, seek approval from Site Management Team and implement the plan throughout the duration of their contract with the Site Management Team.

If training is considered necessary to bring local businesses up to the required standard for inclusion, the tender should request a provisional plan which will include any additional costs and a detailed schedule for its implementation. These provisions will need to be consistent with the contents of the CDP, LREMPDs and EMDP. Any training requirements will be assessed by Site Management Team and if considered reasonable, Site Management Team will integrate these businesses into their existing programmes.

6.4 Budgets

Ensuring that local area service businesses have the adequate capacity is a core component of the CDP, LREMPDs and EMDP. A range of programmes have been developed aiming at ensuring that the local business community is well placed to provide a range of services to the Projects.

All of the budgets associated with this Plan development are covered in the implementation budgets for the CDP, LREMPDs and EMDP; therefore, there are no specific budget allocation requirements. This includes budgets allocated for vocational training programmes, business management, education and business development and financing advisory services on a case by case basis to enable them to maximize their competitiveness in the Projects' supply chain.

The actual implementation costs of the Plan will be associated with human resources (i.e. internal headcount) and hence, it may not require additional budget provision.

6.5 Schedule

The implementation of the Plan will commence from the construction phase and continue throughout the construction and operation phases as detailed within table below.

Table 6.1 Proposed Schedule for Implementation of LPMP

Activities	The 1 st year				The 2 nd year				The nth year			
	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4
Local suppliers/ businesses baseline collection												
Procurement information disclosed to local people, especially affected people												
Local businesses assessment												
Monitoring local procurement activities												

7. MONITORING AND REPORTING

7.1 Monitoring

Monitoring and implementation following requirements are critical components to prevent issues from becoming problems in the first place, and to ensure that action plans are implemented and procedures are being followed.

If there is any non-compliance with this Plan identified from monitoring programme, appropriate corrective actions shall be taken in a timely manner to ensure compliance. Any major non-compliance (e.g. issues that could lead to a significant failure of structures, fatal accident, major injuries, authorities' notice/prosecution or delay in project schedule) shall be corrected within one working day. Minor non-compliance issues (e.g. issues that do not lead to breach of statutory requirements, bodily injuries/damage to properties, the environment and surrounding communities) shall be corrected within one week.

Monitoring and reporting program related to the Plan is presented in Table 7.1.

Table 7.1 Monitoring and Reporting Program

Action	Performance Indicators	Frequency	Responsibilities	Monitoring Records
Update list of local businesses	<ul style="list-style-type: none"> List of local businesses 	<ul style="list-style-type: none"> Semi-annual During identification of new business 	<ul style="list-style-type: none"> CSR Specialists 	<ul style="list-style-type: none"> Updated list of local business
Conduct assessment for local businesses	<ul style="list-style-type: none"> (Appendix B) 	<ul style="list-style-type: none"> Quarterly During identification of new business During renewal of contract 	<ul style="list-style-type: none"> CSR Specialists 	<ul style="list-style-type: none"> Assessment record
Disclose procurement activities to local communities	<ul style="list-style-type: none"> Opportunities for local procurement 	<ul style="list-style-type: none"> Quarterly New requests 	<ul style="list-style-type: none"> CSR Specialists Subcontractors and O&M Contractors 	<ul style="list-style-type: none"> Disclosure material
Monitoring implementation of local procurement activities	<ul style="list-style-type: none"> Number of local businesses that have currently set up business relationship Type of business that local business can provide; 	<ul style="list-style-type: none"> Quarterly 	<ul style="list-style-type: none"> CSR Specialists 	<ul style="list-style-type: none"> Monitoring report

7.2 Audit

Audit programs may involve internal and external audits as follows:

Table 7.2 Audit Program

Action	Frequency	Responsibilities	Audit records
Internal audit	Annual	Site Management Team	<ul style="list-style-type: none">■ Audit report■ CAP follow up
External audit	Planned or unplanned audit	The Lenders or Lenders' agent	<ul style="list-style-type: none">■ Audit report■ CAP follow up

8. TRAINING AND DISCLOSURE

8.1 Training

Site Management Team are committed to providing appropriate training to all Project personnel and ensuring that subcontractors are also providing the same level of training to their own workers so that these people are aware of the Plan.

The training related to this Plan will be given to workers as part of induction training. Refresher training will be provided periodically and as required. The training subject will cover relevant aspects of this Plan.

Table 8.1 Training Plan

Trainee	Training content	Training form	Training frequency	Training records
CSR Specialist	Relevant aspects of this Plan	In-house training	Induction training	<ul style="list-style-type: none"> ■ Training material or toolbox meeting records ■ Participant list
		Toolbox meeting	Refresh training: <ul style="list-style-type: none"> ■ Annually; ■ The Plan is updated. 	

8.2 Communication

Except for training, Site Management Team should take opportunities to discuss this MP with their workers as a channel to seek the improvement, to update on list of local services and goods businesses and remind their workers of this MP.

In addition, Site Management Team shall communicate clear information about Project-related business opportunities and prioritize local suppliers/ businesses wherever feasible. This should be conducted monthly or whenever new business opportunities are available.

8.3 Community Disclosure

Site Management Team are recommended to disclose this MP as well as newly identified opportunities of procurement to local authorities and communities. The disclosure process shall be in line with the Projects' Stakeholder Engagement Plan.

Table 8.2 Community Disclosure Plan

Disclosure content	Frequency	Disclosure channel	Person-in-charge
This Plan	<ul style="list-style-type: none"> ■ Annually ■ When updated 	Information board at the office of Commune PCs	CSR Specialist
Newly identified opportunities of procurement	<ul style="list-style-type: none"> ■ Monthly 		

9. MANAGEMENT REVIEW

The Plan is a living document and should be continually updated and improved. The Project Owner and Site Management Team shall review and, if necessary, revise the Plan at least annually, or:

- When there is any change(s) in organizational structure;
- When there is any change in applicable requirements and standards; or
- When there is any significant change in work process or activity.

10. RECORDS AND DOCUMENTATION

The control of documents and records related to this MP shall be conducted in accordance to the relevant document and records control requirements of the Project Owner.

The Project Owner, Site Management Team, subcontractors and O&M contractors should retain the documents and records listed below:

- Document of baseline collection of local businesses;
- Procurement information disclosed to local people;
- Document of local business assessment; and
- Records of monitoring activities.

All records are required to be filed for at least five years or as per regulatory requirements, whichever is more stringent, and kept in safe storage accessible only to authorized personnel. Records shall be made available for inspection and audit by the Project Owner or its agents upon request.

APPENDIX A LIST OF LOCAL BUSINESSES

No.	Name of local business	Type of business ²	Contact information				Number of employees	Updated date
			Contact person	Telephone/ Fax	Email	Address		

² This column can show goods and/or service that can be provided by local businesses.

APPENDIX B LOCAL BUSINESS ASSESSMENT

No.	Name of local business	Type of business/ Goods services offered	Assessment criteria				Total point	Response from Parties using this local business (e.g. subcontractor -if any)	Remark	Result
			Legal document	Environmental & social system/permits/ compliance with labor laws	Capacity	Quality products/ services				
Date of assessment: DD/MM/YYYY										
1	ABC company	Drinking water	4	4	3	3	14	Make order in advance at least one day	Permit is required to be updated before 31 Jan 2022.	Add in the list of local businesses

Note:

Scale of point: 1- Not Good/ Sufficient, 2 – Average; 3 – Good/Sufficient, 4 – Very Good

Minimum point to be selected to the list of proposed local business: 10 points

APPENDIX C MONTHLY PROCUREMENT OPPORTUNITIES

No.	Name of package/ work	Owner of package/ work	Items for Procurement	Requirement Specifications	Expected timeline to start using the service	Contract information (Full name/ Telephone/ Email)	Remark
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Date of announcement: DD/MM/YYYY

1		Lien Lap JSC			June 2021		
2		Subcontractor A					
3		Subcontractor B					

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